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**COMMUNITY PLANNING &
ECONOMIC DEVELOPMENT DEPARTMENT**

Creating Solutions for Our Future

Joshua Cummings, Director

MEMORANDUM

TO: Thurston County Planning Commission

FROM: Jennifer Davis, Community Planning Manager

DATE: September 8, 2021

SUBJECT: 2022-2027 Thurston County Capital Improvement Program (CIP), amending Appendix G of the Thurston County Comprehensive Plan (Docket #CPA-4 on Comprehensive Plan Amendment Official Docket)

Background

The Growth Management Act requires the County to maintain a capital facilities element that includes a 6-year financing plan for all capital facilities that identifies sources of funding (RCW 36.70A.070(3)). The Capital Improvement Program (CIP) is that 6-year financing plan. The CIP is Appendix G of the Thurston County Comprehensive Plan and is updated in full each year for the next 6-year planning period. (It may also be amended whenever the County budget it amended.) Other required pieces of the capital facilities element, including policies and levels of service for various facilities, are found in the main chapters of the Comprehensive Plan, which are updated separately and are not part of CPA-4. The CIP is consistent with those Comprehensive Plan policies and levels of service, ensuring that adequate facilities are maintained to accommodate growth.

Proposed amendments

An updated CIP is proposed as attached, reflecting updated revenues, costs, and capital facility descriptions from multiple county departments and other public entities, for the period of 2022-2027. Due to length and complexity of the changes, this new version will replace the 2021-2026 CIP in its entirety. Relevant documents are posted here:

<https://www.thurstoncountywa.gov/planning/Pages/capital-improvements.aspx>. Staff from county departments will be present on Sept 15 to answer questions.

Environmental review

A SEPA Environmental Checklist has been completed for this project, which is a non-project action. The checklist is posted at the link above. After Planning Commission review, public

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hearing, and recommendation, a SEPA determination will be made based on the recommended CIP and properly noticed pursuant to state and local SEPA regulations.

Action requested

To maintain the schedule of annual adoption of the CIP by the end of the year, the Planning Commission is requested to set a public hearing on the 2022-2027 Capital Improvement Program for November 3, 2021.