



**THURSTON COUNTY**  
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SINCE 1852

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## **PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT**

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Health Officer

### **MEMORANDUM**

July 10, 2003

**To:** On-Site Sewage System Designers in Thurston County

**From:** Steve Davies/John Ward, Thurston County Environmental Health  
Thurston County On-Site Sewage System Designer Program

**Subject:** Washington State Department of Licensing (WSDOL) Designer Stamps/Seals

This memorandum is to inform you of the Thurston County Environmental Health position regarding the submission of all "On-site wastewater design" work as defined and specified in RCW 18.43.070, RCW 210.101, and WAC 196.33.500.

The RCW and WAC require that any information submitted by a licensed sewage system designer that is under the definition of the "On-site wastewater design" must contain the designers valid and current stamp/seal, license expiration date, and in most cases an original signature. This would include all sewage system designs, as-built drawings and designer certifications, Method II Analysis', soil logs, and any other work that fit these definitions and specifications in the RCW and WAC. All work considered **final** documents (designs for construction, as-builts, soil logs, reports, etc.) must include the designers valid and current stamp/seal, expiration date, and an original signature. Documents that are submitted and defined as **preliminary** must be stamped and dated, but are not required to contain an original signature. However, all such preliminary information must be clearly identified as "preliminary" or contain other labeling or wording to distinguish it from a final document. For documents that require multiple copies, at least one copy must contain the original stamp/seal and signature.

Although this requirement has not been strictly enforced in the past, starting September 1, 2003 Thurston County Environmental Health will be checking all work submitted by licensed sewage system designers for the appropriate stamp/seal, date, and signature (if required). If work is submitted without the appropriate stamp/seal and signature, the information will not be reviewed and may be returned to the designer.

If you have any questions regarding this issue, please feel free to contact either Steve Davies at (360) 754-2965 or John Ward at (360) 786-5743.

cc: Thurston County Environmental Health, On-Site Wastewater Staff

