

Thurston County  
Permitting System Policies & Procedures

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Date: December 1, 1999

Number: PRMT.POL.810.99

Title: Expiration and Renewal of Sewage System CSAs

Related: PRMT.PRO.816.98  
ZONE.97.POL.601

Approved:

  
Development Services Director

  
Environmental Health Director

Cancels: NEW

RCW/Code: Article IV, Sect. 4.4 & 9.3

This policy describes when on-site sewage system applications (OSSA) and on-site sewage system permits (OSSP) associated with a Conditional Site Approval (CSA) can be extended or renewed.

1. An application for a CSA (OSSA) carries an expiration date of one year from the date of application.
  - 1a. Any unapproved application for a CSA (OSSA) can be extended without charge for a period not to exceed one year from the date of expiration, if requested by the applicant (see Art. IV, 9.3.3.1). The total validity period of any CSA (OSSA) application which remains unapproved shall be no more than two years from the date of application.
2. The terms and conditions of a CSA, with a valid OSSP, are vested for three years from the date of Conditional Site Approval Letter issuance (see ZONE.97.POL.601).
  - 2a. The applicant has three years from the date of Conditional Site Approval to satisfy the applicable approval conditions and purchase an OSSP. Once purchased, the OSSP will expire three years from the date on the Conditional Site Approval Letter, regardless of the date the OSSP was purchased.
3. An expired CSA cannot be renewed or extended. A new application and fees must be submitted. Terms and conditions associated with an application lose vesting once it expires. An expired CSA is:
  - 3a. One which did not receive Conditional Site Approval within one year from the date of application, and did not obtain an extension as in #1; or,
  - 3b. Where Conditional Site Approval was given, but the applicant did not satisfy the approval conditions and purchase an OSSP within 3 years of the date of Conditional Site Approval.
4. An approved OSSP can be renewed for three years. In order for the permit to be renewed, the applicant must:
  - 4a. Submit a new OSSA (CSA) and pay the fees specified in Appendix A of Article I; and,
  - 4b. Demonstrate the site conditions and development proposal have not changed subsequent to the original approval; and,
  - 4c. Show the previous approval fully complies with the onsite regulations in effect at the time of renewal.