



*Follow these 8 steps for
your C-PACER project in
Thurston County.*

1

Property Owner develops idea for C-PACER project and identifies Capital Provider.

2

Property Owner & Capital Provider (Applicant) submit C-PACER application materials to Program Lead with application fee.

3

Community Planning & Economic Development (CPED) reviews application and issues letter of approval, denial, or request for more information.

4

Upon approval, Applicant submits Closing Documents to Program Lead for County signatures.

5

CPED notifies Applicant that agreements are ready for recordation.

6

Applicant pays C-PACER program fees to CPED and records final documents at the County Auditor's Office.

7

Property Owner completes C-PACER project and submits Certificate of Completion to Program Lead.

8

Property Owner makes assessment payments according to terms of Assessment Agreement and Financing Agreement.