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5 **SUPERIOR COURT OF WASHINGTON**
6 **IN AND FOR THURSTON COUNTY**

7 **IN THE MATTER OF THURSTON**
8 **COUNTY LOCAL COURT RULE 79**

No. 23-2-00001-34

9 **ADMINISTRATIVE ORDER**
10 **PERMITTING SUBMISSION OF**
11 **ADMINISTRATIVE RECORDS ON USB**
12 **FLASH DRIVES**

13 Thurston County Superior Court Local Court Rule (LCR) 79(i)(8) provides that
14 administrative records shall be submitted in hard copy and on CD “[u]nless the court orders
15 otherwise.” Many administrative agencies request that they be allowed to provide
16 administrative records on a USB flash drive rather than CD because they do not have the
17 ability to create CDs and USB flash drives are more durable and secure.

18 USB flash drives are a reasonable alternative to CDs. The Court finds that issuance of
19 this standing order is more efficient than issuance of orders on a case-by-case basis.
20 Therefore, it is appropriate to exercise the authority reserved in LCR 79(i)(8) to issue this
21 Order permitting the use of USB flash drives for the submission of administrative records.

22 NOW, THEREFORE, IT IS HEREBY ORDERED THAT administrative records
23 covered by LCR 79(i)(8) may be submitted in hard copy and on either CD or USB flash drive.

24 This order shall expire on September 1, 2024.

25 DATED: 11/2/23

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27 PRESIDING JUDGE MARY SUE WILSON
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