

Pre-Trial Policy Oversight Committee

December 12, 2023

Attendees:

Committee Members: Judge Mary Sue Wilson, Sheriff Derek Sanders, Patrick O'Connor, Christy Peters (for Jon Tunheim)

Staff: Carrie Hennen, Director, Pretrial Services

Others: Leah Landon

Members Absent:

Judge Kalo Wilcox, David Bayne, Rob Gelder

Agenda:

1. Approve July 2023 Meeting Minutes
2. Pretrial Services Department Updates
3. 2023 Adopted Strategic Goals- review progress/ performance
4. 2024 Priorities
5. Opportunity for the Public to Address the Committee
6. Adjourn

Meeting called to order at 12:06 p.m.

Carrie provided high-level department updates:

- Budget
 - Great news: Admin support, 2nd FTE for Hub
 - Not as good news: No reclassifications, no new officers
- Staffing
 - Nicole Carbone leaving as of 12/15/23
 - Matthew Herrera (re)joined diversion as of 12/4/23

Carrie noted that per the PPOC MOU, the focus of this meeting is intended to review progress toward the adopted strategic goals for 2023.

Strategic Goal 1: Align screening and supervision to support pretrial success

- Implement Public Safety Assessment

Progress report- Mostly achieved

- Implemented PSA October 2023
- All partners still learning
- Capacity limitations- screening DUI matters only for District Court as of December

Discussion: Christy Peters suggested a follow up/ check in with partners in approximately 3 months to discuss the impact of shifting to conduct pretrial screening reports only on DUI matters in District Court; Carrie agreed.

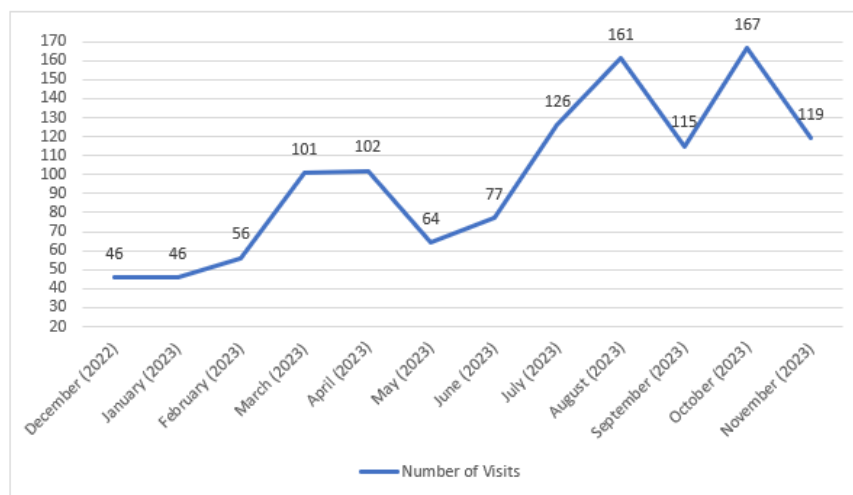
Strategic Goal 1: Strengthen supportive services

- Increase Resource Hub utilization and partnerships
- Seek additional space and staffing for Hub

Progress report- Achieved

- Visits continue to be strong
- Multiple new MOUs
- New TST-funded FTE as of March 2024
- More space likely in future

Resource Hub (last 12 months)



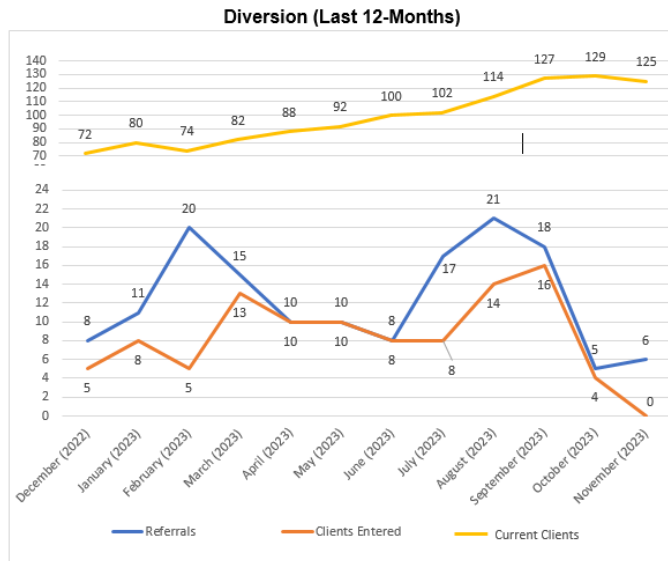
Discussion: Judge Wilson asked for possible explanations regarding the increases and decreases in Hub visits over the past few months; Carrie indicated that one possibility is that use was high during the summer months and decreased thereafter; a special event in October may have led to an increase that month. The number of holidays in a month also has an impact.

Strategic Goal 3: Offer diversion opportunities focused on addressing behavioral health needs

- Ensure Pretrial Services Diversion operates at full capacity
- Work with partners to further develop program and respond to emerging needs

Progress report- Achieved

- Utilization is strong
- Program improvements such as regular staffing meetings with PAO & TCPD
- Development of written procedures



Strategic Goal 4: Solidify department infrastructure

- Seek short-term and ongoing administrative support; seek permanent supervisor position
- Improve ability to report data
- Develop procedures & policies to promote consistency

Progress report- Partly achieved

- Part-time temp admin support in 2023; full time permanent position in 2024
- No permanent supervisor position (yet)
- Some work on data, still a massive challenge
- Some progress on procedures and policies, much to be done

Discussion: Patrick O'Connor noted that Pretrial Services is at capacity, with staff managing large caseloads and providing many services to law and justice partners.

Priorities for 2024

Carrie outlined key priorities for 2024.

Continue Efforts to Solidify Infrastructure

- Supervisor/ manager reclass & recruitment/ full staffing
- Data, data, data, data
- More policies & consistency
- Be creative to address capacity

Ongoing Program Improvement

- Enhance and expand diversion
- Expand Resource Hub hours and partnerships

- With partners, launch Thurston County Court Alternative Program (TC-CAP)
- Screening & Supervision
 - Supporting success, not managing failure
 - Violation & Step Down Policy
- Sustain Advancing Pretrial Policy & Research (APPR)

Approve July 2023 Meeting Minutes

July 2023 minutes were approved.

Opportunity for the public to address the committee

No members of the public were present.

Meeting adjourned at 12:32 p.m.