

**ADDENDUM NO. 1**  
**REQUEST FOR PROPOSAL NO. 034-2024-TE-R001**

**THURSTON COUNTY TRANSPORTATION SAFETY ACTION PLAN**

**TO:** All Respondents

**FROM:** Dawn Ashton, Procurement and Contract Specialist

**CLOSING DATE:** April 25, 2024 at 3:00 p.m. PT (UNCHANGED)

**REF NO.:** 034-2024-TE-R001 – Thurston County Transportation Safety Action Plan

**DATE:** Tuesday, April 16, 2024

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A. The RFP is changed as follows:

1. Attachment 3A – Example Cost Breakdown is hereby attached to the solicitation.

**QUESTIONS AND RESPONSES**

1. Question: Ref Tabbed Section 7: Resources and Price (page 12): There is a reference to an Attachment 3A; however, we are not seeing it as an attachment in the pdf.

Answer: The Attachment 3A – Example Cost Breakdown was inadvertently omitted from the original RFP package and is being provided.

**ATTACHMENT 3A**  
**EXAMPLE COST BREAKDOWN**

**ABC Financial Services**

			Name 1	Name 2	Name 3	Name 4	Name 5		
			Labor Class	Labor Class	Labor Class	Labor Class	Labor Class		
			Direct Salary	\$75.00	\$65.00	\$55.00	\$32.00		
								Staff Hours	Fee
Task 1	Subtask 1.1								
		Deliverable or Task	8	8		40		56	\$2,400.00
		Deliverable or Task	2	4		32		38	\$1,434.00
		Deliverable or Task	4	4		16		24	\$1,072.00
	Subtotal Subtask 1.1		14	16	0	88	0	118	\$4,906.00
								Task 1 Sub-Total	\$4,906.00
Task 2	Subtask 2.1								
		Deliverable or Task	2	2		4		8	\$408.00
		Deliverable or Task						0	\$0.00
		Deliverable or Task		4	4	4		12	\$608.00
	Subtotal Subtask 2.1		2	6	4	8	0	20	\$1,016.00
	Subtask 2.2								
		Deliverable or Task			2	10		12	\$430.00
		Deliverable or Task			2	2		4	\$174.00
	Subtotal Subtask 2.2		0	0	4	12	0	16	\$604.00
	Subtask 2.3								
		Deliverable or Task			36			36	\$1,980.00
		Deliverable or Task		4	12	12		28	\$1,304.00
		Deliverable or Task		2				2	\$130.00
	Subtotal Subtask 2.3		0	6	48	12	0	66	\$3,414.00
								Task 2 Sub-Total	\$5,034.00
Task 3	Subtask 3.1								
		Deliverable or Task			8	14	8	30	\$1,136.00
		Deliverable or Task				2		2	\$64.00
	Subtotal Subtask 3.1		0	0	8	16	8	32	\$1,200.00
	Subtask 3.2								
		Deliverable or Task			4	4	4	12	\$472.00
		Deliverable or Task			4	4	8	16	\$596.00
	Subtotal Subtask 3.2		0	0	8	8	12	28	\$1,068.00
								Task 3 Sub-Total	\$2,136.00
Total Direct Salaries								\$12,076.00	
Markups									
	Indirect Cost Rate (Overhead) in percentage (%)							170%	\$20,529.20
	Fixed Fee (% applied to Direct Salary)							24.77%	\$2,991.23
								Total Salary Cost	\$23,520.43

Reimbursables	A..	Travel and Per Diem		\$2,000.00
	B.	Reproduction Expenses		\$500.00
	C.	Computer Expenses		\$0.00
	D.	Communication		\$0.00
	E.	Sampling & Testing		\$0.00
	F.	Outside Consultants		\$0.00
	G.	Other:		\$0.00
	H.	Other:		\$0.00
			Total Reimbursable	\$2,500.00

Subtotal	\$26,020.43
Contingency	\$5,000.00
GRAND TOTAL	\$31,020.43