



FOREST LAND CONVERSION

Page 1 of 3

Staff Use Only

Label

Date Stamp/Staff Initials

1. Application Submittal Checklist - All items listed are required at the time of application. Incomplete applications will not be accepted.

- ☐ Master Application
- ☐ Application Fee. Refer to the current fee schedule. *Additional fees may occur if the base hours/fees are exhausted.*
- ☐ One Site Plan - See Site Plan Submittal Requirements on page 3
- ☐ Environmental Checklist (SEPA)
- ☐ Special Reports if applicable. These may include wetland delineation, geotechnical report, mitigation plan, topographic survey or others. All special reports must be submitted as paper documents **and** PDF files on a flash drive

2. Project Description (Attach separate sheet if necessary):

3. Project Type: ☐ Forest Land Conversion ☐ Conversion Option Harvest Plan

4. Project Information:

Zoning _____ ☐ Rural County ☐ Lacey UGA ☐ Tumwater UGA ☐ Olympia UGA

Parcel Acreage _____ (include cumulative acreage for all contiguous parcels in same ownership) Acres to be Harvested _____ Cutting any Oregon White Oaks? ☐ Yes ☐ No
Is this conversion for Agriculture Use ? ☐ Yes ☐ No

Forest Tax Reporting Account Number _____
(For tax reporting information or tax numbers call 1-800-548-8829)

Access (Name of road or street for which access is or will be gained)

Existing Access: _____

Proposed Access: _____



FOREST LAND CONVERSION

Page 2 of 3

5. Operator Information

Full Legal Name and/or Company/ Division of Operator _____

Business

Address _____ City _____ STATE _____ ZIP _____

Phone

(_____) _____ FAX(_____) _____

Email _____

6. Timber Harvest Areas: Attach an additional sheet if necessary.

Complete all blocks that apply and **label each type separately on the site plan**

UNIT # (Note on site map)	TYPE OF HARVEST (Even-aged, Uneven-aged, Salvage and/or Right of Way)	TREES PER ACRE REMAINING AFTER HARVEST ACRES OUTSIDE OF CLEARING LIMITS <i>Approximate</i>	METHOD OF HARVEST (Ground Cable, Highlead, Skyline, Shovel, Rubber Tired Skidder, Tracked Skidder, Animal, Helicopter or Balloon)	ACRES per type of harvest	PERCENT OF VOLUME TO BE CUT (ACRES CLEARED) <i>Approximate</i>	ESTIMATED VOLUME TO BE HARVESTED (thousand board feet (MBF))

7. Roads: Attach an additional sheet if necessary. (Complete all blocks that apply and label each type separately on the site map).

TYPE OF ACTIVITY	TOTAL LENGTH IN FEET	TOTAL LENGTH OF ENDHAUL/OVERHAUL (no sidecast) CONSTRUCTION Show All Locations On Map	STEEPEST SIDE SLOPE ROAD CROSSES (in percent)



FOREST LAND CONVERSION

Page 3 of 3

8. Site Plan Submittal Requirements

- Site plan shall be legible and drawn to a standard engineer scale on 11" X 17" or 8 ½" x 11" sheet.
- Example scales include 1" = 30' or 1" = 100'
- Aerial photographs are not accepted as site plans.
- All applicable items noted below shall be addressed on the site plan.

Applicant	Site Plan Checklist	Staff
	a. North arrow, site address, tax parcel number and map scale used	
	b. All property line boundaries and dimensions. Property owner is responsible for knowing their property line locations and flagging them onsite if requested.	
	c. All existing and proposed structures	
	d. All means, existing vehicular and pedestrian ingress and egress to and from the site, such as driveways, streets and fire access roads, including existing road names and existing county and state right-of-way.	
	e. All easements encroaching onto the property (for example: utility, road, railroad, etc)	
	f. Location of all existing and proposed utilities such as septic tanks, drainfields, reserve drainfield areas, sewer lines, water lines, wells, and springs.	
	g. Areas to be stumped, graded, filled, excavated or otherwise disturbed.	
	h. Existing forested areas to be cut, and areas to be retained. Label all of the Timber Harvest Unit Areas from Page 2	
	i. Existing and proposed roads, driveways and landings. Label all of the Roads from on Page 2.	
	j. Topographic information showing two-foot contours for the entire subject parcel or parcels and a minimum of fifty feet into adjacent parcels, based on available county information	
	k. Location of any critical areas and buffers (example: shorelines, wetlands, ponds, streams, steep slopes, seasonal drainages, marine bluffs, flood plain, high groundwater, oaks, special habitat, etc)	
	l. Abbreviated Drainage Plan including location and type of erosion control and sediment control measures.	
	m. Vicinity Map at a scale of not less than three (3) inches to the mile, indicating the boundary lines and names of adjacent developments, streets and boundary lines of adjacent parcels, and the relationship of the proposed development to major roads and highways	

The project site must be identified in the field by posting an identification sign visible from the access road. The sign and flagging are provided by Thurston County to the applicant at the time of application.

Additional information may be necessary to make a determination. This could include full delineation and analysis of critical areas by a qualified professional at the applicant's expense.