

Board of County Commissioners Agenda Setting Regular Meeting Tuesday, April 30, 2024 9:00 AM to 12:00 PM 3000 Pacific Avenue, Room 110

For public virtual attendance, you may follow along on the <u>Thurston County YouTube Channel</u>.

#### AGENDA

- I. Review of BoCC Draft Agenda Meeting of April 30, 2024
- II. Review of BoCC Draft Agenda Meeting of May 7, 2024
- III. Proclamations and Awards
- IV. Advisory Boards and Commissions
- V. PIO Check-in
- VI. Commissioners Items
  - Executive Session RCW 42.30.110(1)(a)(i) To consider, if in compliance with any
    required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with
    legal counsel available, information regarding the infrastructure and security of computer
    and telecommunications networks, security and service recovery plans, security risk
    assessments and security test results to the extent that they identify specific system
    vulnerabilities, and other information that if made public may increase the risk to the
    confidentiality, integrity, or availability of agency security or to information technology
    infrastructure or assets Information Technology Security Breach Approximately 30
    minutes Board action may follow.
  - 2. Other Commissioners Items

Disability Accommodations: Room 110 is equipped with an assistive listening system and is wheelchair accessible. To request disability accommodations, call the Reasonable Accommodation Coordinator at least 3 days prior to the meeting at 360-786-5440. Persons with speech or hearing disabilities may call via Washington Relay at 711 or 800-833-6388.

#### 2024 Proclamations

January 9	Martin Luther King, Jr. Day – <i>January 15</i>
February 20	African American History Month – February
March 5	Women's History Month – March
April 2	Child Abuse Awareness Month – April
April 16	Volunteer Appreciation Month – <i>April</i> Earth Day – <i>April 22</i>
April 30	Asian American and Pacific Islander Heritage Month – <i>May</i>
May 7	Public Service Recognition Week – May 5-11
May 21	Peace Officers Memorial Day – May 15
June 4	Pride Month – June
July 16	Thurston County Fair – July 31-August 4
August 6	Traffic Zero
August 20	Int'l Overdose Awareness Day – August 31
September 3	First Responders Day – September 11
September 17	Nat'l Hispanic Heritage Month – <i>September 15-October 15</i> Nat'l Voter Registration Day – <i>September 17</i>
October 8	Domestic Violence Aeareness Month – October
October 22	Flood Awareness Week – October 14-18
November 5	Veteran's Day – November 11

# THURSTON COUNTY

# Proclamation

# Asian American and Pacific Islander Heritage Month

**WHEREAS**, Asian American and Pacific Islander Heritage Month was signed into law in 1992 and the month of May was selected to commemorate the arrival of the first known Japanese immigrant to the United States on May 7, 1843, and to honor the completion of the transcontinental railroad on May 10, 1869; and

**WHEREAS**, we acknowledge Asian American and Pacific Islander Heritage Month is marked by deeply rooted history, including both proud and painful chapters, and significant cultural and systemic barriers; and

**WHEREAS**, Washington State has been home to generations of Asian Americans and Pacific Islanders for more than 200 years, contributing greatly to the government, businesses, arts, sciences, medicines, education, and military; and

**WHEREAS**, this year's theme, "Advancing Leaders Through Innovation," pays homage to the visionaries and trailblazers who have shaped the Asian American and Pacific Islanders history and continue to influence our collective future. Innovation, resiliency, and a pioneering spirit have led to lasting contributions to our Nation's economic prosperity, technological advancements, and social/political change; and

**WHEREAS**, Asian Americans and Pacific Islanders have shared their traditions and rich culture while representing their communities through public service for all citizens; and

**WHEREAS**, we commit to the recognition of all Asian Americans and Pacific Islanders in Thurston County, Washington State, and the Nation, and to providing comprehensive support to this community.

**NOW THEREFORE, BE IT RESOLVED,** the Board of County Commissioners of Thurston County hereby proclaim May 2024 as Asian American and Pacific Islander Heritage Month in Thurston County and encourages all residents to celebrate the accomplishments and sacrifices the Asian Americans and Pacific Islanders have made.

Adopted this 30th day of April 2024

# BOARD OF COUNTY COMMISSIONERS

# THURSTON COUNTY Proclamation

# **Public Service Recognition Week**

**WHEREAS**, Public Service Recognition Week is a time to honor the contributions of public employees at every level of government; and

**WHEREAS**, Thurston County residents are impacted each day by public employees in areas such as Public Health, Law Enforcement, Corrections, Firefighters, Public Works, Emergency Services, Pretrial Services, and Probation who serve in many valuable ways, helping to make life better and striving to meet the challenging needs of a diverse population in a rapidly changing environment; and

WHEREAS, Public Health action, together with scientific and technological advances, has played a major role in reducing and, in some cases, eliminating the spread of infectious disease, and in establishing today's disease surveillance and control systems; and

**WHEREAS**, there are more than 800,000 law Enforcement Officers serving communities across the United States, including the dedicated members of the Thurston County Sheriff's Office, and the Police Departments of the cities of Olympia, Lacey, Tumwater, Yelm, Rainier, and Tenino; and

**WHEREAS**, Correctional Officers teach, train, mentor, counsel, and provide incarcerated individuals with direction, hope, and new focus while assisting with re-entry and life outside corrections; and

**WHEREAS**, the services of Firefighters are among the first to be sought in other emergency situations. Whether to rescue a stranded child, or to give aid and comfort to victims of a flood, hurricane, or other disaster, the American fireman stands ready to serve his community night and day

**WHEREAS**, Public Works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the health, safety, and quality of life of the people of Thurston County. National Public Works Week is recognized from May 19, 2024 through May 25, 2024; and

**WHEREAS**, Emergency Medical Services is a vital public service that provides lifesaving and supporting care to the citizens of Thurston County 24 hours a day, seven days a week; and

**WHEREAS**, Pretrial Services and Probation staff provide screening, information, and community supervision designed to enhance public safety while simultaneously maximizing court appearance and pre-trial release; and

**WHEREAS**, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

**NOW THEREFORE, BE IT RESOLVED,** the Thurston County Board of County Commissioners hereby proclaims May 5 through May 11 as Public Service Recognition Week in Thurston County and encourages all citizens to recognize the accomplishments and contributions of government employees at all levels.

Adopted this 7th day of May 2024

#### BOARD OF COUNTY COMMISSIONERS

# Citizen Advisory Boards & Commissions April 30, 2024

#### **Current Vacancies**

Apps Rec'd	Board/Commission	Seat	Term
1	Civil Service Commission	(1) Neither 'Unaffiliated' or 'Independent'	2/16/2027
	Fair Board	(5) District 3	4-year
		(6) District 3, At-Large	4-year
1	Historic Commission	(11) At-Large	4- year
		(12) At-Large	4-year
		(13) Alternate, District 1	4-year
		(14) Alternate, District 2 (15) Alternate, District 2	4-year
		(15) Alternate, District 3	4-year
	Noxious Weed Control Board	(4) Weed District 4	4-year
		(5) Weed District 5	4-year
	Salary Commission	(7) Organized Labor Representative	4-year
		(9) Professional Personnel Management Representative	4-year
	Solid Waste Advisory Committee	(4) City of Rainier Councilmember	3-year
1	Storm and Surface Water Advisory Board	(4) District 2	3-year
		(9) At-Large	3-year
6	Veterans Advisory Board	<ul> <li>(10) Member of national veterans organization</li> <li>(11)</li> <li>(12)</li> <li>(13)</li> <li>(14)</li> <li>(15)</li> </ul>	



Board of County Commissioners

Carolina Mejia, District 1 • Gary Edwards, District 2 • Tye Menser, District 3 Wayne Fournier, District 4 • Emily Clouse, District 5

# Agenda for Meeting Date: Tuesday, April 30, 2024

# Summary of Timed Items

- 2:00 p.m.) Call Meeting to Order
- 2:05 p.m.) Presentations

### 2:00 p.m.) Call Meeting to Order

- Pledge of Allegiance to be led by Vice-Chair Fournier
- Approval of the Tuesday, April 30, 2024 Agenda

# 2:05 p.m.) Presentations

Dept: Commissioners

**Description:** Proclamation for Asian American and Pacific Islander Heritage Month

Contact: Leonard Hernandez, County Manager

Action: The Board of County Commissioners will proclaim the month of May as Asian American and Pacific Islander Heritage Month in Thurston County.

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BoCC-AIS-2024-04-30-Commissioners-AmyDavis-3139.pdf PDF File 184 KB

# 1) Opportunity for the Public to Address the Board

#### 2) County Manager's Update

a)

- a) Item Description: Follow-up on citizen issues
- b) Item Description: Other current issues

#### 3) Consent Item(s) "a" through "e"

- Dept: Central Services
  - **Description:** Lease Amendment Extension Between Thurston County Sheriff's Department & J/4 Associates
    - **Contact:** Richard King, Capital Project Manager II
      - Action: Move to approve Amendment No. 3 to the lease between the Thurston County Sheriff's Office and J/4 Associates for a one year extension for the amount of \$16,157 per month, and authorize the Assistant County Manager to execute the amendment.

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BoCC-AIS-2024-04-30-CentralServices-CodyFortma 4039.pdf PDF File 288 KB

- **b) Dept:** Emergency Services
  - **Description:** Professional Services Contract with Olympia Emergency Services
    - **Contact:** Ben Miller-Todd, Emergency Services Director
      - Action: Move to approve the professional services contract with Olympia Emergency Services for Medical Program Director services for a total amount of \$229,068 for the term of February 1, 2024 to December 31, 2027, and authorize the Director of Emergency Services to execute the contract, and any amendments that do not exceed 10%.
- c) **Dept:** Human Resources

d)

Description: Resolution to reclassify positions

- **Contact:** Tara Wickline, Compensation and Benefits Manager
  - Action: Move to approve the resolution reclassifying positions 06R01467, 06R01634, 09R01369, 27R00741, 27R01437, 29R00801, 29R01253, 29R01585, 34R00856, 40R01741, and 40R01749 in the Thurston County Pay and Classification Pay Plan, the Thurston County Management and Technical Pay Plan and the Thurston County At-Will Pay Plan.

**Dept:** Public Health and Social Services

- **Description:** Lease with Capital Recovery Center for Drug User Health/Syringe Services Program
  - **Contact:** Katie Strozyk, Social Services Program Specialist II
    - Action: Move to approve the lease renewal between Capital Recovery Center and Thurston County Public Health & Social Services for Drug User Health/Syringe Services Program in the amount of \$3,680 per month for the term of March 1, 2024 to March 31, 2025, and authorize the Director of Central Services to execute the lease.

e) Dept: Auditor Description: Voucher list Contact: Darren Bennett, Financial Services Manager Action: Move to approve the voucher list for the week of April 15, 2024 for a combined amount of \$1,398,111.51.

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BoCC-AIS-2024-04-30 HumanResources-KimberlyGrable-2752. PDF File 744 KB

BoCC-AIS-2024-04-30-PublicHealthandSocialServic KatieStrozyk-5731.pdf PDF File 288 KB

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# **Department Items**

# 4) Public Health and Social Services

- a) **Description:** Contract for Submerged Aquatic Vegetation Activities for Lake Management Districts
  - **Contact:** Stuart Whitford, Environmental Health Program Manager
    - Action: Move to approve the Professional Services Contract for Lake Management District submerged aquatic vegetation control to Aquatechnex, LLC of Centralia, WA on a fee for service basis as outlined in the rate schedule, and authorize the Director of Public Health and Social Services to execute the contract.
- b) Description: Professional Services Contract T03-0213-23 Contact: Gretchen Thaller, Program Manager

Action: Move to approve the Professional Services Contract with Lewis County (T03-0213-23) for the Purchase of Nurse Family Partnership health services for 25 families in Lewis County, in the amount of \$296.881.00 for the period of January 1, 2024 through December 31, 2024, and authorize the Director of Public Health and Social Services to execute the agreement and any amendments that do not exceed 10%.

# 5) <u>Public Works</u>

- a) **Description:** Contract Award for Asset Management Information System Needs Assessment and Requirements Documentation
  - **Contact:** Curtis Dunn, Asset Manager

Action: Move to award the contract for business analyst consulting services for an asset management information system (AMIS) needs and requirements assessment to BerryDunn of Portland, ME in the amount of \$99,310, and to authorize the Director of Public Works to execute the contract and any change orders due to unforeseen conditions only (not for changes in scope) up to 10% of the contract (\$9,931 or an aggregate of \$109,241). 2

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BoCC-AIS-2024-04-02-PublicHealthandSocialService: StuartWhitford-5149.pdf PDF File 408 KB

BoCC-AIS-2024-04-30-PublicHealthandSocialService: GretchenThaller-1639.pdf PDF File 432 KB

BoCC-AIS-2024-04-30-PublicWorks-AngelaCelestine-1246.pdf PDF File 1.01 MB b) Description: Interlocal Agreement for Anti-icing Materials Sales for Road Operations, Tumwater School District #33

Contact: Mike Lowman, Road Operations Manager

- Action: Move to approve the Interlocal Agreement between Thurston County and Tumwater School District #33 for the sale of anti-icing materials for road operations for the term of five years.
- **Description:** Public Works Striping Paint Purchase
   **Contact:** Becky Conn, Traffic Engineering and Operations Manager
  - Action: Move to authorize the Director of Public Works to purchase traffic striping paint from Aramsco in the amount of \$423,474.19 plus 10% contingency.
- d) Description: Resolution for Temporary Closure of Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW

Contact: Matt Unzelman, County Engineer

Action: Move to approve the resolution authorizing the County Engineer to temporarily close Black Lake Belmore Rd SW between Black Lake Blvd SW and Sapp Rd SW for up to a 12 consecutive week time period between June 1, 2024 and October 31, 2024.

# 6) <u>Sheriff</u>

- a) Description: Single Source Purchase Grappler
  - Contact: Derek Sanders, Sheriff
  - Action: Move to approve the single source purchase of six grappler units from Stock Enterprises for the amount of approximately \$48,663 plus shipping and handling.
- b) Description: Single Source Purchase StarChase
   Contact: Derek Sanders, Sheriff
   Action: Move to approve the single source purchase
  - of five StarChase units from StarChase for the amount of approximately \$42,796 plus shipping and handling.

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BoCC-AIS-2024-04-16-Sherif HeidiThomsen-5246.pdf PDF File 296 KB

# 7) <u>Superior Court</u>

a) Description: Toxicology Services Contract for Supeior Court programs

**Contact:** Sabrina Craig, Program Manager

Action: Move to approve the contract with Avertest LLC, dba Averhealth for the amount of \$110,000 for the term of May 1, 2024 to June 30, 2025 for toxicology services for Superior Court programs, and authorize the Superior Court Administrator to execute the contract and up to two one-year renewals and any other amendments that do not exceed 10%.

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BoCC-AIS-2024-04-30-SuperiorCourt-SabrinaCraig-2138.pdf PDF File 88.3 KB

# 8) County Manager

#### a) Item Description:

Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

#### b) Item Description:

The County Manager will review the Board of County Commissioners schedule for the upcoming weeks.

#### c) Item Description:

Adjournment of the Board of County Commissioners meeting of April 30, 2024.

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Board of County Commissioners

Carolina Mejia, District 1 • Gary Edwards, District 2 • Tye Menser, District 3 Wayne Fournier, District 4 • Emily Clouse, District 5

Agenda for Meeting Date: Tuesday, May 07, 2024

# Summary of Timed Items

- 2:00 p.m.) Call Meeting to Order
- 2:05 p.m.) Presentations

# 2:00 p.m.) Call Meeting to Order

- Pledge of Allegiance to be led by Commissioner Mejia
- Approval of the Tuesday, May 07, 2024 Agenda

# 2:05 p.m.) Presentations

Dept: Commissioners

**Description:** Proclamation for Public Service Recognition Week

Contact: Leonard Hernandez, County Manager

Action: The Board of County Commissioners will proclaim the week of May 5 through May 11 as Public Service Recognition Week in Thurston County.



BoCC-AIS-2024-05-07-Commissioners-AmyDavis-2433.pdf PDF File 80.5 KB

# 1) Opportunity for the Public to Address the Board

# 2) County Manager's Update

a)

- a) Item Description: Follow-up on citizen issues
- **b) Item Description:** Other current issues

# 3) Consent Item(s) "a" through "i"

Dept: Public Works

Description: Resolution to move petty cash funds

Contact: Teresa Wollan, Fiscal Manager

Action: Move to approve a resolution to move petty cash balances from Funds 4200 and 4350 to the new consolidated utility funds, Funds 4600 and 4700.

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BoCC-AIS-2024-05-07-Audit MelissaHutchens-5524.pdf PDF File 512 KB b) Dept: Treasurer

**Description:** Sale of tax-title property via private negotiation to James Dahlstrom

- Contact: Eric Sullivan, Revenue Officer
  - Action: Move to authorize the Thurston County Treasurer's Office to sell property number 44210301500 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.
- c) **Dept:** Treasurer

**Description:** Sale of tax-title property via private negotiation to James Dahlstrom

Contact: Eric Sullivan, Revenue Officer

Action: Move to authorize the Thurston County Treasurer's Office to sell property number 44210301400 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.

d) Dept: Treasurer

**Description:** Sale of tax-title property via private negotiation to James Dahlstrom

Contact: Eric Sullivan, Revenue Officer

Action: Move to authorize the Thurston County Treasurer's Office to sell property number 44210301300 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.

#### e) Dept: Treasurer

**Description:** Sale of tax-title property via private negotiation to James Dahlstrom

**Contact:** Eric Sullivan, Revenue Officer

Action: Move to authorize the Thurston County Treasurer's Office to sell property number 44210301600 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.

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BoCC-AIS-2024-05-07-Treasurer-EricSullivan-4836 PDF File 952 KB

BoCC-AIS-2024-05-07-Treasurer-EricSullivan-0231 PDF File 936 KB Dept: Treasurer

**f**)

**Description:** Sale of tax-title property via private negotiation to Parker Dolezal

- Contact: Eric Sullivan, Revenue Officer
  - Action: Move to authorize the Thurston County Treasurer's Office to sell property number 44210301700 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.
- Dept: Treasurer g)

Description: Sale of tax-title property via private negotiation to David Schaffert

- Contact: Eric Sullivan, Revenue Officer
  - Action: Move to authorize the Thurston County Treasurer's Office to sell property number 35901900300 via private negotiation, per RCW 36.35.120, 36.35.130, 36.35.150, & County Code 2.105.
- Dept: Auditor h)

**Description:** Voucher list

Contact: Darren Bennett, Financial Services Manager

Action: Move to approver the voucher list for the week of April 22, 2024 for a combined amount of \$3,200,392.77.

i)	Dept:	Auditor	4
	Description:	Voucher list	
	Contact:	Darren Bennett, Financial Services Manager	BoCC-AIS-2024- Commissioners-, 1956.pdf PDF File 80.5 KB
	Action:	Move to approve the voucher list for the week of April 29, 2024 for a combined amount of \$xx.	

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Treasurer-EricSullivan-3614

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4-05-07--AmyDavis-

# **Department Items**

# 4) <u>Commissioners</u>

- a) **Description:** Set a Public Hearing for Animal Control related Fees and Charges
  - **Contact:** Nicole Martinez, Budget and Fiscal Manager
    - Action: Move to set a public hearing for June 4, 2024 at 3:30pm., or as soon thereafter as the matter may be heard, in Room 110 of the Atrium, 3000 Pacific Ave SE, to accept and consider public comment related to the proposed ordinance amending Thurston County Code Section 9.10, Animal Control, to authorize animal control related fees and charges to be set by resolution of the Board of County Commissioners.

# **Community Planning and Economic**

# 5) <u>Development</u>

- a) Description: Subconsultant Contract with Washington Water Trust
  - Contact: Bryan Benjamin, Associate Planner
    - Action: Move to approve a subconsultant contract with the Washington Water Trust for reimbursement of costs related to work performed to assist the Washington Water Trust in conducting fieldwork and data analysis on a Department of Ecology Streamflow Restoration Act grant and authorize the Director of Public Health and Social Services to execute the contract.

# 6) Public Health and Social Services

- a) **Description:** Contract with Community Youth Services with Homeless Services Emergency Funds
  - **Contact:** Keylee Marineau, Homeless Response Program Manager
    - Action: Move to approve a contract with Community Youth Services in the amount of \$23,100 to repair two showers located at Rosie's Place Engagement Center program for youth and young adults experiencing homelessness, and authorize the Director of Public Health and Social Services to execute the contract and any amendments that do not exceed 10%.

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BoCC-AIS-2024-05-07-CommunityPlanningandEcono cDevelopment-BryanBenjamii 4322.pdf PDF File 88.3 KB

BoCC-AIS-2024-05-21-PublicHealthandSocialService: KeyleeMarineau-3923.pdf PDF File 456 KB

# 7) <u>Public Works</u>

a) **Description:** Award of Master Contracts for Furnishing a Supply of Various Asphalt Materials

Contact: Mike Lowman, Road Operations Manager

- Action: Move to award three Master Contracts to Granite Construction Co. of Everett, WA; Lakeside Industries, Inc. of Olympia, WA; and Miles Resources, LLC of Puyallup, WA for furnishing a supply of various kinds of asphalt materials to the Public Works Department for annual road maintenance activities and to authorize the Director of Public Works to execute the contracts.
- b) Description: Resolution and Call for Sealed Bids for WSDOT US101 Schneider Creek Project, CP# 34W08
  - Contact: Tim Wilson, Water Resources Manager
  - Action: Move to approve a resolution calling for sealed bids and authorize the County Engineer to set the bid date and time for receipt and opening of said bids for the Washington State Department of Transportation (WSDOT) US101 Schneider Creek project, CP# 34W08.

BoCC-AIS-2024-04-30-PublicWorks-AngelaCelestine-3845.pdf PDF File 1.00 MB

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BoCC-AIS-2024-05-07-PublicWorks-AngelaCelestine-0806.pdf PDF File 2.10 MB

#### 8) County Manager

#### a) Item Description:

Commissioners will report on board work sessions and assigned committee meetings providing updates on actions taken as well as upcoming issues.

#### b) Item Description:

The County Manager will review the Board of County Commissioners schedule for the upcoming weeks.

#### c) Item Description:

Adjournment of the Board of County Commissioners meeting of May 07, 2024.

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