



Mary Hall
Auditor

Recording Fee Increase Memo

April 24, 2018

To: Recording Customers

From: Jared Krause, Licensing and Recording Manager
Thurston County Auditor's Office

Recording Fee Changes Beginning June 7, 2018

During the 2018 legislative session, the Washington State legislature passed HB1570¹ and HB2578² increasing the fees charged to customers for recording some documents. **The new fees begin June 7, 2018 and only apply to the first page of recorded documents.** Fees for additional pages will stay the same.

The table below lists the new fees for the first page of the most commonly recorded documents. To see the full fee schedule, visit our website at thurstoncountywa.gov/auditor/recordingdocuments/Fee%20Schedule.pdf.

Document Type	New Fee	Old Fee
Standard	\$99.00	\$74.00
Birth Certificates	\$37.00	\$34.00
Death Certificates		
Divorce Records		
State, County or City Agency Liens and Release of Liens		
Assignment of Deed of Trust	\$16.00	\$16.00
Deed of Trust	\$100.00	\$75.00
Employment Security Liens and Releases	\$34.00	\$31.00
Substitution or Appointment of Trustee	\$16.00	\$16.00
Binding Site Plans and Amendments (24"x18")	\$183.00	\$158.00
Boundary Line Adjustments and Amendments (24"x18")		
Plats, Condominiums and Amendments (24"x18")		
Short Plats, Large Lots and Amendments (24"x18")		
Surveys & Amendments (24"x18")		
Boundary Line Adjustments and Amendments (Legal size or less)	\$163.00	\$138.00

State law requires we collect full fees. Any document submitted without full payment will be sent back with a request for the customer to resend the documents with correct fees.

If you have any questions or concerns, please don't hesitate to contact the Thurston County Auditor's Office Licensing and Recording Division at 360.786.5405, Monday through Friday 8 a.m. to 4:30 p.m.

¹ <http://apps2.leg.wa.gov/billsummary?BillNumber=1570&Year=2017>

² <http://apps2.leg.wa.gov/billsummary?BillNumber=2578&Year=2017>

Fees for Recording Documents

Effective June 7, 2018

Forms of Payment accepted: Cash, Check (payable to Thurston County Auditor), Mastercard, & Visa.

All credit cards will be charged a service fee of \$2.00 or 2.35%, whichever is highest.

Photo copies of original documents will not be conformed. Please do not include copies with your documents.

Standard Fee (see exceptions below)

First Page	\$ 99.00
Each additional page	\$ 1.00

Exceptions to Standard Fee

First Page Fees:	
Assignment of Deed of Trust	\$ 16.00
Birth Certificates	\$ 37.00
Death Certificates	\$ 37.00
Deed of Trust	\$ 100.00
Divorce Records	\$ 37.00
Employment Security Liens and Releases	\$ 34.00
State, County, or City Agency Liens and Release of Liens	\$ 37.00
Substitution or Appointment of Trustee	\$ 16.00
Each additional page	\$ 1.00

Maps

Binding Site Plans & Amendments (24"x18")	
First Page	\$ 183.00
Each additional page	\$ 5.00
Boundary Line Adjustments and Amendments (24"x18")	
First Page	\$ 183.00
Each additional page	\$ 5.00
Boundary Line Adjustments and Amendments (legal size or less)	
First Page	\$ 163.00
Each additional page	\$ 1.00
Plats, Condominiums, & Amendments (24"x18")	
First Page	\$ 183.00
Each additional page	No Fee
Additional Charges	
Plats- each lot over 50	\$ 0.50
Condominiums- each unit over 50	\$ 0.50
Cemeteries- each lot over 100	\$ 0.25
Record of Monument/Land Corner Records	No Fee
Short Plats, Large Lots, and Amendments (24"x18")	
First Page	\$ 183.00
Each additional page	\$ 5.00
Surveys and Amendments (24"x18")	
First Page	\$ 183.00
Each additional page	\$ 5.00

Multiple Title & Multiple Transaction Documents

Documents which contain two or more titles and/or two or more transactions requiring multiple indexing will be charged individually per action.

First Page:	Multiply appropriate first page rate of the document by the number of transactions or titles.
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Each additional page:	\$ 1.00
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Example #1

A five (5) page document with the title "Covenant and Easement" would be charged \$198.00 for the first page and \$4.00 for the additional pages.

Total: \$ 202.00

Example #2

A two (2) page "Full Reconveyance" which references three (3) Auditor's file numbers would be charged \$297.00 for the first page and \$1.00 for the additional page.

Total: \$ 298.00

Emergency Non-Standard Fees

Documents that do not meet the margin requirements may be recorded with an "Emergency Non-Standard" cover sheet. These fees are in addition to regular recording fees.

Emergency Non-Standard fee	\$ 50.00
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Emergency Non-Standard cover sheet	\$ 1.00
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Example

A three (3) page Deed with 1/2 inch margins on all sides would require the Emergency Non-Standard cover sheet. With the cover sheet the Deed is now four (4) pages. The Deed would be charged \$149.00 for the first page and \$3.00 for the additional pages.

Total: \$ 152.00