

## Superior Court of Washington, Thurston County

Plaintiff / Petitioner:

\_\_\_\_\_

Defendant / Respondent:

\_\_\_\_\_

Case No. \_\_\_\_\_

### Notice of Hearing for Civil Motions

(NTHG)

#### To the Court Clerk and all parties:

**1.** A court hearing has been scheduled for: \_\_\_\_\_ (date).

The hearing will be before the assigned Judge or Commissioner.

The hearing will take place at 2000 Lakeridge Drive SW, Building 2; Olympia, WA 98502.

**2.** The **name** of the motion or type of hearing is: \_\_\_\_\_

**Required:** The motion was filed  with this notice or  previously on: \_\_\_\_\_ (date).

**3.** The hearing should be scheduled as a:

**Unlawful Detainer Ex Parte** (Friday 9:00 Administrative Session – DO NOT GO TO COURT)

**Unlawful Detainer Motion** (Friday 9:30 a.m.)

**Trial Setting under LCR 40** (Friday 9:00 Administrative Session – DO NOT GO TO COURT)

**Dispositive Motion** -- Summary Judgment, CR 12(b)(6), or CR 12(c) motion (Friday 9:00 a.m.)

**Other Civil Motion** (Friday 9:00 a.m.)

#### **Warnings!**

- If you do not go to the hearing, the court may sign orders without hearing your side.
- You will need to check that the session is available before you schedule a hearing. You can see whether a session is full on the Clerk's website: [www.co.thurston.wa.us/clerk](http://www.co.thurston.wa.us/clerk).
- If this notice is incomplete or contains an incorrect date, time, or conflicting information, your hearing may not be scheduled and you will not be notified. You can verify whether a hearing was scheduled at: <https://odysseyportal.courts.wa.gov/odyportal>.
- You need to schedule this hearing at least six business days ahead of time. More time is required for dispositive motions (28 days) and some other matters. Consult local and state court rules.

**4. Declaration of Service**

I declare that on \_\_\_\_\_, 20\_\_\_\_, I  deposited in the United States mail,  delivered through a legal messenger service,  personally delivered, a copy of this notice of hearing, the motion, and all paperwork filed along with the motion, to all people listed below in section 6.

**I declare under penalty of perjury under the laws of Washington State that the foregoing is true and correct.**

Signed at \_\_\_\_\_(city) \_\_\_\_\_ (State) on \_\_\_\_\_ (date signed).

\_\_\_\_\_(printed name)

\_\_\_\_\_(signature)

**5. Person Scheduling this Hearing:**

Name of party: \_\_\_\_\_

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

WSBA # \_\_\_\_\_ (if attorney)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

**6. Names and Contact Information for Everyone Notified of this Hearing**

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

Attorney for: \_\_\_\_\_

Attorney for: \_\_\_\_\_

WSBA #: \_\_\_\_\_

WSBA #: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

Attorney for: \_\_\_\_\_

Attorney for: \_\_\_\_\_

WSBA #: \_\_\_\_\_

WSBA #: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

Attorney for: \_\_\_\_\_

Attorney for: \_\_\_\_\_

WSBA #: \_\_\_\_\_

WSBA #: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_