

Superior Court of Washington, Thurston County
Family and Juvenile Court

Petitioner:

Respondent:

Case No. _____

Notice of Hearing for Judge's Motions

(NTHG)

To the County Clerk and all parties:

1. A court hearing has been scheduled for: _____ (date) at _____ (time).

The hearing will be before Judge: _____

To keep everyone safe during COVID19, the Court is asking that parties, participants, families, and attorneys attend their hearings, virtually, by video or telephone participation through Zoom Meetings. If this is not possible, the Courthouse is open and located at 2801 32nd Avenue SW, Tumwater, WA 98512.

2. The **name** of the motion or type of hearing is: _____

The motion was filed on: _____ (date) by _____ (name of party).

3. The hearing should be scheduled on the following court calendar:

→ Check that the session is available before you schedule a hearing. You can see whether a session is full on the Clerk's web page: www.co.thurston.wa.us/clerk.

Courtroom 2: (Zoom Meeting ID: 429-655-5966#)

Dependency (Monday pm)

1:30 2:30

Dependency (Wednesday am):

9:00 10:00 11:00

Dependency (Wednesday pm):

1:30 Fact Findings, Publications

2:30 Fact Findings, Publications

3:30 Legally Free

Courtroom 1: (Zoom Meeting ID: 772-162-1402 #)

Adoption (Friday 8:30 am)

Courtroom 4: (Zoom Meeting ID: 242-974-5214#)

Judge's motion* (Friday 9:00 am) Including dispositive motions, change of venue, continue trial, presentation, attorney fees, and pretrial evidentiary motions.

Child Relocation (Friday 10:00 am)

Revision (Friday 10:00 am)

Warnings!

- If you do not participate in the hearing, the court may sign orders without hearing your side.
- Paperwork to respond to a motion has to be filed before the court hearing.

*You need to schedule this hearing by 5:00 p.m. at least six business days ahead of time. More time is required for dispositive motions (28 days) and some other matters. Check local and state court rules.

4. Declaration of Service

I declare that on _____, 20____, I deposited in the United States mail, delivered through a legal messenger service, personally delivered, a copy of this notice of hearing, the motion, and all paperwork filed along with the motion, to all people listed below in section 6.

I declare under penalty of perjury under the laws of Washington State that the foregoing is true and correct.

Signed at _____ (city) _____ (State) on _____ (date signed).

_____(signature)
_____(printed name)

5. Person Scheduling this Hearing:

[] Petitioner [] Respondent
[] Other: _____
Sign: _____
Print Name: _____
WSBA # _____ (if attorney)
Address: _____
City/State/Zip: _____
Telephone: _____
Email (required): _____
Date: _____

6. Names and Contact Information for Everyone Notified of this Hearing

Name: _____
Attorney for: _____
WSBA #: _____
Address: _____

Telephone: _____
Email: _____

Name: _____
Attorney for: _____
WSBA #: _____
Address: _____

Telephone: _____
Email: _____

Name: _____
Attorney for: _____
WSBA #: _____
Address: _____

Telephone: _____
Email: _____

Name: _____
Attorney for: _____
WSBA #: _____
Address: _____

Telephone: _____
Email: _____

Attach more pages if needed.

7. Instructions for Appearing at your Virtual Hearing

Joining by Computer or Smartphone

Zoom hearings can be joined from the internet, the Zoom application (“App”), landline or mobile phone (**Instructions below**), and with a H.323 or SIP device.

You will need the **Zoom Meeting ID** number for the hearing. The **Zoom Meeting ID** for your hearing can be found in section 3 on the first page of this Notice and on the court’s website.

1. Go to <https://zoom.us/>
2. Once on the Zoom site and click the “Join a meeting” option, or use this link:
<https://zoom.us/join>
3. Enter the Meeting ID and click “Join”

You can also download an application (“App”) to your smartphone or device. To download the Zoom mobile application, visit the zoom website at

<https://zoom.us/download>

4. Once you have joined Zoom for your hearing, you will enter the virtual waiting room. Prior to the start of your hearing, the judicial officer or court employee will admit you into the virtual hearing. You might have to wait past the start of your hearing time. Please be patient.

Join by telephone if:

- You do not have a microphone or speaker on your PC/Mac,
- You do not have a smartphone (iOS or Android), **or**
- You cannot connect to a network for video and VoIP (computer audio), **or**
- You do not have internet access

THE COURT KEEPS A RECORD OF ALL PROCEEDINGS. DO NOT RECORD ANY COURT PROCEEDINGS. YOU CAN ORDER TRANSCRIPTS OR COPIES OF THE HEARING FROM THE COURT. IF YOU WOULD LIKE TO ORDER A COPY OF THE RECORD OR A TRANSCRIPT OF THE PROCEEDING, INFORMATION CAN BE FOUND ON THE COURT’S WEBSITE:

<https://www.thurstoncountywa.gov/sc/Pages/transcripts.aspx>

To join by telephone:

If you are joining via telephone, call one of the telephone numbers listed in the box below, then enter your calendar **Zoom Meeting ID** number. The **Zoom Meeting ID** for your calendar can be found in section 3 on the first page of this Notice and on the court’s website.

1. Call one of the telephone numbers provided in the box below.

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Find your local number:

<https://us02web.zoom.us/j/kcK71YNq>

2. Enter the assigned **Zoom Meeting ID** number found in section 3 followed by the # symbol.
 - Phone Controls to help you during the hearing
 - *6 - Toggle mute/unmute
 - *9 - Raise hand

Considerations for Virtual Hearings:

Virtual hearings are just like attending court in person. Required:

- Dress appropriately;
- Mute your microphone unless you are asked to speak;
- Follow the judicial officer’s stated rules or risk being removed from the hearing;
- You can only attend one virtual hearing at a time, please contact the court if you are scheduled to appear in multiple hearings.

If Possible:

- Check your lighting and background before court;
- Avoid moving your video or making quick movements;
- Find a quiet space.