1. **Call to Order:** The meeting was called to order by Cherie Nevin at 1:04 p.m.

2. **Attendance:** A quorum was present.

**LEPC Members:**
- Brian VanCamp, Chair, South Bay Fire
- Scott Lancaster, WSP
- Cherie Nevin, Thurston County
- Sandy Eckert, TCEM
- Patrick Knouff, City of Olympia
- Brock Williams, Tenino School District
- Jayson Lelli, Tacoma Power
- Mike Dahl, North Thurston Public Schools
- Gavin Dinnel, Vice Chair, Ferrellgas Propane
- Alison Meyers, WA Dept. of Ecology
- Kurt Hardin, Thurston County
- Kyle Bustad, WA DES
- Jack Lane, TC Public Works
- Ed Dowell, Rochester School District
- Emily Bergkamp, Intercity Transit
- Wendy Couture, Olympia School District

**Guests:**
- Sarah Spearman, TCEM
- James Yates, TCEM
- Ed Taylor, City of Lacey
- Cathy Orcutt, Dept. of Homeland Security
- Rebecca Beaton, WA UTC
- Patrick Soderberg, TC Environmental Health
- Susan Forsythe, WA EMD/SERC
- Micah Goo, City of Centralia
- Steve Tomlin, TC ARES

3. **Public Comment:**
   No comments from the Public

4. **Approval of July 22, 2021 Meeting Minutes:**
   Gavin Dinnel moved to approve the minutes, Rebecca Beaton seconded, and the motion carried.

5. **National Guard 10th Homeland Response Force Briefing**
   Kristen Retherford was not available to attend.

6. **Department of Homeland Security – Priority Telecommunications**
   Cathy Orcutt presented a presentation on Priority Telecommunications Services (PTS) GETS/WPS/TSP. The presentation provided an explanation of Priority Telecommunications Services. Essentially, PTS is a suite of services (GETS, WPS, TSP) that enable priority telecommunications when networks are degraded or congested. The value of PTS is that it enables the completion of calls across carrier networks, facilitates collaboration across organizations, provides resilience at low cost, and leverages existing technology. Cathy communicated, the best practices of PTS are the use the GETS/WPS dialer app, ensure activation with a test call, make GETS/WPS test calls monthly, practice using GETS and WPS together, test WPS availability after any cell phone service changes, and report problems during testing and training exercises. More information can be obtained by visiting [www.cisa.gov/priority-telecommunications-services](http://www.cisa.gov/priority-telecommunications-services)

7. **Hazardous Materials Response Plan Adoption:**

8. **LEPC Public Engagement to the public & businesses on hazardous materials and preparedness**
Cherie Nevin communicated that the State Emergency Response Commission sponsored a Whole Community Planning Workshop during the summer months. The training was beneficial and informative on how to engage the public in the LEPC process. There are a lot of facilities around the communities, but the public may not be aware of them. Thoughts are to use Public Education, to inform the public about the facilities, and what to do is there is a hazmat release from one of them. Cherie invites everyone to communicate any ideas on any kind of public outreach that can be done through the LEPC.

9. **Cascadia Rising 2022 Update:**
Patrick Knouff communicated that the State is moving away from a functional exercise and has moved to a tabletop exercise. Thurston County’s plan from the beginning was to do a tabletop. Most likely will not cause a huge impact for Thurston County. There is a potential for more resources being available, due to the State’s change. As of now, the dates have not changed, however, the State is still working out the details with the change of exercise.

10. **Thurston Regional Hazard Mitigation Plan Update:**
Cherie Nevin communicated that an email was sent out earlier in the week, inviting a diverse group of agencies, to participate in the Thurston Regional Hazard Mitigation Plan Update. This will be the fourth (4th) update to the plan. Work is currently under way to develop a survey that will be sent out to the public, seeking their input as far as the hazards in Thurston County.

11. **SERC Update:**
Susan Forsythe communicated that during the last SERC meeting, the by-laws were updated, and can be found on the SERC website. A couple changes include, clarifying the voting methods, increasing partner participation, and being more in line with Washington Administrative Code (WAC) 118-40. The next SERC meeting will be held November 3rd at 10:00 a.m. and is an open public meeting. Anyone interested in attending, is welcome to do so. Susan advised if anyone is needing to be added to the SERC distribution list, to please send her or Kim Mask an email. In line with the by-laws update, the SERC is going to be updating their Strategic Plan. Susan communicated to please reach out if the LEPC would like outreach assistance from the SERC. To conclude, Susan reported the WA State EMD is currently in the process of recruiting a Southwest (SW) Planner, that will be attending the meetings and providing support.

12. **Hazardous Materials Incident Review:**
Alison Meyers from Department of Ecology presented the Spill Incident Review for July 22nd through October 19th. Alison reported that during this period, there were 27 calls received for spills in Thurston County, five (5) of which required field response. The percent (%) of incidents by city during the month of September were Olympia 56%, Rochester 7%, Tumwater 8%, Yelm 4%, Bucoda 4%, and Lacey 19%.

13. **Hazard Mitigation Grant Opportunity**
Cherie Nevin communicated that as grant opportunities come through, she will be sharing them with the LEPC. There may be opportunities for personnel that are part of the Thurston Regional Hazard Mitigation Plan Update. There is an annex and may be eligible to apply for some of the hazard mitigation grants. Cherie reported that there has been an increase in grant opportunities due to
some of the natural disasters that have been occurring. Cherie relayed that Thurston County currently has a hazard mitigation grant to update the Hazard Mitigation Plan. There are two more applications being review, but have not yet been awarded, one for an Advanced Flood Monitoring System and the other is to do Firewise Education Training.

14. Cooperating LEPC Members Report:
Micah Goo reported that preparations are underway for the annual tabletop/functional exercise of the Yelm Hydroelectric Project. The tabletop exercise will be held in November.

Jayson Lelli, Tacoma Power, communicated that there are not any projected exercises right now. The ones that were scheduled for this year, have been postponed until later in 2022.

Patrick Knouff reported a city-wide exercise was conducted, relating to severe weather and snow response. One of the key objectives of the exercise was acknowledging that historically tend to only identify an issue with transportation but it has so many other cascading impacts. Patrick communicated that most participants took a lot of action items back to their workgroups.

15. Next Meeting: January 27, 2022 at 1:00 p.m.

16. Meeting Adjourned:
Meeting adjourned at 1:46 p.m.