

THURSTON COUNTY MEDIC ONE  
EMERGENCY MEDICAL SERVICES COUNCIL  
EMERGENCY SERVICES CENTER/EOC

**AGENDA**

September 20, 2017, 3:30 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. EMS Council - August 16, 2017
  - B. Ops Committee - No September Meeting
- V. COMMITTEE REPORTS
  - A. Operations Committee – Ops Chair or Representative
  - B. West Region EMS Council – WREMS Representative
  - C. Staff Report

VI. OLD BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A.		
B.		
C.		

VII. NEW BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. 2019 – 2020 Budget	Hardin	Discussion
B. 2019 – 2020 Budget Committee	Hardin	Discussion/Action
C. Joy Miller, Fiscal Manager	Hardin	Introduction
D.		
E.		
F.		

VIII. PUBLIC PARTICIPATION

IX. GOOD OF THE ORDER

X. ADJOURNMENT

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Medic One Office  
August 16, 2017**

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**PRESENT:** Greg Wright, Rena Merithew, Judy Wilson, Tom Fell, Michael Steadman, Stan Moon, Harry Miller, Margaret McPhee, John Ricks, Gary Edwards, Jim Cooper, Eileen Swarthout

**ABSENT:** Larry Fontanilla

**EXCUSED:** Russ Hendrickson, Paul Perz

**GUESTS:** Chris Clem, Meredith Hutchins, Sean Farnand, Brian VanCamp, Anne Benoist, Scott LaVielle, Steve Brooks

**STAFF:** Kurt Hardin, Anna Lee Drewry, Sandra Bush, Ben Miller-Todd

**CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.

**I. APPROVAL OF AGENDA – MSC** – (Cooper/Moon) move to approve the agenda, and this carried unanimously.

**II. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – July 19, 2017 – **MSC** Moon asked for New Business, Item VII-B to be amended with the addition of staff revising the ER&R Schedule to include the number of reserve units needed. (Moon/Cooper) move to approve as amended, and this carried unanimously.
- B. OPERATIONS COMMITTEE – August meeting was cancelled

**V. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** No report
- B. **WEST REGION:** Anne Benoist reported: The next WREMS meeting will be September 6, 2017 at 12:00 noon and will be held at the ESC building. Lunch will be provided.
- C. **STAFF REPORT:** Hardin reported: The first item on the staff report will be discussed under New Business, Item A.

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

- A. Ben Miller-Todd, ALS Program Manager – Hardin introduced Ben Miller-Todd to the council. Ben comes from Iowa and is working on his masters for Public Health. He has experience as a Field Paramedic; Hospital Paramedic; and Supervisor Paramedic.
- B. 2017 2<sup>nd</sup> Quarter YTD Budget Report – This was provided in the packet for council review, prior to the meeting. Kurt highlighted a couple of items: 1) ER&R purchases are still to happen; 2) ALS Program Manager has been hired and this will help bring the ALS expenditures closer to the budgeted amount.
- C. BLS Funds by District - Expended – This report shows the allocated amount for each district and what has been expended. This report will be distributed to the Fire Districts monthly. There was a freeze on some BLS spending while the BLS Fund policy was being created, and now that the BLS Fund policy is complete and approved, the freeze has been lifted so the spending should begin to increase.
- D. Staffing Adjustment – Included in the packet is a proposal to add a Fiscal Manager position to Emergency Services. 50% of this position will support Medic One and 50% will support Emergency Management. The estimated salary cost to Medic One is \$33,996 - \$45,330 annually, which would require a 2017 3<sup>rd</sup> quarter amendment. Emergency Services is the only department within Thurston County that does not have a Fiscal Manager to manage the budget. This will free up time for the Office Manager to work on policies & procedures and other necessary

tasks. (Cooper/Steadman) move to approve staff recommendation of Emergency Services Fiscal Manager<sup>4A</sup> position request to the Thurston County Commissioners. This carried, with Gary Edwards abstaining.

- E. MPD Contract Extension – (Steadman/Edwards) move to approve extending the current MPD contract through August 31, 2017.
- F. New OES Contract/MPD Nomination – (Cooper/Swarthout) move to recommend the EMS Council forward the Olympia Emergency Services nomination of Dr. Larry Fontanilla, as the Thurston County MPD, on to the Department of Health, pending the Board of County Commissioners approval of the contract. This carried unanimously.
- G. SWAT MD Contract Extension – (Steadman/Edwards) move to approve the SWAT MD contract extension. This carried unanimously.
- H. Regional EMS and Trauma Care Council Membership Application (Darrol Steiner, Steve Brooks) – (Moon/Wilson) move to approve the Regional EMS and Trauma Care Council Membership Application for Darrol Steiner and Steve Brooks, and this carried unanimously.
- I. Space utilization – The County has asked Kurt to consider Medic One consolidating with Emergency Management on Tilley Rd. Kurt will be meeting with EMS stakeholders for their input, and will keep the EMS Council informed.

**VIII. PUBLIC PARTICIPATION –**

**IX. GOOD OF THE ORDER –**

**X. ADJOURNMENT – Meeting adjourned at 4:06 PM.**

Thurston County EMS Council Meeting  
Medic One Staff Report  
September 20, 2017

**Administration:**

Training Coordinator Position: Interviews for this position were conducted on September 12. Second interviews are being scheduled.

**BLS Program:**

- EMT Class: There are 32 students in the course. The course will complete on December 9<sup>th</sup>. Graduation will be held on December 21<sup>st</sup> at 6:00 PM.
- CPR Program: Medic One assisted St. Peter Hospital to provide CPR Training for newly graduated Register Nurses September 6<sup>th</sup> and 7<sup>th</sup>.

**ALS Program:**

- Paramedic Testing: October 11<sup>th</sup>, 12<sup>th</sup>, and 19<sup>th</sup>
- Dr. Fontanilla has begun Thursday office hours!
- LP15 will be in the ambulances starting October 9<sup>th</sup>
- ALS Android Platform trial will begin with the LP15 – Scott