

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
December 18, 2013**

PRESENT: Margaret McPhee, Dr. Tom Fell, Karen Rogers, M. John Way, John Ricks, Kathleen Bostwick, Greg Wright, Frank Kirkbride, Russ Hendrickson, John Christiansen, Ken Parsons, Dr. Larry Fontanilla

EXCUSED: Karen Valenzuela

GUESTS: John Carpenter, Lenny Greenstein, Mel Low, Dale Putnam, Tony Kuzma, Stan Moon

STAFF: Steve Romines, Fay Flanery

- I. **CALL TO ORDER/ROLL CALL** – Chairman McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:32 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** (Kirkbride/Christiansen) move to approve modified agenda adding item 7C WREMS Appointment Romines/Hambly.
- III. **PUBLIC PARTICIPATION** – Chair McPhee thanked Ken Parson, Karen Rogers and Kathleen Bostwick for their contributions to the EMS Council.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – October 16, 2013 – **MSC** (Kirkbride/Christiansen) to approve.
 - B. OPERATIONS COMMITTEE – December 5, 2013. (Informational Only)
- V. **COMMITTEE REPORTS**
 - A. OPERATIONS COMMITTEE – Wright reported no January 2014 meeting, other meeting discussion will be under agenda item New Business 7B.
 - B. WEST REGION EMS COUNCIL– Romines reported annual conference will be held at the Great Wolf Lodge February 7, 8 & 9, 2014.
 - C. STAFF REPORT– Romines announced there is a get well card being circulated for Dr. Copas who was a founder of Medic One in Seattle for anyone wanting to sign it noting he had recently suffered a stroke. He added Commissioner Valenzuela sent her apologies for not attending due to a farewell for a Commissioners Office staff retiring. Romines continued to highlight on the staff report included in the packet:
 - We have received back the West Thurston Regional Fire Authority ALS Space agreement for 2014 and expect to have the South East Thurston one returned within the week..
 - Key Performance Indicators (KPI)- New concept of KPI's are being developed to identify possible EMS System/agency measures in addition to the Cardiac Arrest Survival one that we and some others currently use.
 - Annual levy projections – Romines handed out an updated annual levy/revenue/expense projection worksheet showing the current projections for restoring the levy lid. He noted that the year for the restoration continues to move out as Medic One targets to under expend their annual expense budget.
 - Nurse Line – Romines reported that there were less nurse line calls November than the prior month of October, with a record number of calls in 2013. This high nurse line call volume for October and November is primarily due to repeat callers - 2 individuals specifically. Romines added that when this type of repeat calling occurs it is typical for agencies to visit the caller for education or evaluation referral.
 - CPR Flash mob – Romines reported that we received an email from England requesting more information about the flash mob demonstration that Medic One put on, stating that ours seemed to be the best because of citizen participation.
 - School CPR Program – Romines reported that a State unfunded mandate to Washington schools has been implemented requiring high schools to teach CPR as a graduation requirement. In Thurston County, North Thurston School District was the first on board to contact Medic One for help in the cooperative agreement opportunity where Medic One provides volume discounted buying power along with a match for the purchase of the initial CPR educational materials and equipment and will provide training. He continued Yelm School District also initiated the program and is conducting the training with their local fire agencies.
 - BLS Agency Response Time Data – Romines reported that the BLS response time data is now posted on the Medic One website.

VI. OLD BUSINESS –

- A. Tablet Technology – Romines provided an update on the use of the tablet technology during EMS Council and Operations Committee meetings and will be available for any other Medic One meeting. Staff and members are currently testing several android tablets and one Windows tablet. Council questions followed. Staff would like to purchase a consistent model meeting Council/Committee member needs. Romines added there will be training in the future on how to make notes on the tablets and email those notes.

VII. NEW BUSINESS –

- A. TRPC EMS System Report Steering Committee Recommendations – Kirkbride reported the steering committee has met and put together a table (included in the packet) that outlines each of the TRPC recommendations along with the steering committees recommended actions and dates. Kirkbride added the priority should be to address the EMS Council composition before any other tasks. Council discussion followed. Christiansen requested staff comment to the steering committee recommendations, Romines will provide staff comment at the January meeting. The TRPC report will come back to the January meeting for further discussion with action by EMS Council potentially scheduled for February meeting. The Steering Committee provided a draft of bylaws modification to implement the TRPC report recommendation for bylaw representation modification. The Committee's request was to consider a formal recommendation for this bylaw modification at the January meeting, as a bylaw modification also had to be considered by BOCC, adding to the processing time. Council members suggested to edit the proposed paragraph 4.1.c to read "Four Citizens-at-Large consisting of: one from each of the County Commissioner Districts plus one of whom shall be a physician from any County Commissioner District." Staff was directed to send the bylaw proposal as modified with AIS for action at the January meeting.
- B. Policy Review-Adopt/Rescind Policies – Ops Chair Wright reported on the policy work completed to date with recommendations to update Policy 1 and to rescind Policies 5, 11, 12, 14 and 28. Council discussion followed. **MSC** (Kirkbride/Bostwick) move to approve Operations Committee recommendation to adopt edits to Policy 1-Vehicle Accident Review and to rescind Policies 5-Transfers by Medic One, Policy 11-Interactions of Medic One Personnel w/Medical Intervenors, Policy 12-Out of County Responses, Policy 14-BLS Protocols and, Policy 28-Patient Refusal of Medical Evaluation and/or Transport.
- C. WREMS Appointments Romines/Hambly – Romines reported that he and Hambly were up for reappointment to the West Region EMS Committee. **MSC** (Kirkbride/Rogers) moved to approve Romines and Hambly appointments to the WREMS Council as submitted. Romines added there is still a vacancy available for appointment from the Thurston County EMS Council for anyone interested in participating.

VIII. PUBLIC PARTICIPATION – None

IX. GOOD OF THE ORDER – Kirkbride provided an update on Lee Brooks (Chief Brooks wife) that her surgeries in New York went well and she is in recovery.

X. ADJOURNMENT – MSC Meeting adjourned at 5:04 PM.