

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
January 15, 2014**

PRESENT: Margaret McPhee, Dr. Tom Fell, M. John Way, Karen Valenzuela, John Ricks, Roger McMaster, Greg Wright, Frank Kirkbride, Russ Hendrickson, John Christiansen, Stan Moon

GUESTS: John Carpenter, Lenny Greenstein, Mel Low, Dale Putnam, Janet Kastl, Betty Schultz, Steve Brooks

STAFF: Steve Romines, Fay Flanery, Cindy Hambly

- I. **CALL TO ORDER/ROLL CALL** – Chairman McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:34 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** (Valenzuela/Way) move to approve agenda.
- III. **PUBLIC PARTICIPATION** – Romines recognized Janet Kastl – Retiring after 35 years as Director of the Washington State EMS system. Romines expanded that Janet has been an integral part in the development of the EMS system in Washington State. Chair McPhee presented her with a plaque acknowledging her contribution and dedication to the system.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – December 18 2013 – **MSC** (Kirkbride/Hendrickson) move to approve.
 - B. OPERATIONS COMMITTEE – January Meeting Cancelled. (Informational Only)
- V. **COMMITTEE REPORTS**
 - A. OPERATIONS COMMITTEE – Wright reported no January 2014 meeting. He added that Karen Roger’s last meeting was December 2013 and Steve Langer is the new representative but was not able to attend and would like to request the meeting be moved back to 5:30, consensus was to keep the current meeting time..
 - B. WEST REGION EMS COUNCIL– Romines reported the annual conference will be held at the Great Wolf Lodge February 7, 8 & 9, 2014.
 - C. STAFF REPORT– Romines highlight on the staff report included in the packet;
 - Working to finalize the 4th quarter Business Plan report.
 - EMT graduation was on January 7, 2014 with 14 graduating students.
 - Annual levy projections – Romines expanded on the updated annual levy/revenue/expense projection worksheet showing the current projections for restoring the levy lid. He noted that the year for the restoration continues to move out as Medic One targets to under expend their annual expense budget. Extensive Council discussion followed.
- VI. **OLD BUSINESS –**
 - A. TRPC EMS System Report Steering Committee Recommendations – Kirkbride gave an overview of the TRPC recommendations that were discussed at last month’s meeting. He handed out a recommendation summary to help elaborate on and clarify the TRPC recommendation and asked the group to help the Steering Committee by deciding what recommendations they want to move forward on. He added the Steering Committee is requesting 2 additional members be added to support the Steering Committee efforts and tasks. Extensive Council questions and discussions followed surrounding the recommendation summary handout. Kirkbride concluded the Steering Committee will bring back additional clarification with recommendations to Council at the March or April meeting. Questions arose regarding adding EMSC meeting materials to the Medic One website, Council discussion followed with a **MSC** (Valenzuela/Kirkbride) to have staff update the Medic One website to add EMSC meeting information. Follow up discussions surrounding the TRPC Steering Committee work and recommendations ended with Chair McPhee requesting any/all questions or comments be sent to staff for collection.
 - B. EMSC Bylaw Modification, TRPC Recommendation – Chair McPhee requested to separate out the two issues of adding a new Citizen/Physician position and adding back the Lacey representative position to the EMS Council. She requested Council discussion. Extensive Council discussion followed. **MSC** (Valenzuela/Way) move to approve the proposed language in 4.1.C to add a 4th Citizen/Physician at-large position to the EMS Council. **MSC** followed (Kirkbride/Valenzuela) move to adopt change to bylaws article 4.1.A as proposed to add the

City of Lacey position back to the EMS Council. Council discussion followed.

VII. NEW BUSINESS –

- A. Nominations Committee – Chair McPhee asked for volunteers to the Nominations Committee, hearing none, Chair McPhee appointed Roger McMaster and M. John Way, in addition Karen Valenzuela volunteered. Nominations committee will bring a report back in February with a vote in March.

VIII. PUBLIC PARTICIPATION – None

- IX. GOOD OF THE ORDER –** Romines gave a health line update reporting that after the 2 month spike in calls which resulted from repeat callers, the call volume is back to a normal cycle. In addition, Medic One received two thank you letters from Lacey Fire District citizens who both wanted to express gratitude to the EMS system for the rendering excellent patient care.

- X. ADJOURNMENT – MSC Meeting adjourned at 5:11 PM.**