

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
April 16, 2014**

PRESENT: Margaret McPhee, John Christiansen Dr. Tom Fell, M. John Way, Karen Valenzuela, John Ricks, Roger McMaster, Stan Moon, Stephen Langer, Greg Wright, Rena Merithew

ABSENT: Lenny Greenstein, Russ Hendrickson

GUESTS: Mel Low, Terry Ware, Tony Zuzma, Jim McGarva

STAFF: Steve Romines, Alan Provencher

- I. CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff. McPhee introduced Rena Merithew new citizen representative to the EMS Council. Merithew provided some background experience she has to include 20 years social work Director and Program Manager of Childrens Services at St. Peters Hospital.
- II. APPROVAL OF AGENDA – MSC (Ricks/Way)** move to approve agenda with the addition of Executive Session - MPD review.
- III. PUBLIC PARTICIPATION** – None.
- IV. REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – March 19, 2014 – **MSC (McMaster/Way)** move to approve.
 - B. OPERATIONS COMMITTEE – April 3, 2014 (Informational Only).
- V. COMMITTEE REPORTS**
 - A. OPERATIONS COMMITTEE – Chair Wright reported the annual special projects grant process is underway with a subcommittee reviewing the applications and expect to have a recommendation at the May EMS Council meeting, he added there were quite a few applications this year. Wright added there was a issue with the online OTEP program and the Operations Committee is looking into it.
 - B. WEST REGION EMS COUNCIL– Romines reported a planning meeting was coming up at the end of the month.
 - C. STAFF REPORT– Romines highlight on items not included in the packet:
 - 911 outage – Romines reported there was a multi-state 911 outage but was not Washington state-wide. Both Thurston and Kitsap Counties were able to switch to their backup systems and were only down for about 30 minutes. Other County's were down for up to 5 hours and were advertising their 10 digit dialing number for 911 calls.
 - June meeting will be held at an alternate location due to TCOMM911 Center training.
 - Medic One hired Scott Brownell to fill the new Business Application Technician position
- VI. OLD BUSINESS –**
 - A. TRPC EMS System Report Steering Committee – Kirkbride reported on the addition of two members to the steering committee. He continued to explain the significant changes in the recommendation included in the packet. Kirkbride added, nge is the focus to look forward to the next 20 years and keep the level of service as the population grows and ages as indicated in the TRPC report. The recommendation is to have a few additional subcommittees in addition to the Operations and Budget committee to support the effort of the recommendations implementation. He added the steering committee continues to recommend retaining TRPC to aid in the integrating of the BLS & ALS data systems. Kirkbride indicated TRPC will have a cost estimate for this by next month's meeting. An additional notable recommendation from the steering committee is to look at governance. Kirkbride requested comments be given to steering committee members and hopes to have a set of recommendations adopted at the May meeting. Committee discussion followed with Chair McPhee inquiring about adding project scheduled for 2014 be added to the 2014 Business Plan. Romines will help identify those items at the next meeting. BOCC Valenzuela requested the recommendations be put in a

timeline format. Extensive Council discussion followed.

VII. NEW BUSINESS –

- A. EMS Week May 18-24, 2014 – Romines reported EMS week will be May 18-24, 2014 this year with a proclamation from the BOCC and a newspaper insert listing the names of all current EMS providers in Thurston County.
- B. BLS Funding Spreadsheet – Romines reported the BLS funding spreadsheet was included in the packet and is for information. This report was also given to the Operations Committee for review. Romines continued to provide detailed explanation of the information in the spreadsheet.
- C. Budget Committee Appointment – Chair McPhee appointed M. John Way, John Ricks and Frank Kirkbride to the budget committee.
- D. ALS Contract modification OFD – Romines reported on the calculation in personnel count reimbursement changes to the Olympia Fire Department ALS contract and explained how the formulas worked, he added this change allows for the retirement and addition of personnel without a contract modification each time of an occurrence. **MSC** (Ricks/Langer) move to approve.
- E. 2014 Business plan draft – Romines reported the draft business plan is for information and reported that he will develop a gaff chart and include it in the business plan. There is currently no adopted 2014 Business Plan as we are waiting for project that will come out of the TRPC Report. He added the report will also be on the website in electronic version.

BREAK for EXECUTIVE SESSION – 4:46 to 4:58 with **MSC** (Kirkbride/Ricks) move to approve MPD 2014 award for outstanding performance. Council discussion resulted in **MSC** (Langer/Moon) to increase the performance award to \$3000 in the renewal contract

VIII. PUBLIC PARTICIPATION – None

IX. GOOD OF THE ORDER – None.

X. ADJOURNMENT – MSC Meeting adjourned at 5:09 PM.