

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
July 16, 2014**

PRESENT: Margaret McPhee, Dr. Tom Fell, John Christiansen, Rena Merithew, Lenny Greenstein, Karen Valenzuela, John Ricks, Stan Moon, Frank Kirkbride, M. John Way, Roger McMaster, Greg Wright

EXCUSED: Dr. Larry Fontanilla, Russ Hendrickson

GUESTS: Jim McGarva, Dale Putnam, Steve Brooks, Sean Brender, Tony Kuzma, Scott LaVielle

STAFF: Steve Romines, Fay Flanery

- I. **CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:31 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** (Kirkbride/Ricks) move to approve agenda.
- III. **PUBLIC PARTICIPATION** – None.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – June 18, 2014 – **MSC** (Ricks/Moon) move to approve.
 - B. OPERATIONS COMMITTEE – July 3, 2014 CANCELED (Informational Only).
- V. **COMMITTEE REPORTS**
 - A. OPERATIONS COMMITTEE – No meeting, no report
 - B. WEST REGION EMS COUNCIL– No meeting, no report.
 - C. STAFF REPORT– Romines highlight on items not included in the packet:
 - Medic One’s 40th Anniversary will be held at the Indian Summer Golf & Country Club with an Italian style dinner. The agenda will be the past, present and future of Medic One with Dr. Fell, Margaret McPhee and Dr. Fontanilla as guest speakers. We have 40th anniversary clocks that will be distributed to agencies and a multi function tool will be given to all certified personnel. In addition, Romines will have challenge coins for those interested in purchasing one. He added we have advance express entry tickets for sale costing \$15 per person for certified personnel and 1 guest and \$20 per person for all others. He added there will be recognition of fallen personnel and if anyone has names to please contact Romines.
 - We have hired the half time CPR Outreach Coordinator – Preston Wallace from Lacey Fire District #3.
 - A CPR instructor workshop as held on June 30th and will have one more in October.
 - We trained 1,431 high school students in CPR during the 2013-2014 school year.
 - BLS data system implementation is underway and we have now purchased the equipment. First agency on board will be Lacey FD #3, following will be Tenino. Hopefully have all agencies on board by the end of the year.
 - Next EMT course is scheduled to begin August 27 at station 9-5. Last class had 27 graduates with the highest scores of any class so far.
- VI. **OLD BUSINESS –**
 - A. TRPC EMS System Steering Committee – Romines provided staff input on the TRPC Steering Committee’s report from last month as requested by Council. Romines reported that he added notes to the GANTT chart regarding use of consultants or staff to accomplish the tasks. Romines walked the Council through the chart identifying which projects would require a consultant to complete or staff could complete. He added regardless of whether a consultant or staff would be used that his recommendation would limit the number of ongoing projects to 2-3 at a time. Romines request Council to participate in a “dot” prioritization exercise that will help prioritize projects identified in the TRPC report. Romines added he will summarize the chart at the next meetings based on the “dot” count. Council discussion followed with Romines explaining the chart he posted and added that prioritization should include projects already started as well.

Chair McPhee reported on the status of Council members who have not turned in their open public meetings training certification.

VII. NEW BUSINESS –

A. 2015 Budget – Romines presented the proposed 2015 budget reporting that the Board of County Commissioners (BOCC) directed departments to submit zero bottom line change budget. Romines added that the 2015 budget presented was -\$50,000 less than last years' budget but added that last year we had several one-time projects that significantly increased the bottom line. He added, the budget committee supported no increase to the base amounts for financial support and supplies support to districts this year as it has been increased every year for the past several years. Romines explained in detail the allocation of financial and supplies support given to each agency on a spreadsheet handed out. He continued to explain that departments can move amounts between line items within the budgets but bottom line is to have no increase over last year. Council discussion followed with a motion **MSC** (Christiansen/Merithew) to accept the budget committee recommended 2015 budget. Ricks requested to amend the motion to include a \$15,000 enhancement to the agency financial support line by increasing the base amounts \$1,000 per 15 agencies. Considerable council discussion followed with Commissioner Valenzuela reporting that the BOCC instructed departments to submit zero bottom line increase; she added she could not support the amendment to the motion as it defies the BOCC instructions. Discussion followed with an amended motion **MSC** (Ricks/Kirkbride) to accept the proposed 2015 budget with a \$15,000 agency financial support enhancement, all were in favor. Kirkbride requested clarification and direction to the budget committee in the future and consider a policy to direct the budget committee.

IX. GOOD OF THE ORDER – New Tumwater Fire Chief Scott LaVielle was introduced.

X. ADJOURNMENT – MSC Meeting adjourned at 5:02 PM