

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
August 17, 2016**

PRESENT: Frank Kirkbride, Tom Fell, Paul Perz, Richard Gleckler, Roger McMaster, Margaret McPhee, Eileen Swarhout, John Ricks, Bud Blake, Greg Wright

ABSENT: Jeannine Roe, Larry Fontanilla, Michael Steadman

EXCUSED: Rena Merithew, Stan Moon, Russ Hendrickson

GUESTS: Terry Ware, Alex Christiansen

STAFF: Cindy Hambly, Sandra Bush

- I. **CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** – Chair McPhee asked to move the Joint Citizen Project (Hambly) to September, and add Mechanical Lift Approve/Reject (Hambly). (Kirkbride/Ricks) move to approve the agenda as amended.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – July 20, 2016 – **MSC** (Kirkbride/McMaster) move to approve as presented.
 - B. OPERATIONS COMMITTEE – DRAFT August 4, 2016 (Information Only)
- V. **COMMITTEE REPORTS**
 - A. **OPERATIONS COMMITTEE** – Greg Wright reported for the Operations Committee: 1) the safety issue with paramedics transporting patients who have not been clearly identified as victims vs. perpetrators, has been addressed with Law Enforcement. This discussion will continue on an operations level. 2) There is a long waiting list for surplus vehicles, and these are being prioritized. 3) There is no Operations Committee meeting in September.
 - B. **WEST REGION EMS COUNCIL** – Hambly reported: 1) DOH has discontinued the lease contract with WSP for the WHEERS. WREMS reached out to the Providence Foundation to serve as fiscal agent for WHEERS and Providence SW to serve as the operational lead for the system. The arrangements with Providence Foundation and Providence SW fell through. WREMS will now contact Capital Medical Center to ask for assistance. 2) Per WREMS contract, Thurston County will need to submit min/max to WREMS by December 31, 2016. 3) The WREMS EMS conference will be held on February 24th and 25th in Ocean Shores.
 - C. **STAFF REPORT**– Hambly handed out an updated Staff Report:
 - Emergency Services Director: 5 candidates were evaluated by an internal and external board, on July 22nd. 2 candidates were chosen to go forward to the BOCC; however, one candidate dropped out. Next week the BOCC will interview the 3rd candidate on the list.
 - Preliminary Citizen CPR program 6 month review indicates 3,542 people trained in CPR (2015 6 month review was 1,254).
 - Next budget committee meeting is scheduled for September 12th (review revenue budget).
 - Medic Hiring: Oral boards are set for August 29th for 6 candidates that did not pass the protocol exam. If these candidates successfully complete the oral board they will be required to successfully pass the protocol exam prior to working as a paramedic in Thurston County.
 - SPH Clinical Agreement: Staff is scheduled to meet with SPH on August 25th for clarification on responsibilities.
 - Fall EMT course: Pre-requisite CPR HCP course is scheduled for August 20th at Station 95.
- VI. **OLD BUSINESS**
 - A. Mechanical Lift: It was approved at the May 2016 EMSC meeting to purchase a new lift from LiftLogic, Inc. for Olympia, at the cost of \$26,609.76. When Medic One received the invoice it was \$7,000 higher than the bid and the lift was already installed without Medic One's approval. Hambly met with Olympia Fire and they stated 3 weeks prior they knew there would be an increase in price because of additional installation costs. Medic One was not informed about this additional cost until after the lift was installed. Olympia Fire department

offered to split the cost. Hambly let them know if there was any additional cost it would have to go to the EMS council for approval. (Gleckler/Ricks) motion to approve splitting the additional cost of \$7,000 with Olympia. Dr. Fell opposed, Greg Wright abstained.

- B. 2017/2018 Budget Review: Hambly and Bush provided a preliminary expense budget for discussion. The next Budget Committee meeting is scheduled for September 12th at 12:00, to review revenue. The revenue budget will be presented at the September EMSC meeting and at that time there will be a need for a final budget approval/rejection.

VII. NEW BUSINESS - None

VIII. PUBLIC PARTICIPATION – None

- IX. GOOD OF THE ORDER –** 1) Paul Perz asked about the pay scale for the MPD, and if this is something that is being reviewed. Hambly will follow up on this. 2) Paul Perz asked about the paramedic vacancy issue and how this is being dealt with. Hambly will include updates in the EMSC staff report. 3) Bud Blake informed the committee of a 2nd interview scheduled for August 19th for the Emergency Services Director position.

X. ADJOURNMENT – Meeting adjourned at 4:55 PM.