

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Emergency Operations Center/ECC  
January 18, 2017**

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**PRESENT:** Jim Cooper, Rena Merithew, Frank Kirkbride, Tom Fell, Russ Hendrickson, Paul Perz, Stan Moon, Margaret McPhee, Scott LaVielle (ALT), John Ricks, Greg Wright, Bill Owens (ALT)

**ABSENT:** Bud Blake, Larry Fontanilla, Michael Steadman

**EXCUSED:** Roger McMaster

**GUESTS:** Terry Ware, Mary Campbell, Byron Hamilton, Meredith Hutchings, Tony Kuzma, Steve Brooks, Alex Christiansen, Gary Edwards

**STAFF:** Kurt Hardin, Sandra Bush, Anna Lee Drewry

**I. CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:31 PM. Roll was recorded by staff.

**II. APPROVAL OF AGENDA – MSC** – Chair McPhee asked to add discussion under New Business for ALS & BLS Policy Development. (Moon/Hendrickson) move to approve and it carried unanimously.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – December 21, 2016 – **MSC** (Kirkbride/Cooper) move to approve, and this carried unanimously.
- B. OPERATIONS COMMITTEE – January 5, 2017 (Information Only)

**V. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** Greg Wright's report is under old and new business. Paul Perz asked about the Business Associate Agreement and why so many agencies have not signed this. Greg Wright, speaking for Olympia, said attorneys are reviewing their agreement. Kurt Hardin explained how the County is going through a HIPAA process and they have hired a consultant which may require the Business Associate Agreement to be signed by each agency in order to continue with Safety Pad transmission of patient data. The County has asked to have these agreements signed by the end of this month.

Paul Perz also asked about the \$1.6 million equipment replacement budget. Hardin explained the \$1.6 million includes 5 medic units, power gurneys, etc. Frank Kirkbride asked if the EMSC could receive a copy of the ER&R schedule.

- B. **WEST REGION:** No report

- C. **STAFF REPORT:** Hardin reported - 1) Medical Program Director Contract: Medic One presented the MPD requirements to the OES members on January 12<sup>th</sup> and are waiting on feedback from them. 2) Medic One Fund Balance: This was presented to the BOCC (copy of the presentation will be handed out to the council) and they were receptive to it, with a lot of questions. The only change made between the presentation shown to the EMSC and the one presented to the BOCC was instead of calling the decision point "the levy decision point", it was simply called "the decision point" and it was explained that this is where the business model had to change because this is the point where the fund is running out of money.

Stan Moon asked about the paramedic testing and expressed his concern about the hiring process and how it isn't working. Hardin reported that the two candidates who didn't pass, one has come in and subsequently passed the written exam, the other one is scheduled to come in next week to take the written exam. There will be additional testing in May and staff is looking at how to increase the pool of candidates. The ALS agencies are working on "home grown" candidates, and may possibly look nationally.

**VI. OLD BUSINESS**

- A. Surplus Vehicle & Related Equipment Policy and Matrix: A Surplus Vehicle Tie-Breaker policy was presented at the last EMSC meeting and the council asked Ops to write a Surplus Vehicle policy and include a tie-breaker

procedure. The Surplus Vehicle & Associated Equipment policy is included in the EMSC packet for today's meeting. Stan Moon asked about adding the matrix to section X (attachments). (Kirkbride/Cooper) move to approve the Surplus Vehicle & Associated Equipment policy, with the addition of the matrix to section X. The motion carried unanimously.

**VII. NEW BUSINESS**

- A. Clinical Agreement/Rotation Funding: EMTs, and occasionally paramedics, have patient contacts at Providence St. Peter Hospital as part of their training. Providence requires extensive background checks on the medics and the cost is not in the Medic One budget (approx., \$3,000 each year). The question is, should the agencies be responsible to pay for the background checks, or should Medic One find the money in the budget. Hardin explained the purpose of the Clinical Agreement (Providence would like the agencies to be responsible for any inappropriate actions of the EMTs while they are at the hospital). Hardin will bring to the next EMSC meeting his recommendation of where in the budget the money would come from, and he will also run the agreement by the Prosecutor's office for review. As a way to keep costs down, Chief LaVielle suggested that staff have a checklist on the background checks performed so duplicate background checks are not performed (some of the background checks are already performed before clinical rotations). (Kirkbride/Merithew) move to approve staff investigating the budget and if funds are found, staff can implement and report back to the EMSC, and the motion carried. Perz/Owens opposed.
- B. Brown/Fell Scholarship (AC Bates): (Cooper/Ricks) move to approve the \$1,000 scholarship for AC Bates, and this carried unanimously.
- C. AMR & Olympic Ambulance: (Cooper/Moon) move to approve the licensing applications for AMR & Olympic. This will be added to the BOCC consent agenda for 2 weeks from Tuesday.
- D. ALS & BLS Policy Development: Hardin discussed the need for ALS & BLS funding policy development. The policies will be developed by the Ops Committee and presented to the EMSC.

**VIII. PUBLIC PARTICIPATION** – Chair McPhee reported that Roger McMaster has resigned from the EMSC. There has not been any word from the Fire Commissioners on who will replace him.

**IX. GOOD OF THE ORDER** – 1) Dr. Fell had an accident while doing some logging and he shared his appreciation for 911 and EMS. 2) Mary Campbell shared a positive experience with Olympia Medics. Mary also wanted to express her appreciation to Medic One for the EMT testing process.

**X. ADJOURNMENT** – Meeting adjourned at 4:34 PM.