

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
March 15, 2017**

PRESENT: Frank Kirkbride, Tom Fell, Stan Moon, Margaret McPhee, Eileen Swarthout, John Ricks, Greg Wright, Bill Owen, Gary Edwards, Jim Cooper, Rena Merithew, Michael Steadman,

ABSENT: Larry Fontanilla

EXCUSED: Russ Hendrickson, Paul Perz

GUESTS: Terry Ware, Mary Campbell, Meredith Hutchins, Tony Kuzma, Steve Brooks, Scott LaVielle, Mike Matousek

STAFF: Kurt Hardin, Sandra Bush, Cindy Hambly

- I. **CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** – Chair McPhee asked to remove Update Member Information from New Business, and move 2016 4th Quarter Budget Recap from New Business to the first item under Old Business. (Cooper/Moon) move to approve and it carried unanimously.
- III. **PUBLIC PARTICIPATION** – Chair McPhee welcomed Bill Owen (Fire Commissioner, District 2) who has replaced Roger McMaster on the Council.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – February 15, 2017 – **MSC** (Kirkbride/Steadman) move to approve, and this carried unanimously.
 - B. OPERATIONS COMMITTEE – March 2, 2017 (Information Only)
- V. **COMMITTEE REPORTS**
 - A. **OPERATIONS COMMITTEE:** Greg Wright reported: 1) Falck Ambulance license application is under New Business, item E. 2) Ops has been doing housekeeping work on some documents. 3) Continuing to work on the Transportation Resource Utilization process.
 - B. **WEST REGION:** Mary Campbell reported: 170 attendees and 30 vendors at the regional conference.
 - C. **STAFF REPORT:** Hardin reported - 1) Interviewed a candidate for the BLS Training Coordinator position yesterday. 2) Interviews for the ALS Program Manager position will take place April 3 & 4. There are approximately 6 candidates.
- VI. **OLD BUSINESS**
 - A. 2016 4th Quarter Budget Recap - Hardin presented a recap of 2016 expenditures. An updated financial report will be presented quarterly to the EMSC.
 - B. MPD Contract - At the February EMSC meeting Hardin reported that he would ask at the March EMSC meeting for a recommendation to move forward to the BOCC. Subsequently he has briefed the Fire Commissioners and Fire Chiefs, and he has received feedback from both groups. The Ops Committee was briefed at their March meeting and they made a qualified recommendation to move forward with the MPD contract with OES Physician's group, subsequent to a final budget number.

Stan Moon reported from the Fire Commissioners discussion on this and there were a number of considerations that were of some concern: 1) Since it's a two year contract, half way through take a look at the next cycle and how this should be done, i.e. are there other providers that might provide this service (is emergency room certification absolutely mandatory?). 2) Should there be more than a single candidate? Hardin said the contract right now refers to candidate(s). Also, Hardin said Ops has asked to be a part of the interview process of MPD candidates, for the EMSC.

(Steadman/Swarthout) move to recommend continuing with good faith negotiations with the MPD contract, with an evaluation to follow within, and this carried unanimously.

- C. Nominations Committee – Fell reported: The Nominations Committee recommended Stan Moon for Vice-Chair and Margaret McPhee for Chair. (Kirkbride/Edwards) move to close nominations. (Kirkbride/Steadman)

- move to elect Margaret McPhee for Chair and Stan Moon for Vice-Chair and this carried unanimously.
- D. EMS Bylaws – At the February EMSC meeting, the council asked staff to clean up the Bylaws (revisions included in packet). In addition to formatting changes, the following revisions were presented: 1) The amended date will reflect the date when the BOCC approves the Bylaws. 3) III.3.3.C was changed from \$15,000 to “All purchase contracts in excess of county policy level for Emergency Services Director”. The current County policy is \$40,000 but in case the County policy changes we don’t have to go back and change the Bylaws. 4) Article IV.4.4.E should refer to IV.4.1.A. 5) In Article VII, changed the first sentence to “Three Council members, appointed by the Chairperson by March of each year during years a biennial budget is prepared”. Changed the second sentence to “The budget committee shall review and make recommendations on the biennial budget to the EMS Council and assist in making presentations to the Board of County Commissioners concerning the EMS budget”. 6) In Article IX, does the Council want to add a statement that says “Bylaws may be changed upon the recommendation of the EMS Council, with a 30 day notice? Kirkbride recommended the Bylaws to say “The first month following the presentation to the Council” and the Council agreed. 7) Amended date at the bottom will reflect the date the BOCC approves the Bylaws.

VII. NEW BUSINESS

- A. Professional Services Contract with Suver: The current EMSC Bylaws say purchase contracts in excess of \$15,000 require a recommendation from the Council to the BOCC, even though the County policy is anything in excess of \$40,000. The contract with Pete Suver is for \$17,000. Hardin asked the Council to approve the \$17,000. Because the agenda has the expected outcome as discussion, (Kirkbride/Steadman) move to suspend rules for New Business Item B, published as a discussion item and be able to take an action. This carried unanimously. (Kirkbride/Edwards) move to suspend the Bylaw requirement that restricts the Director to \$15,000, and have it to be consistent with County policy. This carried unanimously.
- B. Inventory System – Nearly all agencies are using the Medic One inventory system. Staff will work with the remaining agencies to get them on board.
- C. Falck Ambulance Licensing – Falck Ambulance has applied for inner-facility transport in Thurston County. (Steadman/Cooper) move to approve recommending the Falck Ambulance Licensing application be forwarded to the BOCC for approved. This carried unanimously.
- D. County Ambulance Ordinance Review – The EMSC must authorize the Ops Committee to review the current ordinance. (Cooper/Moon) move to approve the Ops Committee reviewing the ordinance. This carried unanimously.

VIII. PUBLIC PARTICIPATION – None

- IX. GOOD OF THE ORDER** – 1) Margaret McPhee thanked everyone for their confidence in Stan and herself chairing the EMSC. 2) Hardin announced Cindy Hambly’s retirement party which will be May 20th at 6:00 at Indian Summer Golf & Country Club.

- X. ADJOURNMENT** – Meeting adjourned at 4:34 PM.