

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Emergency Operations Center/ECC  
April 19, 2017**

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- PRESENT:** Frank Kirkbride, Tom Fell, Stan Moon, Margaret McPhee, Eileen Swarthout, John Ricks, Jim Cooper, Rena Merithew, Russ Hendrickson, Steven Slater, Brian VanCamp
- ABSENT:** Larry Fontanilla, Michael Steadman
- EXCUSED:** Paul Perz, Gary Edwards
- GUESTS:** Terry Ware, Mary Campbell, Meredith Hutchins, Tony Kuzma, Steve Brooks, Mike Buchanan, Mark Gregory, John Wood, Pete Suver, Dr. Rachel Wood
- STAFF:** Kurt Hardin, Sandra Bush, Cindy Hambly
- I. CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.
- II. APPROVAL OF AGENDA – MSC** – (Cooper/Kirkbride) move to approve and it carried unanimously.
- III. PUBLIC PARTICIPATION** – None
- IV. REVIEW AND APPROVAL OF MINUTES**
- A. EMS COUNCIL – March 15, 2017 – **MSC** (Kirkbride/Moon) move to approve, and this carried unanimously.
- B. OPERATIONS COMMITTEE – April 2, 2017 (Information Only)
- V. COMMITTEE REPORTS**
- A. **OPERATIONS COMMITTEE:** Brian VanCamp reported: 1) TRU Committee is looking at BLS transports in the County. 2) Ops Committee is reviewing the Thurston County Ambulance Licensing Ordinance so Washington State DOH attended the April meeting. 3) The MCI Committee is re-established with Chief LaVielle as the chair. 4) Special Project Applications have been received and are being reviewed by an Ad-hoc Committee.
- B. **WEST REGION:** No report.
- C. **STAFF REPORT:** Hardin reported - 1) ALS Program Manager Candidate declined an offer for employment. Hardin is talking with HR about some options on how to move forward. Hardin will share these options at the May EMSC meeting. 2) The BLS Training Coordinator candidate withdrew. 3) Erin Burgman has accepted the Medic One Training Assistant position. 4) Paramedic testing: 12 moved forward to the oral board. Should have results by the end of the week.
- VI. OLD BUSINESS**
- A. EMSC Bylaws - Hardin presented proposed changes to the EMSC Bylaws (format changes do not require a vote from the council). **Article III, 3.3.C** (Cooper/Moon) move to approve recommendation to the BOCC for the following; EMSC shall make recommendations to the County Commissioners on all purchase contracts in excess of county policy level for Emergency Services. This carried unanimously. **Article VII, 7.2** (Cooper/Kirkbride) move to approve recommendation to the BOCC for the following; Budget Committee: Three Council members, appointed by the Chairperson by March of each year, during years a biennial budget is prepared. The budget committee shall review and make recommendations on the biennial budget to the EMS Council, and assist in making presentations to the Board of County Commissioners concerning the EMS budget. This carried unanimously. **Article IX** (Cooper/Kirkbride) move to approve recommendation to the BOCC for the following; the first EMSC meeting following a Bylaw change presentation to the EMSC, a vote will take place on the recommendation, and if approved, will be forwarded to the BOCC for their approval. Amendments will be by County Resolution. This carried unanimously.
- VII. NEW BUSINESS**
- A. Appoint Ad-hoc Committee for MPD contract – McPhee appointed the following individuals to the committee; Stan Moon (Chair), Greg Wright (Olympia/Ops), Brian VanCamp (BLS), Frank Kirkbride (Fire Commissioners), and Eileen Swarthout (Tumwater). The committee met for the first time yesterday. The current MPD contract expires May 31, 2017 so it will most likely need to be extended.
- B. Brown/Fell Scholarship App for Kehlen Sachet – (Kirkbride/Swarthout) move to approve the application for

Kehlen Sachet, and this carried unanimously.

- C. EMS Week Proclamation – (Cooper/Moon) move to approve the Proclamation go before the BOCC, and this carried unanimously.

**VIII. PUBLIC PARTICIPATION** – Hardin recognized Cindy Hambly’s 29 years of service to Medic One and announced there will be a retirement party on May 20<sup>th</sup> at Indian Summer Golf and Country Club. Hambly was honored to be recognized by the EMSC.

**IX. GOOD OF THE ORDER** –

**X. ADJOURNMENT** – Meeting adjourned at 4:07 PM.