

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
May 17, 2017**

PRESENT: Jim Cooper, Rena Merithew, Frank Kirkbride, Tom Fell, Paul Perz, Michael Steadman, Stan Moon, Eileen Swarhout, John Ricks, Gary Edwards, Greg Wright

ABSENT: Larry Fontanilla, Bill Owen

EXCUSED: Margaret McPhee, Russ Hendrickson

GUESTS: Tony Kuzma, Steve Brooks, Kim Droppert, Chris Clem, Kehlen Sachet, Mike Matousek, Scott LaVielle

STAFF: Kurt Hardin, Sandra Bush

CALL TO ORDER/ROLL CALL – Vice-Chair Moon called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.

- I. **APPROVAL OF AGENDA – MSC** – Vice-Chair Moon asked to move the Brown/Fell Scholarship Presentation to immediately following agenda approval, move MDP Review (Executive Session) under new business to just before adjournment, and add two WREMS applications under new business. (Steadman/Cooper) move to approve the agenda as amended, and it carried with Paul Perz abstaining.
- II. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – April 19, 2017 – **MSC** (Cooper/Kirkbride) move to approve, and this carried unanimously.
 - B. OPERATIONS COMMITTEE – May 4, 2017 (Information Only)
- V. **COMMITTEE REPORTS**
 - A. **OPERATIONS COMMITTEE:** Wright reported: 1) The Mass Casualty Incident (MCI) Committee has been reconstituted. 2) The Transportation Resource Utilization (TRU) Committee will have a large meeting on May 31st to look at TCOMM dispatch and their protocols. 3) Special Projects will be discussed under New Business.
 - B. **WEST REGION:** Hardin reported: The Insurance Commissioner’s Office gave a presentation on health care policies and health insurance, and there was an election of officers.
 - C. **STAFF REPORT:** Hardin reported: 1) The ALS Program Manager and the BLS Training Coordinator job descriptions have been updated slightly with assistance from the HR department, hoping this will draw in more qualified candidates. 2) EMT graduation is June 22nd, with the final class on June 24th.
- VI. **OLD BUSINESS**
 - A. Brown/Fell Scholarship Presentation – Dr. Tom Fell presented the Brown/Fell Scholarship plaque and check to Kehlen Sachet.
 - B. Ad-hoc Committee for MPD contract – The committee has met twice and negotiations continue. Vice-Chair Moon asked the EMS Council for a two month extension on finalizing the contract, concurrent with extending the current contract. (Kirkbride/Cooper) move to authorize the Director to extend Dr. Fontanilla’s contract as MPD for two months, and this carried unanimously.
- VII. **NEW BUSINESS**
 - A. ALS/BLS Fund Policy – As recommended from the Ops Committee, a proposed BLS Fund Policy is included in the packet for adoption. A draft ALS Fund Policy is also included, but for information only. The County Auditor and Prosecutor’s office have expressed concern that Medic One does not have a policy or contract in place for BLS disbursement of funds. Due to the time that would be involved with getting 13 contracts in place with the BLS agencies, the Auditor and Prosecutor’s office agreed on a policy in place of a contract. The intent of the policy is to include what has been historically paid in the past, not to increase the budget, and to stay within current budget restraints. (Kirkbride/Steadman) move to adopt the BLS policy as published. (Ricks/Steadman) move to modify the language and remove the word “budgeted” in the following sentence: “The expended amount shall not exceed the budgeted amount allocated for each providing agency”. This

carried unanimously.

- B. Special Project Requests – Wright reported: The Operations Committee presented their recommendation for approval on the special project requests submitted by the fire agencies (included in packet). The special projects budget is \$10,000 and the total amount requested from Medic One is \$6,244. (Kirkbride/Merithew) move to accept the recommendation from Ops for special projects, for the amount of \$6,244, and this carried unanimously. In addition to the special project budget, there is \$5,000 budgeted for SORT (Special Operations and Rescue Team) equipment. (Cooper/Ricks) move to approve the \$5,000 for SORT, and this carried unanimously.

Wright also presented a request from District 12, which was received by Medic One mid-March 2017, for equipment that was approved in 2016 for special projects. However, District 12 did not make the purchase until December 2016 and received the equipment in 2017. Wright explained to the Council that staff reminded District 12 on more than one occasion in 2016 to purchase their special project equipment. (Steadman) moved to approve the reimbursement to District 12 (with remaining funds from the 2017 \$10,000 budget and the \$6,244 approved amount). This motion did not receive a second, therefore the motion dies.

- C. There are two membership applications for the Regional EMS and Trauma Care Council. The applications are for Kurt Hardin and Sue Poyner. (Kirkbride/Ricks) move to approve the applications, and this carried unanimously.
- D. MPD Review (Executive Session) – (Cooper/Edwards) move to accept the recommendation by staff, and this carried. Steadman opposed.

VIII. PUBLIC PARTICIPATION – None

- IX. GOOD OF THE ORDER** – 1) Kirkbride informed the Council that Sylvia Roberts' (Chair of Lacey Fire) husband unexpectedly passed away today. 2) EMS week is May 21 – 27 so Bush handed out the insert that will be going in The Olympian, for recognition. 3) Brooks reported that WREMS has several vacant positions. One position would be for a representative from the EMS Council, a position from a hospital, and a position from the 911 center. 4) Hardin will be delivering the BLS financial support checks tomorrow. 5) Hambly/Suver retirement party is Saturday, May 20th at 6:00, at the Indian Summer Golf and Country Club.

- X. ADJOURNMENT** – Meeting adjourned at 5:05 PM.