

**Thurston County Medic One
Emergency Medical Services Council – Regular Meeting
Emergency Operations Center/ECC
June 21, 2017**

PRESENT: Rena Merithew, Frank Kirkbride, Paul Perz, Michael Steadman, Stan Moon, Eileen Swarthout, John Ricks, Gary Edwards, Greg Wright, Russ Hendrickson, Harry Miller, Margaret McPhee,
ABSENT: Larry Fontanilla
EXCUSED: Tom Fell, Jim Cooper
GUESTS: Tony Kuzma, Steve Brooks, Chris Clem, Scott LaVielle, Meredith Hutchins, EJ Curry
STAFF: Kurt Hardin, Sandra Bush, Anna Lee Drewry, Alan Provencher

CALL TO ORDER/ROLL CALL – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.

- I. **APPROVAL OF AGENDA – MSC** – (Steadman/Ricks) move to approve the agenda, and this carried unanimously.
- II. **PUBLIC PARTICIPATION** – Russ Hendrickson introduced EJ Curry (Yelm City Council) as his alternate on the EMSC.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. EMS COUNCIL – May 17, 2017 – **MSC** (Kirkbride/Hendrickson) move to approve, and this carried unanimously.
 - B. OPERATIONS COMMITTEE – No June meeting
- V. **COMMITTEE REPORTS**
 - A. **OPERATIONS COMMITTEE:** Wright reported: There was no Operations Committee meeting in June; however, there was an extended Ambulance Utilization Committee meeting. There has been a dispatch change which will free up ambulances and will be in effect July or early August, or as soon as TCOMM is able to get their training done. Should have reports on this in the early fall.
 - B. **WEST REGION:** A conference has been confirmed for March 23 – 25, 2018.
 - C. **STAFF REPORT:** Hardin reported: Thurston County BLS Training Program 5 year plan – Anna Lee will provide an overview on this at the July EMSC meeting.
- VI. **OLD BUSINESS**
 - A. MPD contract – Hardin thanked those who were on the MPD Contract Committee (Stan Moon, Chair; Chief VanCamp (represented BLS agencies); Frank Kirkbride (Fire Commissioners); Eileen Swarthout (ALS Cities); Chief Wright (Ops)). The contract is a 2 year contract, August 1, 2017 – July 31, 2019, however there are provisions that allow for early termination. The new contract includes a dedicated schedule for MPD duties, which includes 36 – 42 hours per month vs. 8 hours per month on the existing contract, and 1 day each week will be dedicated hours at the Medic One office, and must be published 30 calendar days in advance. Current reimbursement is \$28,366/yr. for 8 hours. Under the new contract reimbursement will be \$90,720 - \$105,720 and is hourly vs. adhoc, which is a difference of \$62,354 - \$77,354. The increase in cost provides us with additional hours, dedicated hours and is an actual shift for the MPD.

(Kirkbride/Swarthout) move to recommend forwarding the Professional Services Contract with Olympia Emergency Services to the BOCC for approval of MPD services, with the provision there may be some minor changes in the document as we've reviewed, as long as the changes don't change the intent or substance of the agreement. This carried unanimously.
- VII. **NEW BUSINESS**
 - A. 2017 1st Quarter YTD Budget Report – Beginning with the 2nd quarter, staff will present the report one month earlier (i.e. 2nd quarter will be presented in August, vs. September).

Before presenting the 1st quarter report, Hardin handed out a Timeline with 2016 Actual Expenses for discussion on the levy restoration. In 2016 the actual expenses were \$406,218 less than the estimated expenses. Due to the compounding effect of this, the levy restoration decision point has changed from 2018 to 2019.

The 2017 1st quarter YTD Budget Report was reviewed and shows an average expended amount of 12.403%. First quarter expenses are lower than expected because there are several expenses that aren't paid until later in the year. Also, there were a couple of items that were 50% expended, or higher, and it was explained that these are budgeted items paid at the first of the year, rather than throughout the year.

One item not on the ER&R schedule for 2018 is replacement of the Life-paks and these will probably need replaced before December 31, 2018. The EMSC will be solicited for feedback on how the committee would like to see the ER&R schedule. Staff believes it could be in a more user friendly format.

- B. The BLS Fund Policy is complete and has been approved by the EMSC, the Auditor's office and the Prosecutor's office.

VIII. PUBLIC PARTICIPATION – Chair McPhee asked how the private ambulance companies feel about the dispatch change (as discussed in Ops report) and Chief Wright said they have been a participant in all discussions and they are very much in favor of it.

IX. GOOD OF THE ORDER – Gary Edwards thanked Stan Moon for all of his help on the MPD Contract Committee.

X. ADJOURNMENT – Meeting adjourned at 4:25 PM.