

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Medic One Office  
May 16, 2018**

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**PRESENT:** Margaret McPhee, Greg Wright, Jim Cooper, Frank Kirkbride, Tom Fell, John Ricks, Tom Oliva, Cindy Hambly, Stan Moon, Harry Miller, Gary Edwards, Lenny Greenstein, Paul Perz

**ABSENT:** Larry Fontanilla, Cody Colt

**EXCUSED:**

**GUESTS:** Matt Somnis, John Somnis, Scott LaVielle, Gary Burkhardt, Robert Scott, Meredith Hutchins

**STAFF:** Kurt Hardin, Alan Provencher, Anna Lee Drewry, Ben Miller-Todd, Joy Miller

**CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.

- I. **APPROVAL OF AGENDA – MSC** – Chair McPhee asked to move the Brown-Fell Award from Old Business, and the Resolution for Code of Conduct at Public Meetings from New Business, to Public Participation. (Greenstein/Cooper) move to approve the agenda as amended, and this carried.
- II. **PUBLIC PARTICIPATION** – 1) Tom Fell presented the Brown-Fell award to Matt Somnis. 2) Staff presented the Resolution for Code of Conduct at Public Meetings, which reads “So that the EMS Council can maintain impartiality and the appearance of fairness in upcoming matters, and comply with Washington State law, **speakers shall not be permitted to make public comments before the EMS Council in the following areas:** Where the speaker promotes or opposes a candidate for public office or a ballot measure, or; Where the speaker makes a personal attack on someone’s honesty, integrity, reputation or attributes protected under Washington State’s Law against Discrimination, or; Any other topic not relevant to the business of the EMS Council.” Staff will consult with the Prosecuting Attorney’s office regarding EMS ballot discussions.
- IV. **REVIEW AND APPROVAL OF MINUTES**
  - A. EMS COUNCIL – April 18, 2018 – (Cooper/Greenstein) move to approve, and this carried.
  - B. OPERATIONS COMMITTEE – May 3, 2018 (Informational Only)
- V. **COMMITTEE REPORTS**
  - A. **OPERATIONS COMMITTEE:** Wright reported: 1) The June Ops meeting has been cancelled so members can attend the Opticom meeting at TRPC. 2) There have been some issues with a few of the OTEP classes not being released quickly enough by the vendor, however this is being reviewed by the Training Advisory and Ops Committees. 3) The Base Station Agreement will not be amended as both EMSC and local hospitals believe it is fine to leave Providence St. Peter’s Hospital as the base station hospital.
  - B. **WEST REGION:** West Region EMS report, dated 5/16/2018 was handed out to the council.
  - C. **STAFF REPORT:** Staff report is included in the packet. The second item under ALS Update talks about Don Bowman’s retirement from the Lacey Fire Department. Don has been a paramedic in Thurston County for 40 years and the BoCC will recognize his retirement at their 2:00 meeting on June 19<sup>th</sup>.
- VI. **OLD BUSINESS**
  - A. Comprehensive Plan – Kirkbride reported: The committee met last week and worked on goal setting. At their June meeting, the committee will develop parameters for the Medic One survey.
  - B. 2018 1<sup>st</sup> Qtr Actual vs. Budget Report – Joy Miller presented the 2018 1<sup>st</sup> quarter budget report: Administration has expended \$135,096 (19.40%) out of a \$698,046 budget; ALS has expended \$1,538,450 (15.20%) out of a \$10,093,418 budget; BLS has expended \$278,137 (13.32%) out of a \$2,088,442 budget; and ER&R has expended \$370,228 (17.50%) out of a \$2,131,551 budget.
- VII. **NEW BUSINESS**
  - A. ALS Contract Extension – Medic One is proposing extending the ALS contracts by one year in order to sync

with the County biennium budget cycle. At the June EMSC meeting, staff will ask the council to recommend a one year extension for the ALS contracts, so they will expire December 31, 2020 rather than December 31, 2019. If approved, renewed contracts would be on a 4-year cycle.

- B. WTRFA Contract Renewal – Medic One leases space at West Thurston Regional Fire Authority in Grand Mound for 2 medic units and 2 paramedics on 24 hour shifts. The current lease expired December 31, 2017, however it was amended through May 31, 2018 to provide time for negotiating a new contract. We will now be asking to extend this through July 31, 2018 as we continue to work through negotiations.
- C. Special Project Applications - Medic One has a Special Project budget each year for agencies who have a need for special equipment. Agencies who have a need, apply for these funds and the applications are reviewed by an Ops subcommittee, and then by Ops. The budget is \$10,000 for Special Projects and \$5,000 for SORT (Special Operations and Rescue Team). The total requested Special Project items this year came in at \$10,666. After review, it is the Operations Committee recommendation that the EMSC accept the Special Project requests, as well as the SORT item, for a total of \$15,666. (Cooper/Greenstein) move to approve and this carried.

**VIII. PUBLIC PARTICIPATION – None**

- IX. GOOD OF THE ORDER** – The 911 call center upstairs will be remodeled this coming fall, and during the remodel process, the 911 call center will be moved to the large and small EOC room. Staff is anticipating this to begin September 1<sup>st</sup> and will last through November. During this time, the EMSC and Ops meetings will be held at the Olympia FD, station 1, located at 100 Eastside St NE, Olympia 98506. A calendar was handed out to each member, and a reminder will go out with the meeting packets, for the months mentioned.

- X. ADJOURNMENT** – Meeting adjourned at 4:38 PM.