

THURSTON COUNTY MEDIC ONE  
EMERGENCY MEDICAL SERVICES COUNCIL  
EMERGENCY SERVICES CENTER/EOC

# AGENDA

October 16, 2019 3:30 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. EMS Council - September 18, 2019
  - B. Ops Committee - October 3, 2019 (Informational only)
- V. COMMITTEE REPORTS
  - A. Operations Committee – Ops Chair or Representative
  - B. West Region EMS Council – WREMS Representative
  - C. Staff Report
  - D. Comprehensive Plan

VI. OLD BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	Appointment of ALS Contract Negotiations Committee	McPhee	Appoint
B.			
C.			

VII. NEW BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	FD8 Special Project Request	Hardin	Information
C.			
D.			

VIII. PUBLIC PARTICIPATION

IX. GOOD OF THE ORDER

X. EXECUTIVE SESSION Pursuant to RCW 42.30.110(1)(i) to discuss potential litigation

XI. ADJOURNMENT

*Persons with hearing or speaking impairments can call Washington Relay Service at 711 or 1-800-833-6388*

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Medic One Office  
September 18, 2019**

---

**PRESENT:** Margaret McPhee, John Wood, Cindy Hambly, Frank Kirkbride, Meredith Hutchins, Tom Oliva, Stan Moon, Harry Miller, Cheryl Selby, Gary Edwards, Lenny Greenstein, Paul Perz

**ABSENT:** Larry Fontanilla

**EXCUSED:** Cody Colt, Sheila Fay

**GUESTS:** Chris Clem, Steve Brooks, Jennifer Schmidt, Anne Benoist, Shawn Crimmins

**STAFF:** Kurt Hardin, Sandra Bush, Ben Miller-Todd, Anna Lee Drewry

**CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

**I. APPROVAL OF AGENDA – MSC** – (Moon/Kirkbride) move to approve and this carried.

**II. PUBLIC PARTICIPATION** – None

**III. REVIEW AND APPROVAL OF MINUTES**

A. EMS COUNCIL – August 21, 2019 (Moon/Greenstein) move to approve, and this carried. Paul Perz, Frank Kirkbride, and Cheryl Selby abstain.

B. OPERATIONS COMMITTEE – September 5, 2019 (informational only)

**IV. COMMITTEE REPORTS**

A. **OPERATIONS COMMITTEE:** Wood reported: 1) There is a BLS contract meeting tomorrow at 9 am, here at Medic One. 2) TAC Committee is going to continue to evaluate and compare on-line OTEP platforms. 3) EMS night is October 29<sup>th</sup> at SPSCC, Lacey campus, beginning at 5:00.

B. **WEST REGION:** Anne Benoist reported: 1) West Region Council meeting was held on September 4<sup>th</sup> and Dolly Fernandez, Department of Health Director, reported on the American College of Surgeons assessment of the EMS and trauma system that was done last spring. Final report came out this summer with 90 recommendations and 19 highlights. Department of Health Secretary Weisman announced there will be public forums for participation and input regarding the assessment. Anne is happy to send out the assessment results and the invitations for the forums. There will be 4 forums, the one in Tumwater will be October 14<sup>th</sup>. 2) The WREMS training contract is in the EMSC packet. This contract is for 2 years, with new deliverables; to report quarterly on lessons learned in the quality improvement case reviews. Anne will send an email to Ops (most likely) informing that the State wants WREMS to conduct an assessment of all local quality improvement programs. 3) NW Ambulance has submitted an application to upgrade from BLS to ALS on interfacility transports. 4) Tacoma Fire Department has started a new pilot program where they are taking walk-ins at one, or maybe more, of their stations.

C. **STAFF REPORT:** Staff report is included in the packet. Staff had a hard time filling the Information Quality Coordinator (IQC) position due to finding the right fit based on the needs of the position. The BoCC has approved moving this position to a BAT II (Business Applications Tech II) position to support Scott Brownell. In addition, EMT students are down from 31 to 27 for self-pull reasons.

D. **COMPREHENSIVE PLAN:** The committee will wrap up before the end of this week, and a report will be sent to the full Comprehensive Plan Committee for review and comments. A meeting of the full Committee will be held on October 10<sup>th</sup> at 2:00 and all EMSC members are invited. There will be a follow-up meeting on November 14<sup>th</sup> and a presentation to the EMS Council on November 20<sup>th</sup>.

**V. OLD BUSINESS**

A. ALS Cardiac Monitor Replacement – (Kirkbride/Greenstein) recommend the purchase of Stryker/Physio cardiac monitors to replace the existing equipment.

B. Reimbursement for Fire Agency Transport with Paramedic – As information only, included in the EMSC packet is a memo sent out by staff regarding the reimbursement process.

**VI. NEW BUSINESS**

- A. Medic One Support – providing financial information on the website – Medic One would like to add financial information to the website, showing the cost for BLS support to each fire agency, as well as the cost for ALS support, by fire district. Citizens would be prompted to enter their address which would then provide them with financial information specific to their fire district. More information will come, as staff is working with the County IT department.
- B. Paramedic Hiring Challenges – Ben Miller-Todd talked about recent successes with the paramedic hiring process. During the last hiring period, 4 more candidates passed the oral board, 2 of those were internal candidates. Current vacancies are 1 at OFD, 1 at TFD, and 1 at LFD3. Staff is looking at different outreach options as PST (Public Service Testing) has not been good in terms of blanket coverage on those who are coming in and understanding how Thurston County works.
- C. Appointment of ALS Contract negotiations Committee – ALS contracts expire December 31, 2020 and because the negotiation process can be lengthy, staff has recommended forming a contract negotiation committee as soon as possible. Margaret will Chair the committee but needs a couple of individuals from the Council to assist with this process. Council members were asked to email Margaret if they are interested. If Margaret doesn't receive any volunteers, she will appoint members at the next EMSC meeting.
- D. WREMS Service Agreement – The WREMS Service Agreement for FY20 & FY21 is included in the EMSC meeting packet. Anne Benoist explained the changes in the contract during her WREMS report. (Hambly/Kirkbride) move to approve the FY20 & FY21 WREMS Service Agreement with Thurston County, and this carried. This agreement does not need to go to the BoCC.

**VII. PUBLIC PARTICIPATION – None**

- VIII. GOOD OF THE ORDER** – 1) Harry Miller shared sad news about Patti Frost passing away. Patti was an EMT, and Volunteer Coordinator at Bald Hills. A moment of silence was given. 2) Cheryl Selby said Steve Hall, Olympia City Manager, is retiring the end of November. An interim will be appointed this week. 3) Paul mentioned an article he read on line ranking the States with the highest pay for firefighter and paramedics, and Washington State came in at #1.

- IX. ADJOURNMENT** – The meeting was adjourned at 4:31.

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
MEDIC ONE OFFICE  
October 3, 2019**

**PRESENT:** Chris Clem, Larry Fontanilla, Kathy Pace, Scott LaVielle, John Wood, Mark John, Dave Johnson, Keith Flewelling, Steve Brooks, Wendy Rife, Alex Christiansen, Russ Kaleiwahea

**ABSENT:** Stewart Mason

**EXCUSED:** Brian VanCamp

**GUESTS:** Jennifer Schmidt, Mike Buchanan, Mark Gregory, Ethan Kruse

**STAFF:** Kurt Hardin, Sandra Bush, Pete Suver

- I. **CALL TO ORDER/ROLL CALL** – Vice-Chair Wood called the meeting to order at 2:00. Staff recorded roll.
- II. **APPROVAL OF AGENDA –MSC** – Wood added FD8 Special Project to New Business. (LaVielle/Clem) move to approve and this carried.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
  1. Operations Committee – September 5, 2019 – **MSC** (Clem/Pace) move to approve and this carried.
  2. EMS Council – September 18, 2019 (informational only)
- V. **COMMITTEE REPORTS**
  - A. WEST REGION – Refer to EMSC September meeting minutes.
  - B. SUBCOMMITTEES
    1. Equipment Committee (EqC) – No report.
    2. Mass Casualty Incident (MCI) Committee – LaVielle reported: The committee met on September 26<sup>th</sup> in Tumwater. The summer activity active shooter drills were reviewed and there were a couple of changes, which will be highlighted under New Business. One item was identifying a better way of keeping track of the job aids, and it was decided to have some MCI boards to keep the job aids in. Also, make sure to have a better effective way to keep track of transport logs, and again there would be an MCI board for the log. Revision 3 will come out at the end of the year.
    3. Training Advisory Committee (TAC) – There was a retreat a couple of weeks ago for 2020 OTEP.
    4. Transportation Resource Utilization Committee (TRU) – Nothing to report until a data report has been completed by staff.
    5. ePCR Committee – See New Business (PCR/No PCR).
    6. Staff Report – Staff report is included in the packet.
- VI. **OLD BUSINESS**
  - A. EMS Council Action Report – 1) EMS Council recommend the purchase of Stryker/Physio cardiacmonitors to replace the existing equipment. 2) Council approved the WREMS agreement with Medic One. This agreement provides funds to Medic One for providing deliverables on EMSC meetings, training, etc.
  - B. MA2 Surplus – Medic One has replaced one of their administrative vehicles, which was 17 years old, and in poor condition. A formal surplus announcement will go out to the fire agencies.
- VII. **NEW BUSINESS**
  - A. Active Shooter Drills – LaVielle handed out a post incident analysis on the summer active shooter drills. The following items were identified: 1) A safety officer needs to be present. 2) MCI boards for all jobs. 3) Triage Aid and Treatment Aid. 4) Transport Logs. 5) MCI Overhead Team. 6) Unified Command is still a work in progress. 7) CCP (Casualty Collection Point) – this means two different things to fire and law enforcement. For law enforcement it is the area inside the warm zone, where fire's CCP is in the cold zone. May need to

change terminology. 8) Updated maps for schools are needed. 9) Equipment – when crews come forward, they need to bring all necessary equipment with them.

- B. PCR / No PCR – Suver handed out a draft document illustrating when a PCR is required vs. when a PCR is not required. This document is a result from the ePCR Committee.
- C. FD8 Special Project Request – During the Special Project application process, FD8 requested funds for SORT training; however, the instructor will not be available to teach the course until next year, so FD8 has requested using their approved funds for ballistic vests. The approved dollar amount would remain the same. (LaVielle/Brooks) move to approve, and this carried. This will be placed on the EMSC meeting agenda in October, as information only.

**VIII. GOOD OF THE ORDER** – 1) There was an introduction to the new OFD Fire Chief, Mark John. 2) South Bay Fire Commissioner Mike Berman passed away, and there will be a memorial for him on the 12<sup>th</sup> at 2:00 at Olympic Flight Museum. This will be a non-uniform event.

**IX. ADJOURNMENT** – (LaVielle/Brooks) move to adjourn the meeting at 2:29 PM, and this carried.

DRAFT

## EMS COUNCIL STAFF REPORT FOR 10/16/2019

### **ALS Update:**

- Contract negotiations are underway with Stryker for ALS Cardiac Monitors. We are planning on finalizing the contract by the end of October to bring to the BoCC in early November.
- The ePCR Committee and the MPD are working on updating the PCR (patient care record) directives. Please pay attention as these will be issued October 14<sup>th</sup>, 2019.
- November Paramedic Testing will be held November 13<sup>th</sup> - 15<sup>th</sup>. Both the posting and the applications have been updated. Encourage any and all applicants to apply!

### **BLS Update:**

- There are currently 25 students enrolled in the 2019-2 EMT Class. Four student drops were for personal reasons and two were academic related.
- The TAC conducted their annual all day planning session for 2020 on September 19<sup>th</sup> at station 81.
- Reminder of WREMS Conference at Ocean Shores March 27-29, 2020.

### **CPR Update:**

- Over 4,700 people have been trained in Hands Only CPR as of September 30, 2019.