

THURSTON COUNTY MEDIC ONE
 OPERATIONS COMMITTEE ~ REGULAR MEETING
 EMERGENCY SERVICES CENTER/EOC
 January 3, 2013, 2:00 PM
 AGENDA

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
 - A. Operations Committee - December 6, 2012
 - B. EMS Council - December 19, 2012 (Informational Only)
- V. COMMITTEE REPORTS
 - A. West Region EMS Council
 - B. Subcommittees
 - 1. Equipment Committee (EqC) – Chair or Representative
 - 2. Mass Casualty Incident (MCI) Committee – Chair or Representative
 - 3. Training Advisory Committee (TAC) – Chair or Representative
 - C. Staff Report

VI. OLD BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	EMS Council Action Report	Wright	Informational
B.	2013 Special Projects Policy/Process	Romines	Discussion
C.			
D.			
E.			

OLD BUSINESS - ISSUES & ACTIONS PENDING

Paramedic exam/eval process (policy 20A)
 Customer Satisfaction Survey
 Bylaws Committee

VII. NEW BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	Nominations Committee	Wright	Appointment
B.			
C.			
D.			

VIII. GOOD OF THE ORDER

IX. ADJOURNMENT

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ REGULAR MEETING
EMERGENCY OPERATIONS CENTER/ECC
December 6, 2012**

PRESENT: Greg Wright, Brian VanCamp, Steve Brooks, Jim Fowler, Larry Fontanilla MD (MPD), Mel Low, Jim Quackenbush, Mike O'Dell (RN)

EXCUSED: Greg Pulver, Kathy Pace

ABSENT: Dave Johnson, Wendy Kruse, Karen Hoffman, John Carpenter

GUESTS: Terry Ware, Michael Tomashek

STAFF: Cindy Hambly, Fay Flanery, Pete Suver

- I. **CALL TO ORDER/ROLL CALL** - Chairman Wright called the regular meeting of the Operations Committee to order at 2:01 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** (Brooks/Low) to approve.
- III. **PUBLIC PARTICIPATION** – No public participation.
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. OPERATIONS COMMITTEE – September 6, 2012 **MSC** (VanCamp/Quackenbush) to approve.
 - B. EMS COUNCIL – October 17, 2012 (Sept mtg. canceled) – (Informational Only).
- V. **COMMITTEE REPORTS**
 - A. WEST REGION – Hambly reported the WREMS council met, they continue to work on the West Region EMS annual conference is being held at the Great Wolf Lodge and will be held February 8, 9 & 10, 2013 with Dr. Fontanilla as a speaker.
 - B. SUBCOMMITTEES
 - A. Equipment Committee (EqC) – No meeting, no report.
 - B. Mass Casualty Incident (MCI) Committee – Suver reported MCI is in the OTEP schedule for next year. He added, we test drove the curriculum in a recent EMT class and found a couple items needing clean up; its' largely exercised-based with a few different exercises, we're really trying to emphasize the points that we have encountered difficulty with. He continued we're trying to get the schedule out to everyone.
 - C. Training Advisory Committee (TAC) – Hambly reported minutes will be available next month. TAC Chair Terhune gave an overview of the TAC project "Expanding Training Capacity" that they have been working on for over the past two years at the direction of the Operations Committee. He provided a presentation highlighting the projects progress and facility and faculty barriers that have come to light. In conclusion TAC with the direction from Operations Committee will continue to focus on solutions surrounding "Solution 5. Limit plan to existing facility options" and provide both long term and interim solutions for facilities and faculty.
 - D. STAFF - Hambly highlighted Staff report handout:
 - Paul Brewster with TRPC has talked with staff and would like to follow up with EMS Council, he needs some help in prioritizing what will go forward to the stakeholders. The EMS Council had a very productive meeting with TRPC.
 - 2013 Budget was presented to BOCC on October 22, 2012, with final adopting taking place sometime during December.
 - Medic hiring exams and oral exams took place in October with 1 addition to the hiring list.
 - EMT course started with 31 students, currently there are 25 students with 2 students in jeopardy with their practical's, 3 students self-dropped, 2 failed by written assessment, 1 failed by practical

exam, and graduation is on December 15th. Next class begins first part of March on Monday's and Wednesdays. Instructor/Evaluator workshop is the 26th & 27th of January 2013.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported TRPC (Paul Brewster) met with Council and did extensive data gathering from the group. The EMS Council has also taken a couple months off and will meet again December 19th.
- B. 2013 Special Projects Policy/Process – Hambly reported that included in the packet was the Special Projects Policy/Process program document. Discussion is intended for the committee to review the policy/process and see if there are changes to be made, if so, please send comments back to Fay Flanery by December 28th. Wright provided an overview of the process that has been in place for several years and noted some changes have been made to the policy/process in the past. He added that a question has been raised asking if we were using the special projects for its intended purpose. Before we launch the 2013 application process we are asking the Operations Committee if they want to review it again at the next meeting. Committee discussion followed.
- C. Expanding Training Capacity - Presentation provided under Subcommittees Item C. above.

VII. NEW BUSINESS

- A. None.

VIII. GOOD OF THE ORDER – Next meeting is scheduled for January 3, 2013.

IX. ADJOURNMENT - The meeting adjourned at 3:21 PM.

PRESENT: Stephen Langer, Frank Kirkbride, Dr. Tom Fell, Russ Hendrickson, Dave Ribacchi, Ken Parsons, Margaret McPhee, Betsy Spath, Dr. Larry Fontanilla, John Ricks, Greg Wright

EXCUSED: Karen Valenzuela

ABSENT: Kathleen Bostwick

GUESTS: Jeff Gadman, Dale Putnam, John Carpenter, Greg Pulver, Russ Kaleiwahea, Mel Low, Robert Scott, John Christiansen, Paul Brewster (TRPC)

STAFF: Steve Romines, Fay Flanery

I. CALL TO ORDER/ROLL CALL – Chairman McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 5:30 PM. Roll was recorded by staff.

II. APPROVAL OF AGENDA –MSC (Spath/Ricks) move to approve the agenda.

III. PUBLIC PARTICIPATION – Chair McPhee took the opportunity to acknowledge the tremendous job Cindy Hambly did in Steve's absence.

IV. REVIEW AND APPROVAL OF MINUTES

- A. EMS COUNCIL – October 17, 2012 – **MSC** (Kirkbride/Spath) to approve.
- B. OPERATIONS COMMITTEE – December 6, 2012 (Informational Only)

V. COMMITTEE REPORTS

- A. OPERATIONS COMMITTEE – Wright reported Ops met on December 6 after taking a couple months off. Spent time talking with the Training Advisory Committee about EMT classes, more work on it and Ops will get back to EMS Council. Also looking at EMS Special Projects policy and process.
- B. WEST REGION EMS COUNCIL– Romines reported the West Region regional conference is being held at the Great Wolf Lodge in February 8-10, 2013. He added, travel reimbursement will not be authorized since the conference is held within the County. The Region usually provides breakfast and snacks.
- C. STAFF REPORT– Romines highlighted on staff report included in the packet:
 - The 2013 enhanced Budget was adopted by the BOCC December 14, 2012. Staff will have a final budget copy for EMS Council in January. Romines added he will have a levy prediction ready in January as well, we just received final valuations from the Assessor's office and currently looks like .30 cents/\$1,000.
 - We had a hiring exam and currently have a total of 4 on it.
 - EMT class graduation will be held at Olympia High School, December 20, 2012 @ 6:00 p.m. There are 24 EMT's graduating along with the recruit academy class.
 - Romines passed out a report from Safekids that shows they have raised roughly \$60,000 with a \$17,000 investment from Medic One, along with a 2013 Task Force Plan on projects identified for 2013. He added that he will be requesting them to provide a presentation update to EMS Council in the near future.

VI. OLD BUSINESS –

- A. Thurston County Medic One EMS Study – Chair McPhee introduced and turned the meeting over to Paul Brewster (Thurston Regional Planning Council (TRPC)). Paul provided a handout that recapped the last meetings discussions. He then provided an overview of the progress and meetings that have taken place since the last meeting. Paul provided another handout requesting the EMS Council to help facilitate the narrowing of the focus for the study. Extensive Council discussion as they worked through the questions. Paul's next step will be to provide a strategy to EMS Council on how he plans to go out and talk to the Fire Commissioners and Chiefs in a more formal way to get more data. Ultimately the EMS Council will need to prioritize the primary issues, the real challenges that Medic One is struggling with to sustain effective levels of EMS service and determine whether or not it warrants further investigation. Paul expects to return at the February 2013 meeting.

VII. NEW BUSINESS –

A. None

VIII. GOOD OF THE ORDER – Ribacchi noted that he attended the August graduation and urged anyone to attend if they can find the time, again it is held at the Olympia High School, December 20, 2012 @ 6:00 p.m.

IX. ADJOURNMENT – MSC Meeting adjourned at 7:25 PM.

SETRFA Ambulance upgrade request to WREMS Council, to DOH/EMS without recommendation

EMS System Operational Review, TRPC as Process Project Manager, proposed at July meeting, recommending contract to BOCC. Signed by BOCC on September 25, TRPC initiating work, **last session 12/19.**

BOCC approves renewal of 5 year ALS contracts as recommended by EMS Council. SPRINT 14 upgraded to Medic 14 (+1 FTE 2012) completed, phase in upgrade of M6 12 hour to 24 hour starting 2012 (+0.5FTE) implementing completing 2014 (+1.5 FTE 2013, +1FTE 2014), reorganization of administrative cost with net \$34,000 annual savings.

Bylaws committee first meeting established, June 10. Dec 14, Jan 18 canceled, next meeting, temporarily suspended.

Medic One 2013 budget and business plan, draft to Committee, committee reported to July EMSC, status quo and enhanced (\$9k ALS Airway training, \$5k static station IP, \$10k MCI/field tx site, \$7.5k SWAT/MPD, \$15k BLS direct financial, \$15k BLS supplies/equipment). MPD contract change, EMS support of SWAT to BOCC, approved. EMS Council approves recommendation for 2013 Business Plan and Budget at enhanced level. Budget as recommended by the EMS Council presentation has been given to the BOCC, **adopted as submitted December 7.**

Medic hiring and oral exams took place in late October, with 1 addition to the hiring list. October 2012: 21 applicants (19 to written, 4 new candidates to oral), 8 passed written, 2 oral retakes, 7 to oral, 1 passed oral, 3 already on list= **4 total on current list. Next exam May 2013**

NurseLine Criteria Based Dispatch Program, started December 11, 8AM, calls routed to Evergreen Hospital "Healthline," contract completed, implemented: 15 in August 2003, 14 September, 15 October, 15 November, 16 December, 11 January 2004, 13 February, 11 March, 8 April, 11 May, 7 June, 11 July, 8 Aug, 12 Sept, 8 Oct, 8 Nov, 13 Dec, 11 Jan 2005, 13 Feb, 12 Mar, 10 Apr, 11 May, 10 June; 11 July; 6 Aug; 4 Sept; 9 Oct; 5 Nov; 12 Dec; 14 Jan 2006; 11 Feb; 4 Mar; 14 Apr; 4 May; 9 June; 9 July; 11 Aug; 8 Sep; 7 Oct; 15 Nov; 6 Dec; 10 Jan; 12 Feb; 13 Mar; 7 Apr; 20 May; 15 June; 18 July; 10 Aug; 13 Sept; 8 Oct; 15 Nov; 11 Dec; Jan '08 11, 15 Feb, 10 Mar, 12 Apr, 14 May, 11 June, 14 July, 15 Aug; 22 Sept; 11 Oct; 14 Nov; 7 Dec. 5 Jan '09, 7 Feb, 6 Mar, 17 Apr, 7 May; 10 Jun; 17 Jul; 7 Aug; 10 Sep; 11 Oct; 15 Nov; 14 Dec; 11 Jan 2010; 7 Feb; 14 Mar; 10 Apr; 10 May, 16 Jun, 21 Jul, 18 Aug, 23 Sep, 14 Oct, 10 Nov, 16 Dec; 11 Jan 2011, Feb 15, Mar 24, Apr 19, May 20, Jun 10, July 21, Aug 14, Sep 17, Oct 15, Nov 10, Dec 21; 12 Jan 23, Feb 16, Mar 17, Apr 18, May 19, Jun 14, Jul 9 Aug 25, Sep 16, Oct 13, Nov 14: Total to date= 1,420/111 (avg 12.8/month) Rate \$16.10/call

EMS Data 2011 (TCOMM source), 25,729 system call volume +1,583 calls, +6.5% (2010 data volume 24,146). ALS response time 11.7 minutes average countywide, 94% goals achieved, call volume 8,742, -299 calls, responses -3.3% (2010 response time 11.7 minutes, 94% of goals, 9,041 responses). BLS call volume 16,987, -6, -0% (2011 16,993) Countywide BLS average response time 7.02 minutes, all BLS. BLS TCOMM Data Warehouse report, draft.

Medic Unit in vehicle EMS data system. Field implementation beginning. Tiberon connectivity quote returned, \$33,000 plus \$4,000 annual maintenance cost, approved, interface completed. AVL Tiberon interface issue identified, AVL in test environment, mobile gateway/AVL interface created, ER&R completed, AVL operational test-halted CAD software issue, rewrite. EMS Council approves EMS agency by agency supervisor QI access to SafetyPad, interface stable, AVL trial, Restart Jan 9 7 AM to end May 12, reviewing. Initiating BLS data system pilot with Tenino (*Strategic area*)

Committee on Homeland Security of the State Emergency Management Council, next mtg Feb 6.

TRAINING: average pass rate NR EMT exam = national 79%, WA state 85%, WR 90%, CR 93%, TC 93%
First Responder Course, 2012?

EMT Course 12-2 scheduled, Station 3-4, **started 9/4, 30 enrolled, 24 completed, Grad OHS Dec 20**

NIMS online training available at <http://training.fema.gov/EMIweb/IS/is700.asp>

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