

THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ REGULAR MEETING

Tumwater Fire Department
311 Israel Rd SW, Tumwater WA 98501

December 6, 2018

2:00 PM

AGENDA

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
 - A. Operations Committee - November 1, 2018
 - B. EMS Council - No November Meeting (Informational Only)
- V. COMMITTEE REPORTS
 - A. West Region EMS Council
 - B. Subcommittees
 - 1. Equipment Committee (EqC) – Chair or Representative
 - 2. Mass Casualty Incident (MCI) Committee – Chair or Representative
 - 3. Training Advisory Committee (TAC) – Chair or Representative
 - 4. Transportation Resource Utilization Committee (TRU) – Chair or Representative
 - C. Staff Report

VI. OLD BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. EMS Council Action Report	Wright	Information
B. BLS Contracts	Hardin	Discussion
C. Ambulance Ordinance	Hardin	Approve/Reject
D. ESO Data and User Expectations	Miller-Todd	Discussion
E. 2019 OTEP	Drewry	Discussion/Possible Recommendation

VII. NEW BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A.		
B.		
C.		
D.		

VIII. GOOD OF THE ORDER -

IX. ADJOURNMENT

Persons with hearing or speaking impairments can call Washington Relay Service at 711 or 1-800-833-6388

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
TUMWATER FIRE DEPARTMENT
November 1, 2018**

PRESENT: Greg Wright, Kathy Dickson, Scott LaVielle, Warren Peterson, Stewart Mason, Wendy Rife, Russ Kaleiwahea, Tony Kuzma, Kathy Pace, Dave Pearsall, John Wood

ABSENT: Keith Flewelling

EXCUSED: Larry Fontanilla, Alex Christiansen

GUESTS: Chris Clem, Shawn Crimmins, Mike Buchanan, Anne Benoist, Amy Larson

STAFF: Kurt Hardin, Sandra Bush, Anna Lee Drewry, Ben Miller-Todd

I. CALL TO ORDER/ROLL CALL – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.

II. APPROVAL OF AGENDA –MSC – Wright added MCI Plan to Old Business, (Wood/Pace) move to approve and this carried.

III. PUBLIC PARTICIPATION – None

IV. REVIEW AND APPROVAL OF MINUTES

1. Operations Committee – October 4, 2018 – **MSC** (LaVielle/Pace) moved to approve, and this carried.
2. EMS Council – (informational only) October 17, 2018.

V. COMMITTEE REPORTS

A. WEST REGION – Pace reported: 1) Romines scholarship was approved for the 2019 conference. 2) The 2019 WREMS conference will be the weekend of March 22, 2019.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – No report.
2. Mass Casualty Incident (MCI) Committee – Defer to Old Business.
3. Training Advisory Committee (TAC) – Defer to New Business.
4. Transportation Resource Utilization Committee (TRU) – No report.
5. Staff Report – Staff report is included in the packet. 1) Miller-Todd highlighted on the ESO training; he said most people feel the program is pretty intuitive, and reviews are showing most people feel pretty comfortable with how the training is going. As of yesterday about 50% of the County has been covered, by Saturday almost 80% will be covered and by the completion of the 16 day training period, 93% should be covered in the County. Wright asked Ben to present this information to the EMSC as part of the Ops Committee report. 2) Hardin said the EMT class graduation is December 12th.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported: 1) Comprehensive Planning group continues to meet and there will be a report in December.
- B. Ambulance Ordinance – AMR and Medic One have been performing some research since the last meeting to see where we are with the requirements out of CMS as Tony Kuzma with AMR had requested. There appears to be an exemption to the CMS requirement for agencies like Medic One because the Levy has already been paid for, etc., however this exemption is from 2003 so the County PAO will need to review this. This item will be added to the Ops December agenda as an action item.
- C. BLS Contracts – Hardin explained that the purpose of the contract is to meet the requirements of the Prosecuting Attorney's office and the Auditor's office, by incorporating everything from the BLS Supply Fund policy into a legal document. The intent of the contract is not to change what is eligible, but just to codify it into a contract.

Draft comments from the fire agencies are due by November 15th. Final contract for review will go out November 30th, and the contract is scheduled to go to the BoCC the first part of January. BLS funds will not be disseminated without a signed contract.

- D. Min/Max Clerical Update – Current status of Aid-BLS service should be 3, not 5 and State approved minimum number of Aid-BLS should be 1, not 3. (Wood/LaVielle) move to approve and this carried.
- E. MCI – LaVielle presented a Letter of Authority, validating the revised MCI plan. (Kuzma/Wood) move to endorse the plan and the letter, and this carried. Letter is to be signed by the Ops Chair and the MPD. Stewart Mason asked about the MCI plan review process and LaVielle said it is reviewed every 2 years or as needed.

VII. NEW BUSINESS

- A. Review Thurston Co Trauma Response Areas – Due to agencies merging, the Trauma Response Areas chart needs to be updated, which WREMS has done; however, the following information is needed: Agency name in 3rd column and the far right column needs updated (number of verified services in each response area). Staff will provide this information to WREMS.
- B. On-line OTEP Platform - Target Solutions and 24/7 are the two platforms being looked at. Each department will be offered test subscriptions for two users to compare 24/7 to Target Solutions (most Departments currently use Target Solutions). These test subscriptions will be issued to each department next Monday or Tuesday, with approximately 10 day window of time for review.

VIII. GOOD OF THE ORDER – December Ops meeting will most likely be at Tumwater Fire but staff will send out a notice with the December packet.

IX. ADJOURNMENT - 2:40 PM.

OPS COMMITTEE STAFF REPORT FOR 12/06/2018

ALS Update:

- ESO Training is wrapping up. It would be a fantastic help if you could help remind your providers that this is a mandatory training, and that they need to reach out to Medic One in order to take the course. As we move forward and double back to train our super users, the train-the-trainer model will be much more effective for our new hires.
- Go live is December 3rd at 07:30. Please remind your providers that they will need to make sure that they can log into your agency with ESO.
- If passwords are forgotten, please have your providers reset their passwords with the “Forgot My Password” link at www.esosuite.net. Usernames are first initial, last name (Scott Brownell = sbrownell). Emails have been defaulted to your providers’ work emails.
- We sincerely appreciate all the work that has been done by everyone in order to make this a successful transition! We sincerely appreciate it here at Medic One!

BLS Update:

- The EMT Class student body remains at 22 students.
- Medic One is considering replacing EMS Online with a new online training platform in 2019. TAC will make a recommendation to the Ops Committee for consideration and a discussion will occur at the Fire Chiefs meeting on November 28. It is anticipated the decision on whether to replace EMS Online will occur by December 7.
- Letters regarding Online OTEP, skills evaluation dates and the Instructor/Evaluator Workshop application will be sent to all Departments in November.

CPR Update:

- As of October 24th this year, there have been a total of 3039 citizens trained in Hands Only CPR in Thurston County to date. Thank you for a job well done to all of our CPR Instructors!