

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ REGULAR MEETING
EMERGENCY OPERATIONS CENTER/ECC
May 2, 2013**

PRESENT: Greg Wright, Brian VanCamp, Steve Brooks, John Carpenter, Jim Fowler, Scott Puhalla, Mel Low, Larry Fontanilla MD (MPD), Jim Quackenbush, Terry Ware

EXCUSED: Karen Hoffman, Kathy Pace, Wendy Kruse

ABSENT: Dave Johnson

GUESTS: Paul Brewster (TRPC), Tony Kuzma

STAFF: Steve Romines, Fay Flanery, Cindy Hambly, Pete Suver, Alan Provencher

- I. **CALL TO ORDER/ROLL CALL** - Chairman Wright called the regular meeting of the Operations Committee to order at 2:04 PM. Roll was recorded by staff.
- II. **APPROVAL OF AGENDA – MSC** (Low/Quackenbush) to approve the agenda moving Old Business Item VI.C. Medic One Policies Review to the end of New Business.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
 - A. OPERATIONS COMMITTEE – March 7, 2013 (April mtg. canceled) **MSC** (Quackenbush/Brooks) to approve.
 - B. EMS COUNCIL – March 20, 2013 (April mtg. canceled) – (Informational Only).
- V. **COMMITTEE REPORTS**
 - A. WEST REGION – No report.
 - B. SUBCOMMITTEES
 - A. Equipment Committee (EqC) – No meeting, no report.
 - B. Mass Casualty Incident (MCI) Committee – Suver reported MCI training in OTEP continues.
 - C. Training Advisory Committee (TAC) – Hambly highlighted on TAC minutes handed out:
 - Agencies with in-house instructor/evaluators are required to attend the update instructor/evaluator class, next class is in October.
 - Still working on increasing instructor/evaluator faculty. Still limited with teachers who teach County-wide.
 - Reviewed Ops direction as to where to go next to increase capacity for initial training.
 - Discussions of videotaping to enhance training.
 - DOH email regarding Washington State GAP Analysis – this new curriculum was introduced in the fall of 2011 to new students and rolled out in OTEP in 2012.
 - The June 19 TAC meeting canceled, July 10th to include June agenda items; and August 21st.
 - Continue to work to enhance training through technology and increase faculty capacity.
 - C. STAFF - Romines highlighted on Staff report handout:
 - EMS Week May 19 – 25, BOCC will do a proclamation May 7th. The EMS week flyer will go as an insert in the newspaper, a special event will take place at the BOCC meeting to kick-off EMS week and Hambly requested providers participate in uniform to both the BOCC meeting on May 7th and another event at the Capital Mall on May 18th at 1:00 PM.
 - Steve attended a cyber security summit put on by the State of Washington; the message from the seminar is to ensure you have ways to recover your systems in the event of a cyber attack.
 - Systems operational review – request from TRPC to provide BLS data that is age-specific for the past 5 years. Romines requested input from agencies to facilitate TRPC's request. Committee discussion followed with selected agencies to test-run reports to capture the data from the various data systems. TRPC to forward request to Lacey, Tumwater and Olympia.

- Washington State Roles and Responsibilities committee – next meeting scheduled for May 16th.
- Medic exam scheduled this month.
- Highlight on EMS related Legislative bills (update handed out)

VI. OLD BUSINESS

- A. EMS Council Action Report– Meeting canceled no update.
- B. Special Projects – SP subcommittee reported they reviewed the applications and collectively agreed they all met the requirements and the total requests came in below the budget threshold. Verified all SORT requests were funneled through District 9 as previously requested by the Ops committee. We recommend funding all requests as presented for a total of \$6,912 of non-SORT requests and \$5,000 for SORT requests for a total funding of \$11,912. **MSC** (Quackenbush/Fontanilla) motion to approve as presented. Committee discussion followed regarding SORT requesting consideration for 100% (\$5,000) SORT funding. A letter from the SORT representative agency will be provided to support their 100% request. Staff to update rating matrix to include: “agencies are providing \$6,000 for SORT support”.
- C. Medic One Policies Review – **MSC** (Fowler/Fontanilla) to table to next meeting.

VII. NEW BUSINESS

- A. EMS Week – May 19-25 – Romines provided information during staff report under Item V.C.
- B. 2013 Business Plan – Romines – Q1 update was included in your packet, no report.
- C. Funding Spreadsheet – Romines reported the spreadsheet provided was an update to a previous version that had a formula error. Distributions will be sent this month. Committee discussion followed
- D. BLS Response Time Report (draft) – Romines handed out and explained the updated BLS response time report. Romines expanded on the report in detail with committee discussion following. Staff to modify report, include the disclaimer and bring back at next meeting.
- E. Communicable Disease Exposure Plan – Hambly reported on a recent exposure that occurred and a breakdown in communications and notifications that was discovered as a result. Hambly made contact with the hospitals, Health Department and agencies involved and is following up on updating the process for a significant exposure. Dr. Pellicier will provide Medic One with an updated exposure control plan to include meningitis etc. from the hospital; Medic One is working to provide the hospital with a single point of contact for notifying EMS providers on call. Committee discussion followed with Hambly to bring update back at next month’s meetings.

VIII. GOOD OF THE ORDER – None

IX. ADJOURNMENT - The meeting adjourned at 3:29 PM.