

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING NOTES  
EMERGENCY OPERATIONS CENTER/ECC  
November 7, 2013**

**PRESENT:** Greg Wright, Brian VanCamp, Steve Brooks, John Carpenter, Mallore Barnes, Mel Low, Larry Fontanilla MD (MPD), Jim Quackenbush, Kathy Pace, Karen Hoffman,

**EXCUSED:** Mary Campbell

**ABSENT:** Dave Johnson, Jim Fowler, Scott Puhalla,

**GUESTS:** Tony Kuzma, Jody Halsey

**STAFF:** Steve Romines, Cindy Hambly, Fay Flanery, Alan Provencher

- I. **CALL TO ORDER/ROLL CALL** - Chairman Wright called the regular meeting of the Operations Committee to order at 2:05 PM. Roll was recorded by staff. Chair Wright acknowledged new member Mallore Barnes from St. Peters Hospital and round table introductions were made.
- II. **APPROVAL OF AGENDA – MSC** (Carpenter/Brooks) move to approve.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
  1. Operations Committee – August 1, 2013 **UNOFFICIAL** Mtg. Notes were acknowledged by the committee
  2. EMS Council – October 16, 2013 (Informational Only)
- V. **COMMITTEE REPORTS**
  - A. **WEST REGION** – Romines reported there is an upcoming meeting, and that he and Anne Benoit from West Region are participating in a State Roles & Responsibilities group to help identify what the roles and responsibilities are for each of the states regions. Hambly added there will be the annual WREMS conference February 7, 8 & 9, 2014 at the Great Wolf Lodge with a pediatric focus. Romines added, the WREM conference is good for several reasons to include giving our region identity. Brooks added that this year there will be a PALS I day class with certification for paramedics.
  - B. **SUBCOMMITTEES**
    1. **Equipment Committee (EqC)** – Provencher report on minutes handed out for the October meeting. He highlighted on New Business item XXL gloves; they have found and will now stock these. Brooks inquired about Old Business item: ALS engine/split kit standardization/protocol. Committee discussion followed with Dr. Fontanilla commenting that he has not developed a scope for split kits and is working on it. Provencher to correct minutes removing MPD has directed not to split.
    2. **Mass Casualty Incident (MCI) Committee** – Hambly reported MCI training is complete for the year, there were 2 makeup classes, and there are still some providers who have not completed the MPD required MCI training.
    3. **Training Advisory Committee (TAC)** – Hambly reported on the minutes from the October 16, 2013 meeting handed out, highlighting the following:
      - EMS Instructor/Evaluator workshop is scheduled for January 25 & 26, 2014, currently working on the agenda.
      - CPR density update to departments
      - On-going discussion to increase the Instructor pool.
      - Healthcare & ACLS providers requirement to include either an ACLS card or American Heart Association Healthcare card at a minimum are being considered.
      - Reissuance Procedures, Hambly will develop a draft policy/procedure for reissuance process
      - Training records – working to allow departments to submit rosters instead of individual records for attendance and completion of training classes.
      - Next meeting November 20, 2013

- C. STAFF Report – Romines reported on the staff report that was included in the meeting packet. He highlighted on the following:
- Tablet technology – tablets in trial mode for council and committee members use. The idea is to reduce paper use, copy costs, staff time etc. The idea consists of emailing the packet to members in a single file for viewing with anticipation to post agenda, approved minutes and packet information on the website for access by members and will also be available to the public.
  - 2 medic units and 1 SPRINT unit were retired this year. 2 medic units are scheduled for replacement in 2014 with 2 then being surplus based on the mechanics recommendation.
  - Protocol app is up and running
  - 3<sup>rd</sup> Qtr Business Plan updated and available
  - Nurse line use has increased but due to repeat users
  - Website – will post the BLS response time report
  - WATRAC – Washington tracking system for hospitals which monitors bed availability in hospitals.
  - Current EMT class is down to 15 students from 18 initially
  - TRPC study final report is available on the Medic One website
  - New dangerous Krokodil drug going around along with Gonorrhea cases on the rise

## **VI. OLD BUSINESS**

- A. EMS Council Action Report– Wright reported EMS Council met in October. Wright added he presented the BLS response time reporting on the Medic One website. Council discussion followed with a unanimous approval to post the report. He added the TRPC final report was accepted and is being recommended to the BOCC for acceptance and we are waiting direction following that. Romines added the Medic One enhanced budget has been approved and moved it forward. He added the Emergency Management budget was put through with a 5% cut.
- B. Policy Review – Wright explained the process the Ops committee and EMSC agreed upon for reviewing and presenting policies that were being following. Flanery explained the synopsis report included in the packet, identifying items up for discussion at this meeting and what is expected for next month's meeting. Flanery continued to highlight the redline edits to both policies 1 (Vehicle Accident Review) and policy 2 (Ridership Policy). Committee discussion followed with the Ops committee approving moving policy 1 forward to EMS council with the noted edits. Policy 2 had extensive committee discussion with recommended edits from committee members and the MPD. Staff will review and redraft to include committee & MPD recommendations and bring back to the December meeting. Committee requested update on the exposure plan procedure; Dr. Fontanilla provided an update on the status. Staff will add back to the agenda for December.

## **VII. NEW BUSINESS**

- A. None.

**VIII. GOOD OF THE ORDER** – Romines passed around a thank you card Medic One received thanking Fire Districts, Southbay, District 7, Olympia, Medic 4 and District 8 for the response to their mother. Wright added no meeting in January.

## **IX. ADJOURNMENT - 3:11 PM**