

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING NOTES  
EMERGENCY OPERATIONS CENTER/ECC  
April 3, 2014**

**PRESENT:** Greg Wright, Brian VanCamp, Jim Quackenbush, Steve Brooks, Jody Halsey, Mel Low, Larry Fontanilla MD (MPD), Kathy Pace, Terry Ware, Jim Fowler, Mallory Barnes, John Carpenter

**ABSENT:** Dave Pearsall, Karen Hoffman, Scott Puhalla

**GUESTS:** Bill Hurley, Jim McGarva, Keith Flewelling

**STAFF:** Steve Romines, Fay Flanery, Cindy Hambly, Alan Provencher, Pete Suver

**I. CALL TO ORDER/ROLL CALL** - Chairman Wright called the regular meeting of the Operations Committee to order at 2:04 PM. Roll was recorded by staff. Chair Wright requested retiring Chief Carpenter to chair the meeting as his final contribution to the Operations Committee.

**II. APPROVAL OF AGENDA** – MSC (Fontanilla/Brooks) move to approve.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – February 6, 2014 – MSC (VanCamp/Fowler) move to approve.
2. EMS Council – March 19, 2014 (Informational Only)

**V. COMMITTEE REPORTS**

A. WEST REGION – Pace reported discussions of Trauma Center Min/Max took place at the last WREMS meeting in March, 2014, nothing else to report.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – Provencher handed out the minutes of the regular meeting of March 19, 2014 with no report.
2. Mass Casualty Incident (MCI) Committee – No report.
3. Training Advisory Committee (TAC) – Hambly reported on the minutes handed out highlighting:
  - Spring Healthcare provider class had 36 applicants with the highest 30 test scores selected to enroll
  - Electronic training reports – Alex Christiansen and a subcommittee from TAC are working on the development of electronic evaluation forms.
  - Hambly reported to TAC concerns surrounding the KC EMS Online and expected updates that were not included in the recent updates – this will be on the TAC April agenda.
  - Medic One received 45 applications to work as CPR Instructors for Thurston County of which 30 need AHA CPR Instructor certification. The first class was on March 25<sup>th</sup> and we will hold a second class in September. Medic One is covering all costs for the program. These folks will be brought on as employees to support the enhancement of the Citizen CPR program. Looking to double the number of citizens trained in CPR in 2014.

C. STAFF Report – Romines reported on the staff report that was included in the meeting packet. He highlighted on the following:

- High School CPR program is underway with approximately 1,000 students trained so far. If a High School contacts departments, please get in touch with Alan to help with equipment and/or training.
- There was a CPR flashmob held at the Capital Mall in front of Macy's in February.
- A perpetual retirement plaque was purchased and will display the names of Thurston County EMS responders who have 25+ years of service in the Thurston County EMS system.
- EMS Council approved posting EMS Council and Operations Committee meeting information on our website. Monthly meeting information will be added as it becomes available. He added we will also post our Business Plan and other Medic One business reports to the website instead of producing paper copies.

- Special Projects applications were due 3/31/14.
- There is expected to be 2 surplus vehicles in 2014 with the application deadline to update the list being in July.
- 2014 final business plan has been delayed to accommodate any TRPC projects.
- A WebX demonstration on the new BLS data system was conducted to give folks an idea of how it works. BLS pilot testing is coming. Romines added, we have conducted interviews for the BLS data system support position and expect to be offering the position soon.
- Final Legislative update - no major impacts to report on.

## **VI. OLD BUSINESS**

- A. EMS Action Update – Romines reported the EMS Council TRPC Steering committee has added two additional members (Stan Moon and Stephen Langer) to help work through the TRPC report recommendations. He added the BOCC took action to add 1 additional county-wide physician position to the EMS Council and to reinstate the City of Lacey’s position on the EMS Council.
- B. 2014 Adopted Budget – Romines reported the 2014 adopted budget was included in the packet for information and we have begun working on the 2015 budget as the County has moved their budget process timeline up. In addition, a budget amendment will be done to the 2014 budget to allow Tumwater Fire Department to buy items out of their bequest.

## **VII. NEW BUSINESS**

- A. Special Projects – Chair reviewed the list of special projects applicants and appointed agency representatives who did not apply - Steve Brooks LFD3, Keith Flewelling TCOMM and Kathy Pace Airlift NW were appointed.
- B. BLS Funding Spreadsheet – Romines reported on the BLS funding spreadsheet that was included in your packet. This numbers are based off 2013 actual call volumes provided by TCOMM with 2014 budgeted amounts. This each agency’s opportunity to review the call volumes for their district and report any discrepancies. This spreadsheet reports the amounts that will be sent as financial support to agencies.
- C. 2013 System Data report – Romines reported on the system reports that were included in the packet. He requested that the Committee review the data and report back any issues at the next meeting. He continued by explaining once the reports are approved they will be posted on the Medic One website.
- D. Online OTEP – Presenter was changed to VanCamp who asked the committee their input on the KC Online OTEP program. He asked if anyone else was experiencing issues with the recent changes to the online program. Committee discussion followed with Hambly reporting that personnel changes at King County recently took place that may have been the cause. Staff will work with TAC to discuss issues with King County and report back.

## **VIII. GOOD OF THE ORDER – None.**

## **IX. ADJOURNMENT - 3:20 PM**