

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
EMERGENCY OPERATIONS CENTER/ECC  
February 5, 2015**

**PRESENT:** Greg Wright, Brian VanCamp, Steve, Brooks, Keith Flewelling, Kathy Pace, Scott LaVielle, Alex Christiansen, Dave Pearsall, Jim Fowler, Russ Kaleihawia, Larry Fontanilla MD (MPD), Mallore Barnes

**ABSENT:** Scott Puhalla

**GUESTS:** Dr. Bill Hurley, Terry Ware, Tony Knutsen

**STAFF:** Cindy Hambly, Fay Flanery

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:03 PM. Roll was recorded by staff. Chair Wright asked for round table introductions.
- II. APPROVAL OF AGENDA** – Chair Wright asked to add a Subcommittee items D. titled Medic One Update **MSC** (Brooks/LaVielle) move to approve the agenda with the addition of Item V. D.
- III. PUBLIC PARTICIPATION** – None
- IV. REVIEW AND APPROVAL OF MINUTES**
  1. Operations Committee – December 4, 2014 – **MSC** (Brooks/LaVielle) move to approve.
  2. EMS Council – January 21, 2015 Mtg. (Informational Only)
- V. COMMITTEE REPORTS**
  - A. WEST REGION – Hambly reported the annual West Region conference will be held February 20 – 22, 2015 and will be held at Ocean Shores, she added the West Region will also be working on min/max review at a near future meeting.
  - B. SUBCOMMITTEES
    1. Equipment Committee (EqC) – No meeting, no report.
    2. Mass Casualty Incident (MCI) Committee – Brooks reported there will be a full scale MCI exercise scheduled for April 1, 2015 and will be held at the South Puget Sound College.
    3. Training Advisory Committee (TAC) – TAC minutes were handed out, Hambly highlighted the following:
      - Protocol update are being worked on and expected to be rolled out in June
      - EMS Instructor workshop was held in January with 42 instructors including 9 new, Hambly added each year we add a few and lose a few, but the roster stays about 40.
      - Continue to work on the Chiefs concerns
      - Protocol study guide consideration
      - EPCR – Electronic Patient Care Reporting system training continues and we are in final stages of agreements with ambulance companies on the data system.
      - EMS Online 2015 – There were some hiccups with the online testing, Hambly reported she contracted King County to correct.
      - Next TAC meeting will be February 18
  - C. STAFF Report – Staff report was included in the packet. Hambly highlighted the following:
    - EMS Council approved the TRPC project schedule worked on the EMSC TRPC Steering Committee.
    - CPR Outreach coordinator Preston Wallace is working on a “chest compressions” only CPR class and added we have approximately 41 CPR instructors on board now which is up from about 5.
    - There are currently 5 eligible candidates on the Paramedic hiring list.
    - The BLS data system implementation is still underway.
    - Spring EMT course is upcoming in March and will be held at Station 95
  - D. MEDIC ONE OFFICE UPDATE – Hambly provided and update on Steve Romines and Medic One office staffing changes.

## **VI. OLD BUSINESS**

- A. EMS Council Report – Wright reported the EMS Council has taken the list of TRPC projects and worked through a prioritization process and will move that to the BOCC. Wright added, he expects once BOCC reviews the list the work projects will be assigned to various subcommittees to work on along with some to TRPC.
- B. EMS License Upgrade – Wright provided some history on an Agency License upgrade request to the system. He added that from these requests we have found that we have no process in place to adequately provide recommendation to the EMS Council, he continued that a subcommittee was appointed to create a mechanism to evaluate these requests. VanCamp handed out a draft form that was developed and explained each participant's role in completing the form. Committee discussion followed with **MSC** (Brooks/LaVielle) move to accept the form as presented.

## **VII. NEW BUSINESS**

- A. Ambulance License Renewal – Flanery reported on the ambulance license applications that were included in the packet adding that the ambulance companies have submitted their complete applications and are ready to go to the BOCC for approval. Flanery added that also included in the license packet is a rate comparison that is done each year which consists of the private ambulance companies and local fire agencies that charge a fee for transport. **MSC** (Flewelling/LaVielle) move to accept the ambulance license applications and for staff to process.
- B. Nominations Committee – LaVielle and Pace reported they did not receive any nominations for Operations Committee Chair or Vice Chair and request to move the current slate of candidates forward to 2015.
- C. Operations Committee Officer Elections – Vice-Chair VanCamp opened the floor and called for nominations, none made, all in favor of current Chair Wright to continue as Chair for 2015. Chair Wright opened the floor for nominations for Vice-Chair, no nominations were made, and Vice-Chair VanCamp was unanimously voted to continue as Vice Chair, all in favor.
- D. Special Projects - Flanery reported the 2015 Special Projects application packets have been put together and will be emailed out within the next week. Included in the packet is a timelines with due dates for applications. Wright added that he makes his Special Projects subcommittee appointments from a list of committee members who have not submitted applications. He added the budget is \$10,000 for Special Projects and \$5000 for SORT projects and in the past we have had some years' requests have exceeded these amounts and some years didn't add up to these amounts, suggesting folks get their applications in and take advantage of the available funds.
- E. Medic One 2014 Data Statistics – Wright provided a review of the 2014 data statistics that were provided in the packet and reported the goals set by Medic One are slightly stricter than State goals. He added we have a matrix that we use to monitor response times. He continued to highlight on the data statistics with some committee discussion following.

**VIII. GOOD OF THE ORDER** – Pace reported she received information about a \$1000 scholarship for rural area EMS responder training and that she would forward the application information. She added there will be a Children's Hands on Museum event on Friday, March 7 and shared the invitations commenting there is limited space so RSVP early.

## **IX. ADJOURNMENT - 3:04 PM**