

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Emergency Operations Center/ECC  
May 20, 2015**

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**PRESENT:** Jim Copper, Rena Merithew, Frank Kirkbride, Dr. Tom Fell, Russ Hendrickson, Lenny Greenstein, Stan Moon, Roger McMaster, Margaret McPhee, Eileen Swarhout, John Ricks, Bud Blake

**EXCUSED:** John Christiansen, Dr. Larry Fontanilla

**GUESTS:** Terry Ware, Alex Christiansen, Meredith Hutchins, Anthony Kuzma

**STAFF:** Cindy Hambly, Fay Flanery, Catherine Griffin

- I. CALL TO ORDER/ROLL CALL** – Chair McPhee called the regular meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM. Roll was recorded by staff.
- II. APPROVAL OF AGENDA – MSC** (Cooper/Ricks) moved to approve agenda as presented.
- III. PUBLIC PARTICIPATION** – None.
- IV. REVIEW AND APPROVAL OF MINUTES**
  - A. EMS COUNCIL – April 15, 2015 – **MSC** (Kirkbride/Greenstein) move to approve as presented.
  - B. OPERATIONS COMMITTEE – May 14, 2015 Meeting Minutes not available. (Informational Only)
- V. COMMITTEE REPORTS**
  - A. OPERATIONS COMMITTEE – Wright will present updated EMS data at the next meeting. Special projects and Min/Max were discussed and are listed on this agenda for further discussion.
  - B. WEST REGION EMS COUNCIL– Hambly reported they are moving to Station 95, 125 Delphi Rd NW, Olympia in July. They are finalizing Min/Max for West Region. WREMS was not selected to receive a \$19K funding grant this year. Unless significant funding from sponsors come forward the 2016 conference may have to be canceled.
  - C. STAFF REPORT– Hambly provided an update on Steve Romines medical condition.  
Included with packet, Hambly highlighted on:
    - EMS Week May 17<sup>th</sup>- 23<sup>rd</sup> there is a mailing insert in the local paper.
    - CPR Instructors increased to >60. CPR class will be provided by Preston Wallace after EMSC adjourns.
    - BLS protocol update rollout continues with the bulk of the classes being presented by Anna Lee Drewry. All BLS providers should be updated by the end of June.
    - ALS protocols changes will then begin and it's anticipated all changes and the final document should be completed by the end of August 2015.
    - BLS data system – All training has been completed except for AMR (review of the final contract) and OFD. The rollout training to be held simultaneously as they are interdependent on each other when facilitating BLS transports with AMR.
    - National Registry: Thurston County is at 95% passing, which is top 3 in Washington State. The national level is 79%.
    - Spring EMT class started with 30 students, currently at 22 (5 self-dropped, 3 fail).
    - Legislative report was included in the packet.
- VI. OLD BUSINESS –**
  - A. TRPC Study – Kirkbride reported Paul Brewster was unable to attend May EMSC meeting but will be available in June if needed. The packet submitted is for direct follow up from the priority list that was developed. He added, the Chiefs have been working on getting BLS in the same format as the ALS data so that it can be used and the 2014 data will create the platform for future data statistics. Kirkbride continued that we are about two years out for usable data. TRPC has met with staff at Medic One, individual Chief's and the Fire Chief's Association to find out exactly where they are and what data is available. Kirkbride indicated the contract was included in the packet and the earliest the contract could be executed by BOCC is in August. Brewster feels comfortable with the cost proposal of \$14,250 to complete. Council discussion followed with Kirkbride stating the methodology TRPC develops will be transferred to Medic One for continued assessments of the system. The contract will come back to the June meeting for vote.

- B. 2016 Reserve Budget – McPhee provided an overview of the budget committee discussion and work. She<sup>4B</sup> added a clean draft policy will be presented at next month's meeting. McPhee continued, the unreserved part of the reserve fund is now being called the Operations & Capital Reserve Fund Balance. In addition, in the 2016 operations budget you will see that we will start using our unreserved operations and capital fund balance to supplement our operating budget. Hambly added the policy will be written to indicate a balance we want to maintain in the reserve fund. McPhee indicated the current projection of the levy restoration is anticipated to take place around 2018 if we set aside 6 months reserves for operations. If the voters say no, the reserve fund would provide some time to search for other options.

**VII. NEW BUSINESS –**

- A. Special Projects – Wright presented the spreadsheet with the list of Special Projects grant requests from various TC EMS agencies. 13 proposals and 10 deemed acceptable by the subcommittee. **MSC** (Moon/McMaster) Recommendation to approve the request as submitted for the full amount recommended by the Operations and Special Projects Subcommittee totaling \$13,414 for EMS agencies and \$5,000 for SORT.
- B. Min/Max Review – Wright briefed EMSC on the requirement that must be fulfilled with the state. Hambly explained the spreadsheet data and requested the Council vote due to short turnaround time back to the State. She added, this data can be updated/changed anytime throughout the year with the state if it becomes necessary. Hambly stated the Operations Committee recommendation is to re-submit the 2013 numbers to the state. **MSC** (Greenstein/Kirkbride) Moved to approve the (2013) status quo current Min/Max recommendation of Thurston County's current state approved trauma verified. Council discussion followed.
- C. EMS Week – Hambly presented during staff report.

**VIII. PUBLIC PARTICIPATION – None.**

**IX. GOOD OF THE ORDER – OFD EMSO was recently diagnosed with lung cancer.**

**X. ADJOURNMENT – Meeting adjourned at 4:31 PM.**