

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
EMERGENCY SERVICES CENTER  
October 1, 2015**

**PRESENT:** Greg Wright, Brian VanCamp, Steve Brooks, Keith Flewelling, Mary Campbell, Alex Christiansen, Jody Halsey, Scott LaVielle, Jim Fowler, Dr. Larry Fontanilla

**ABSENT:** Kathy Pace, Stewart Mason, Dave Pearsall, Russ Kaleiwahea

**GUESTS:** Terry Ware, Brett Knutsen, Paul Brewster

**STAFF:** Cindy Hambly, Catherine Griffin

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:03 PM. Roll was recorded by staff.
- II. APPROVAL OF AGENDA –MSC** (LaVielle/Brooks) Accept agenda as modified: TPRC presentation moved to the end of the agenda.
- III. PUBLIC PARTICIPATION** – Terry Ware’s birthday.
- IV. REVIEW AND APPROVAL OF MINUTES**
  1. Operations Committee – September 3, 2015 – **MSC** (Flewelling/Brooks) moved to approve.
  2. EMS Council – Draft August 19, 2015 Mtg. (Informational Only)
- V. COMMITTEE REPORTS**
  - A. WEST REGION – Conference will be held 02/26 thru 02/28/2016 at Ocean Shores WA.
  - B. SUBCOMMITTEES
    1. West Region EMS (WREM) – No report. No changes.
    2. Equipment Committee (EqC) – No Report
    3. Mass Casualty Incident (MCI) Committee – Wright reports MCI will be an OTEP class for 2016.
    4. Training Advisory Committee (TAC) – Hambly reports TAC retreat met for 5 hours on 09/29/2015 at Sta 81. Members expressed a desire to have an annual MCI OTEP. Hambly updated her progress of the Chiefs’ concerns. Instructor/Evaluator Workshop is scheduled for 01/30-31/2016. Wade Glenn presented new BLS training videos that were created with the collaboration of other EMS providers, agencies and community volunteers. King County (KC) has not provided 2016 OTEP subjects so skills evaluation are on hold. KC is holding a meeting the middle of October.
    5. Transport Resource Utilization Committee (TRU) – Brooks reported their first meeting was 09/28/2015. The following participants included FD3, OFD, TFD, FD8, FD9, OA, AMR and TCMO ALS. Worked on setting objectives: 1) How BLS transports (both 911 and others) are accomplished in the county 2) Build educational programs to inform providers and supervisors on how BLS transport resource utilization impacts overall system capacity performance 3) Evaluate strategies to align with anticipated system growth 4) Evaluate the construct of this new committee and have appropriate representation of all critical players. Next meeting 10/19/2015.
  - C. MEDIC ONE OFFICE UPDATE – Director Romines may be returning around November/December 2015. Current staff continues to fill in and cover other duties/positions and an extension to cover positions have been extended through December 31, 2015.
  - D. STAFF REPORT – Staff report was included in the packet. Hambly highlighted the following:
    - TRPC – Paul Brewster is here and will be working with committee today.
    - Citizen CPR Review Program – 114 total classes (75 compression only and 39 AHA). Chest Compression class meets national standards. Preston Wallace is the outreach coordinator, is a full time paramedic and fills in for the CPR program in general while Purchasing/Supply Department is working on a priority project. CPR Outreach is working 16 hours a week and managing the CPR

program. His is creating a Facebook site for our Thurston County citizens and CPR training program. Projected completion date was September 30. Hambly will be following up with Preston with the Facebook project.

- Budget – The 2016 Medic One Budget was presented by Director Steve Romines last week. The BOCC approved the budget.
- Paramedic Hiring Program – Interested applicants will be processed by Public Safety Testing and will test for general knowledge. The top 24 candidates will be forwarded to Pete Suver. Candidates will be notified of the written protocol test date (11/16/2015) and, if passed, scheduled for oral boards (11/17-18/2015).
- WHEERS - WREMS is trying to get a group together and to find financing for the lease contract. Expenses would include purchasing and replacing aging repeaters.
- BLS Data System – All departments are using SafetyPad. Staff is working on “case flow” for BLS QA/QI process. FD5/9 and FD8 are currently beta testing.
- NREMT – Raising testing fees as of 2017. Current NREMT policy states if the test is not taken within 90 days from the registration date the fee will not be reimbursed. Medic One will not pay for a second test. Hambly suggested if the test is not taken within 60 days, the candidate must take a Medic One written test. TAC recommends staying with the current NREMT process.
- EMS Training Videos – TFD, OFD and FD3 utilized a portion of their BLS budget to pay for a professional videographer. In addition, the departments bore the cost for the EMS provider’s time/hours who participated in the making of these training videos. Here is the link to view those videos: <https://vimeo.com/user32150889/videos> The committee is interested in having Glenn do a presentation and requested Hambly to make arrangements for the November or December meeting. Hambly is attending a CPR conference later this fall and will be showing the cardiac arrest video.
- EMT Class 2015-2 - We had 24 original applicants, (2 failed pretest, 2 self-dropped) 20 EMT candidates will begin the class.

## **VI. OLD BUSINESS**

- A. Special Projects Application Review – New and old application versions were compared. No new suggestions from the previous changes and review. Committee then reviewed and made suggestions for changes on page 4 in the Information Packet. “VI. Medic One/EMS Special Project Cost Guidelines – 50% agency match required.” Some items were grouped and changes made in the maximum reimbursement limit. Bring redline version back to the next Ops meeting for review, comments and/or approval.
- B. TRPC – EMS Council directed Paul Brewster (TRPC) to work with the Operations Committee and other county agencies to help facilitate members/stakeholders discussion, questions and an exchange of ideas to help define the answers the county is seeking. Brewster is working on ascertaining pertinent data to help develop performance measures, review our current systems performance and to provide projections on what our future EMS resources should be in order to maintain our current level of service. Electronic records (SafetyPad) will help with the collection of data sets that are essential to move forward. Brewster voiced his understanding of the complexities involved when multiple departments are involved. Lengthy discussion ensued. He will continue to compile suggestions for types of data sets desired and seek other agencies (Fire Chief’s Association, Fire Protection Districts, additional stakeholders to be identified) input and apprise the committees of his progress.

## **VII. NEW BUSINESS**

- A. None

## **VIII. GOOD OF THE ORDER – None.**

## **IX. ADJOURNMENT - 4:05 PM**