

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
EMERGENCY SERVICES CENTER
February 2, 2017**

PRESENT: Steve Brooks, Scott LaVielle, Alex Christiansen, Mary Campbell, Dave Pearsall, Kathy Pace, Keith Flewelling, Brian VanCamp, Greg Wright, Stewart Mason, Russ Kaleiwahea, Bill Hurley

ABSENT: Jim Fowler, Larry Fontanilla

EXCUSED:

GUESTS: Terry Ware, Tony Kuzma, Byron Hamilton, Mark Gregory

STAFF: Kurt Hardin, Anna Lee Drewry, Cindy Hambly, Sandra Bush, Alan Provencher

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.
- II. APPROVAL OF AGENDA –MSC** Chief VanCamp would like to add a discussion on LEPC as new business. (LaVielle/Pace) move to approve the agenda as modified and the motion carried unanimously.
- III. PUBLIC PARTICIPATION** – None
- IV. REVIEW AND APPROVAL OF MINUTES**
 1. Operations Committee – January 5, 2017 – **MSC** (Flewelling/LaVielle) moved to approve as submitted, and the motion carried.
 2. EMS Council – Draft January 18, 2017 Mtg. (Informational Only)
- V. COMMITTEE REPORTS**
 - A. WEST REGION – Pace reported: WREMS meets next week. The conference is scheduled for February 24th & 25th at Ocean Shores.
 - B. SUBCOMMITTEES
 1. Equipment Committee (EqC) – Equipment Committee met on January 18, 2017. Items of discussion included: Update on National drug shortages; new style of gait belts; help building BLS Epi kits; saline locks, and saline bottles.
 2. Mass Casualty Incident (MCI) Committee – Add MCI Committee discussion to the March agenda for Ops.
 3. Training Advisory Committee (TAC) – Drewry reported: 1) Meetings are held on Mondays and is difficult for some to attend so Anna Lee will ask members for feedback on changing the day of week. 2) Epinephrine protocol will be in place this year and is expected to produce a savings of \$50,000 - \$90,000/annually. 3) Staff is working on streamlining the reciprocity process. 4) Spring EMT class will begin February 27th.
 4. Transportation Resource Utilization Committee (TRU) – Chief Brooks reported: 1) A 3 hour workshop was held on January 23rd and consisted of good representation. The objective was to evaluate, increase and sustain appropriate BLS transportation resources. The workshop consisted of 4 work groups (Metrics, Education and Training, Physical Resources, Policy and Protocol). 2) Committee will continue to meet the first Thursday of each month, 12:30 – 1:45.
 5. Staff Report – Hardin reported: 1) Clinical Agreements – Staff has received a signed agreement back from one department. For those departments who have not signed the agreements, EMT students will not qualify for patient contacts at Providence St. Peter Hospital. 2) Flewelling asked about the hiring status. There are 3 open positions; BLS Training Coordinator, Training Assistant, and ALS Program Manager.

VI. OLD BUSINESS

A. EMS Council Action Report – Wright reported: 1) EMSC approved the surplus vehicle policy. 2) Regarding the Clinical Agreement/Rotation funding, EMSC has asked staff to look in the budget for available funds. 3) AMR and Olympic Ambulance license applications were approved. These will go before the BOCC for final approval. 4) There is the need for additional policies, which will be discussed under new Business. The process for approving policies is; staff creates policy, policy is presented to Ops, and lastly reviewed by EMSC for their approval.

Brooks asked staff about new vehicle purchases. Staff will meet with Braun to review the specs, and all three ALS agencies and the mechanic will be represented. Vehicles are expected to come out this summer.

VII. NEW BUSINESS

A. Ambulance Licensing Process – Hardin/Bush reported: There is no policy in place for the ambulance licensing; however, there is a process in place but it needs updating. There is conflicting information in the written process about whether the licensing application needs to go through EMSC. Staff will clean up the language and present to the Prosecutors office for review on the ordinance. A revised written process will be presented to Ops at the March meeting.

B. Falck Ambulance License – Falck Ambulance submitted an ambulance license application to Medic One; however, it is still unclear what their scope of service will be in Thurston County. Falck Ambulance will be invited to the March Ops meeting for further discussion and explanation. Staff will contact Thurston County Licensing department and ask for modification to the licence application so a narrative of the scope of service is required from the applicant.

C. ALS & BLS Funding Policy – A group will be established to draft an ALS & BLS Funding policy to determine eligibility of funds. The group will report the draft to Ops and forward to EMSC for approval. The group will consist of Steve Brooks, Brian VanCamp, Scott LaVielle, Greg Wright, Russ Kaleiwahea, and Mark Gregory. Hardin will assign staff.

D. 2016 Cardiac Survival Rate – Hambly presented: CPR Density Scores=94% (ALS & BLS combined); Cardiac Arrest survival rate = 47%

E. MPD Contract – Hardin presented the need for restructuring the MPD contract paradigm, which included a detail report of the MPD's responsibilities. Providence St. Peter Hospital Emergency Physicians group (OES) is interested in contracting with Medic One to provide one of their physicians to do a two year MPD commitment. The physician would provide 12 hours of service each week, 8 of them in the office, with scheduled times. The contract would be changed from a stipend contract to a market place value contract which means it will be based on what the cost of a shift would be at PSPH (the MPD salary will probably increase to over \$100,000 per year). This information will be presented to the Fire Chiefs and the Fire Commissioners and will eventually return to Operations Committee for their recommendation to EMSC. EMSC will then recommend a final candidate to Washington State DOH. DOH would then appoint the MPD in accordance to statute.

F. Nominations Committee – LaVielle/Pace solicited for input on who would like to run for chair and vice-chair. The only input received was recommending the current chair and vice-chair remain.

G. Operations Committee Officer Elections – Chair Wright opened the floor for nominations of Vice Chair. No other nominations were made so Vice Chair VanCamp was unanimously voted to continue as Vice-Chair. (Brooks/LaVielle) motioned to close the nominations and the motion carried unanimously. Vice Chair VanCamp opened the floor and called for nominations of Chair. No other nominations were made so Chair Wright was unanimously voted to continue as Chair. (Brooks/LaVielle) motioned to close the nominations and the motion carried unanimously.

H. LEPC (Local Emergency Planning Committee) - Sandy Eckker and Andrew Kinney with Emergency Management are trying to get this committee running again. VanCamp encourages the public safety representatives on Ops to support and encourage the development of LEPC. Sandy will be sending out information on the next meeting.

VIII. GOOD OF THE ORDER – Hardin reported: There will be a budget amendment for the 2017 budget. Capital asset expenditures were briefed to the EMSC and the BOCC, but they did not get entered into the new County budget system (Questica). It is anticipated the BOCC will view the budget amendment favorably since the funding is in the budget and the EMSC had recommended approval of the Capital Asset expenditures.

IX. ADJOURNMENT - 3:52 PM