

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
EMERGENCY SERVICES CENTER
April 6, 2017**

PRESENT: Kathy Pace, Keith Flewelling, Greg Wright, Ryan Cox, Scott LaVielle, Alex Christiansen, Russ Kaleiwahea, Larry Fontanilla, Mark Gregory, Stewart Mason

ABSENT: Mary Campbell, Wendy Rife

EXCUSED: Steve Brooks, John Wood, Dave Pearsall

GUESTS: Terry Ware, Mike Matousek, Amy Larson, Jason Norris (DOH), Katie Holstein (DOH)

STAFF: Kurt Hardin, Cindy Hambly, Sandra Bush, Alan Provencher, Anna Lee Drewry

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.
- II. APPROVAL OF AGENDA –MSC** Wright asked to add announcements under public participation. (LaVielle/Christiansen) move to approve, and it carried unanimously.
- III. PUBLIC PARTICIPATION** – 1) Wright asked about the Olympic Ambulance accident earlier in the day. Christiansen reported that Olympic was not transporting a patient when the accident happened. They got clipped and spun and ended up sideways on the driver’s side. Employees were not injured. 2) Wright shared a letter he received from the Fire Marshall, who was at a cardiac arrest. The Fire Marshall said it was the first opportunity to have a front row seat at a cardiac arrest since the new protocols have been in place for cardiac arrest. He said first of all he was impressed at how quickly engine 3 Battalion Chief arrived and how quickly Medic 5 arrived. He was also “so impressed with the professionalism and the ability of our personnel and Medic 5 personnel and how they worked together”. The Olympia personnel were from 3 different shifts because its spring break, and he noted that in spite of being from different shifts and different departments, everything went smoothly. Wright said the training that Medic One is providing and coordinating cardiac arrest calls is really paying off. 3) Hardin announced Cindy Hambly’s retirement party will be May 20th at 6:00 pm at Indian Summer Golf and Country Club. There will be a steering committee to plan the party and Kathy Pace has been asked to participate. If anyone has pictures they would like to contribute, please pass those on to the staff at Medic One.
- IV. REVIEW AND APPROVAL OF MINUTES**
 1. Operations Committee – March 2, 2017 – **MSC** (LaVielle/Pace) moved to approve as submitted, and this carried unanimously.
 2. EMS Council – Draft March 15, 2017 Mtg. (Informational Only)
- V. COMMITTEE REPORTS**
 - A. WEST REGION – Pace reported: A conference evaluation will be sent out for feedback. Feedback can be sent to Kathy Pace, Mary Campbell, or anyone on the committee.
 - B. SUBCOMMITTES
 1. Equipment Committee (EqC) – Equipment Committee met on March 15th and minutes were handed out. Provencher mentioned discussion on a Life Star glove, which is a very nice glove, but the Committee didn’t think they were worth the expense.
 2. Mass Casualty Incident (MCI) Committee – See New Business.
 3. Training Advisory Committee (TAC) – Drewry reported: 1) The Committee is now meeting the third Wednesday of every odd month, so the next meeting will be May 17th. 2) The Committee is currently working on questions about the protocol test, to make it easier for people to pass the test. 3) Anna Lee received a request from Chief Lemay regarding EMT applicants for the EMT class over the last 4 years, asking who didn’t get in and why. Drewry is working on a report for this. 4) EMT class is down to 25 students.
 4. Transportation Resource Utilization Committee (TRU) – TRU did not meet today.

5. Staff Report – Hardin reported: 1) Hambly has 4 clinical agreements signed and she will be touring the County to receive the remaining signatures. 2) Staff is in the process of performing reference checks for the ALS Program Manager position. 3) The Training Coordinator position will go back out for advertising.

Wright mentioned paramedic testing is April 18 – 20. The first day is the written exam and the second two days are oral boards.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported: 1) MPD contract is at the EMS Council level. 2) The Falck Ambulance application was moved forward to the BOCC. 3) Ambulance ordinance review is on the agenda under New Business.
- B. Ambulance Licensing (DOH Presentation) – Katie Holstein and Jason Norris with DOH attended and Katie presented the DOH ambulance application process.

There is a separate statute for verification. The difference is licensure occurs with all ambulance services and there is a basic layer of requirements ambulance services must meet. If the ambulance company wants to respond to trauma calls then they must be verified. That includes interfacility trauma patients and 911 calls. Once they are verified they have a different set of standards that must be addressed. There are two statutes to reference. 18.73.130 talks about licensing and it indicates that ambulance companies cannot provide service without DOH license approval. Statute 71.68.080 talks about verification. WAC 246.976.260 is the rule to administer the licensure statute.

Katie addressed the Falck license application. WAC 246.976.390 is the rule for verification. This is where you will find language about the Council providing comments in regards to applications for verified services. This requirement does not exist for licensed services and that's why there is a difference in process. For verification DOH must notify the MPD, but for licensure they don't need to. When an applicant applies for verification, you will see in WAC 246.976.395 comments are requested from the region and the application form Thurston County uses follows this WAC. In WAC 246.976.960 regional councils indicate local councils participate in developing and modifying plans but there is nothing in this WAC to suggest local councils must comment on applications. WAC 246.976.970 speaks about the local council responsibilities, participation with regions for the development of patient care procedures and the review of applications for training requirements.

In October 2016 DOH put together a license and verification work-group, comprised of members from the Washington Ambulance Association and Fire Associations. This group meets monthly and is working on a set of recommendations for changes with regards to the license and verification standard. One recent recommendation from this work-group was to make sure at least at a minimum regional councils were notified when agencies submitted an application for licensure.

Wright asked who is responsible to monitor whether a trauma call was taken, etc. Katie said it should be monitored at the local level, i.e. hospital complaint, poor patient outcome, etc. Hardin said there had been a question about the MPD listed as the supervisor of the EMTs on the Falck application, and found out when speaking with Katie that is because the MPD is appointed by the DOH. Katie said the MPDs do have the authority in WAC to enter into agreements with each other in cases where ambulance companies span through multiple counties. Dr. Fontanilla has concern that the protocols we have in Thurston County are for primary response transport and not interfacility transport. Katie will send some models to Dr. Fontanilla for his review.

VII. NEW BUSINESS

- A. Review County Ordinance for Ambulance Licensing – EMSC asked Ops to view the County ordinance as listed in the County code. Hardin stated the ordinance requires the Ops committee to report to the BOCC

twice a year any recommended changes to the County ordinance. Hardin suggested to incorporate into the ordinance a section that would deal with the DOH license application process. The following will be contacted from staff for input and comments, and staff will report back to Ops in May: Greg Wright, Olympic Ambulance, Chief Kaleiwahea, and Lacey Fire Department. Katie said to keep in mind that super sessions 18.73.020 indicates if any local ordinance exceeds what DOH has in WAC then DOH statutes would supersede it.

- B. MCI Committee – Chief LaVielle will chair this committee and the following individuals/agencies will be asked to participate: Jim Brown with Olympia, Shawn Crimmins with Tumwater, Mark Gregory, Alex Christiansen with Lacey, TCOMM, WREMS, DMCC, PSPH & CMC.
- C. Special Projects – There is a \$10,000 budget available for special projects each year and agencies are invited to apply for special projects using this fund. A sub-committee is formed each year to assist Ops in determining which requests will move forward to EMSC for approval. The sub-committee will consist of Sandra Bush, Russ Kaleiwahea, Kathy Pace, Mark Gregory, and Steve Brooks. The committee will review applications for 2017, and will also review a request that came in from District 12 for an item purchased in 2016 but received in 2017. The committee will report back to Ops in May.
- D. EMS Bylaws – The following are changes to the EMSC Bylaws Hardin has presented to the EMSC, asking for recommendation to the BOCC: Formatting; Change purchase contract amount from \$15,000 to county policy level, for requiring BOCC approval; Change budget to biennial budget; Added “The first EMSC meeting following a Bylaw change presentation to the EMSC, a vote will take place on the recommendation, and if approved, will be forwarded to the BOCC for their approval”.

VIII. GOOD OF THE ORDER – None

IX. ADJOURNMENT - 3:18 PM