

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
EMERGENCY SERVICES CENTER
May 4, 2017**

PRESENT: Kathy Pace, Keith Flewelling, Greg Wright, Steve Brooks, Scott LaVielle, Russ Kaleiwahea, Mark Gregory, Mary Campbell, Jody Halsey, John Wood

ABSENT: Stewart Mason, Alex Christiansen, Larry Fontanilla

EXCUSED: Dave Pearsall, Brian VanCamp

GUESTS: Terry Ware, Tony Kuzma

STAFF: Kurt Hardin, Sandra Bush, Alan Provencher, Anna Lee Drewry

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:03 PM. Staff recorded roll.
- II. APPROVAL OF AGENDA –MSC** (Brooks/LaVielle) move to approve, and it carried unanimously.
- III. PUBLIC PARTICIPATION** – None
- IV. REVIEW AND APPROVAL OF MINUTES**
 1. Operations Committee – April 6, 2017 – **MSC** (Pace/LaVielle) moved to approve as submitted, and this carried unanimously.
 2. EMS Council – Draft April 19, 2017 Mtg. (Informational Only)
- V. COMMITTEE REPORTS**
 - A. WEST REGION – Brooks reported: 1) The council met May 3rd and re-energized the Training & Education Committee, which is being combined with conference planning. A conference has been approved for 2018 and help with the planning is welcome. 2) There was a retirement recognition for Cindy Hambly.
 - B. SUBCOMMITTES
 1. Equipment Committee (EqC) – No meeting, no report
 2. Mass Casualty Incident (MCI) Committee – LaVielle reported: Committee met on May 1st with about 15 – 20 attendees. The committee reviewed a preliminary draft for a Thurston County wide MCI plan. Changes were made to this draft and will be reviewed at the next meeting. Active shooter has been added to the plan as an appendix. Wright asked for LaVielle to seek clarification during discussions with the MCI committee on EMS personnel wearing tactical vests and/or using specialized equipment from those vests on other calls.
 3. Training Advisory Committee (TAC) – Committee will meet May 17th.
 4. Transportation Resource Utilization Committee (TRU) – Brooks reported: The committee met just prior to Ops and it was largely focused on looking at data Pete Suver obtained from CAD. Committee has been trying to hone in on the efficiency of predicting what incident types we actually use an ambulance on compared to the ones we send them to. The data presented by Medic One staff identified four separate medical incident response types that had a disproportionately low number of transports relative to the number of times an ambulance responded. TCOMM will host a workshop on May 31st in the EOC room and this will be in place of the County Chiefs Association meeting. The goal of the workshop will be to look at the data and to work with TCOMM staff to understand how we can better code incidents in CAD.
 5. Staff Report – Hardin reported: 1) Providence Saint Peter’s Hospital has signed and submitted the Clinical Agreement. 2) Paramedic Testing; 7 candidates are on the list for ALS agencies.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported for VanCamp: 1) Proposal for Bylaw changes passed and will move forward to the BOCC. 2) McPhee put together an Adhoc committee for the MDP contract (until a new contract can be established, Hardin said the MPD is in agreement with an extension).
- B. Review County Ordinance for Ambulance Licensing – Staff has been reviewing the ordinance but is not at a point to give recommendation to the Ops Committee, but hoping to have something at the June meeting.
- C. Special Projects Requests – Brooks reported: 4 separate agencies submitted a special project request for 2017 and one SORT item request from District 9. The budget is \$10,000 for special projects and \$5,000 for sort. The 4 requests for special projects came in at \$6,244. (Kaleiwahea/Wood) move to recommend approval to the EMS Council for the \$6,244 in special project requests, and this carried unanimously. In addition, there is some policy work that needs to be done, including a review of the reimbursement level. This will be presented to Ops later this year.

A 2016 FD16 request came in from District 12 on March 15, 2017. In the later part of 2016 , District 16 was notified on more than one occasion by staff to purchase their approved special project request and to submit an invoice to Medic One. District 12 did not place their order until December of 2016 therefore they did not receive their product until 2017. The Special Project Committee does not recommend funding this, but thought it was best to bring this to the Ops Committee. The Ops committee unanimously decided for precedence purposes to deny this request.

VII. NEW BUSINESS

- A. ALS/BLS Funding Policy – Wright reported: Medic One budget includes available funds for BLS supplies, and BLS financial support. The County Prosecutor’s office and Auditor’s office have concern about the funds distributed without a contract or policy in place. A committee was formed to put together a draft policy, which has been completed and is included in the meeting packet for today’s meeting. Ops members agree with the policy, therefore it will go forward to the EMS Council for their approval.
- B. Medic One Inventory System – Alan Provencher provided an overview on the Medic One Operative IQ inventory system and the reporting capability available to agencies. Alan will research the ability for agencies to view their supply usage on line. Alan will also research the possibility of being able to track expenses by agency, on items that are purchased for a specific agency. Currently those items are only identified in the County accounting program.

VIII. GOOD OF THE ORDER – None

IX. ADJOURNMENT - 3:05 PM