

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
EMERGENCY SERVICES CENTER
July 6, 2017**

PRESENT: Kathy Pace, Greg Wright, Steve Brooks, Scott LaVielle, Russ Kaleiwahea, Mark Gregory, Alex Christiansen, Chris Clem, Stewart Mason, Dave Pearsall, Larry Fontanilla, Brian VanCamp

ABSENT: Wendy Rife, Keith Flewelling

EXCUSED:

GUESTS: Tony Kuzma, Amy Larson, Mike Matousek

STAFF: Kurt Hardin, Alan Provencher

I. CALL TO ORDER/ROLL CALL – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.

II. APPROVAL OF AGENDA –MSC (LaVielle/Brooks) move to approve, and it carried unanimously.

III. PUBLIC PARTICIPATION – None

IV. REVIEW AND APPROVAL OF MINUTES

1. Operations Committee – May 4, 2017 (No June meeting) – **MSC** (Brooks/LaVielle) moved to approve as submitted, and this carried unanimously.
2. EMS Council – Draft June 21, 2017 Mtg. (Informational Only)

V. COMMITTEE REPORTS

A. WEST REGION – Pace reported: 1) 2018 conference will be March 23 – 25 and PSE has provided a grant for \$10,000 to pay for this. WHEERS contracts are in the process of being signed and the next meeting is September 6th.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – No meeting, no report
2. Mass Casualty Incident (MCI) Committee – LaVielle reported: The MCI Committee met on June 12th and reviewed the changes from the first meeting, and incorporated some additional input to the draft MCI policy. A 3rd draft will be forwarded to the committee the week of July 10th. The next meeting will be within the next few weeks.
3. Training Advisory Committee (TAC) – No report
4. Transportation Resource Utilization Committee (TRU) – Brooks reported: Committee met at the end of May in a workshop format and will not meet again until the agreed changes vetted from the workshop are in a place of implementation by TCOMM. Some of the highlights from the workshop were; 1) Adjustment to pick list. 2) Remove transport units from BLS yellow responses. 3) Develop recommendations for new call types. One call type that was agreed on was CPR and this would allow us to build an appropriate response package that did not require manual addition of resources for every CPR call. This would also lay a foundation if the future of the system wanted to go to something like pulse point.
5. Staff Report – Hardin reported: 1) Ben Miller-Todd has been hired for the ALS Program Manager position and he starts August 14th. Ben currently works in Iowa and is getting his Masters in Public Health. 2) We are still recruiting for the BLS Training Coordinator position and will be starting the 3 round of interviews in July. 3) BLS Policy draft language was approved.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported: 1) Updated the EMSC on the TRU Committee findings. 2) MPD contract was discussed. 3) 2017 YTD budget was presented.
- B. Review County Ordinance for Ambulance Licensing – Staff presented minor changes to the Ordinance. In addition to some spelling/grammar changes, the following changes were recommended: 1) 6.16.010.E -

removed “System” from Emergency Medical Services System Council. 2) 6.16.110.B – The Operations Committee shall meet “as necessary”, rather than “at least semiannually”. 3) 6.16.120.B What are the administrative procedures? Hardin has not been able to identify what these procedures are so he is recommending that we establish administrative procedures. 4) 6.16.080 “Each licensee under this chapter shall maintain a minimum of two ambulances, at least one of which is staffed on a twenty-four basis”. If an ambulance company is only doing interfacility transport, would this be applicable?

Hardin said DOH is also in the process of updating their WAC, which applies to ambulances, so if the ordinance is changed now, it may need to be changed again down the road.

(Brooks/LaVielle) move to recommend existing ordinance be maintained (with minor clerical corrections) until after review of WAC by the State DOH. This carried unanimously.

- C. Ambulance Application – Two items were added to the application; applicant must provide a narrative for the Level of Service and for the Type of Transport. (Brooks/LaVielle) move to recommend approval of the amended application form. This carried unanimously.

VII. NEW BUSINESS

- A. ALS Fund Policy – An ALS Draft policy is included in the packet for review. (LaVielle/VanCamp) move to approve the ALS Fund Policy. This carried unanimously.
- B. Supplemental Budget Request – Hardin presented a supplemental budget request for 2018. This will be presented to the EMSC on July 19th.

VIII. GOOD OF THE ORDER – Tony Kuzma with AMR presented a narrative on AMR’s intent to apply for a Trauma Verified ALS Ambulance License for Thurston County, for interfacility transports only. This will be presented to the EMSC on July 19th.

IX. ADJOURNMENT - 2:54 PM