

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
MEDIC ONE OFFICE
October 5, 2017**

PRESENT: Greg Wright, Steve Brooks, Scott LaVielle, Russ Kaleiwahea, Mark Gregory, Chris Clem, Larry Fontanilla, Brian VanCamp, Bill Hurley, John Wood, Mallore Fontanilla, Keith Flewelling

ABSENT: Stewart Mason

EXCUSED: Kathy Pace, Dave Pearsall, Alex Christiansen

GUESTS: Tony Kuzma, Jim Brown

STAFF: Kurt Hardin, Alan Provencher, Anna Lee Drewry, Ben Miller-Todd, Sandra Bush

- I. **CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:03 PM. Staff recorded roll.
- II. **APPROVAL OF AGENDA –MSC** Wright suggests to swap New Business Item A and Item B (Brooks/LaVielle) move to approve, and it carried unanimously.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
 1. Operations Committee – July 6, 2017 (No August or September meeting) – **MSC** (VanCamp/Brooks) moved to approve as submitted, and this carried unanimously.
 2. EMS Council – Draft July 19, 2017, August 16, 2017 & September 20, 2017 Mtg. (Informational Only)
- V. **COMMITTEE REPORTS**
 - A. WEST REGION – Hardin reported: 1) WREMS reviewed their strategic plan at the last meeting. 2) The 2018 conference will be in March and the schedule will go back to a Friday, Saturday and Sunday. 3) Local elected representation from Thurston County will be Jim Cooper with Frank Kirkbride as the alternate. Brooks said WREMS still needs representation from local law enforcement and 911 dispatch.
 - B. SUBCOMMITTEES
 1. Equipment Committee (EqC) – Provencher reported: 1) Meeting date has been moved to the third Wednesday of each month. 2) Field trials are being performed on the LPI5. 3) Options are being discussed for the drug shortage issue.
 2. Mass Casualty Incident (MCI) Committee – LaVielle will report under Old Business.
 3. Training Advisory Committee (TAC) – Jim Brown with Olympia FD reported as Chair. 1) TAC created a Mission Statement. 2) Annual retreat will be October 26th at District 8.
 4. Transportation Resource Utilization Committee (TRU) – Brooks reported: 1) Moving forward with the creation of a CPR specific call type. 2) Ambulances will be removed from the response packages for all BLS yellow call types. 3) Tony with AMR has been working with TCOMM (Olympic will be doing the same) to pull together some data to quantify the availability of BLS transports. 4) TRU will begin working on other ancillary things, i.e. ability to use staffing codes for public resources.
 5. Staff Report – Hardin reported: 1) Medic One has hired Amy Johnson-Carpenter as the BLS Training Coordinator. Amy's first day will be October 16th. 2) Ben Miller-Todd, new ALS Program Manager, was introduced.
- VI. **OLD BUSINESS**
 - A. EMS Council Action Report – Wright reported: 1) EMSC has asked about the number of ALS back-up units needed. This may come to Ops. 2) Space Utilization: Kurt will be asking stakeholders about issues/support if the County were to entertain the idea of moving Medic One to Tilley Road. 3) EMSC has been working on budget. 4) VanCamp asked about the strategic planning through TRPC. Sandra will check EMSC meeting minutes from 2016 for follow-up information.

- B. MCI Plan – Chief LaVielle, Chair of the MCI Committee, presented a draft plan (letter to Chief Wright, and draft plan, included in the Ops packet). Chief Kaleiwahea asked about Medic One helping out with ballistic vests and Kurt said those should be eligible for purchase under the BLS supply funds. (Flewelling/Brooks) move to approve the MCI plan, and this carried unanimously.

VII. NEW BUSINESS

- A. Special Projects Policy and Reimbursement Level – Recommended changes to the policy was included with the Ops packet for committee member’s review. Most of the requested changes from staff are housekeeping issues. A couple of significant items are; 1) Page 1, III.F.I.b – does the committee want all new programs with medical care implications approved by the MPD? Committee agreed this should be left in, but remove from page 3, V.A.3 “Medical Program Director will review programs with medical impact for his/her authorization”. 2) The entire V paragraph will be removed. 3) Remove Special Equipment from Notes on Criteria, and remove from the matrix. (Wood/LaVielle) move to approve the Special Projects Implementation Packet as written and discussed, and this carried unanimously.

Reimbursement Level - (Brooks/Wood) move to approve leaving the VI. Header “50% agency match required”, removing the Reimbursement Level table, but leaving the foot notes, with the exception of the notes that refer to MCT. This carried unanimously.

- B. Special/SORT Projects Rating Matrix – Remove Special Training from the matrix, but leave Volunteer Training with the following scoring: All Paid=0, Less than 50%=1, More than 50%=2. Staff recommends removing the “Funding Priority” column, “Additional Reductions if cap is \$10,000” column, “Running total if cap is \$10,000” column, and adding a “Special projects Budget \$10,000” column. Committee agrees to modify as needed.
- C. ER&R Schedule – A new ER&R Schedule will be created so funding will be obligated each year for equipment replacement. This will begin in January 2018.

- ## VIII. GOOD OF THE ORDER
- 1) Dr. Fontanilla handed out a flyer for Thurston County Emergency Medical Services Education Night, to be held at the Lacey Community Center, 6729 Pacific Ave SE, Thursday October 26th from 6-8:30pm. 2) Chief Brooks reminded the committee about the OneNet/FirstNet forum, October 17th at 6 pm, at the Lacey Community Center.

IX. ADJOURNMENT - 3:26 PM