

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
MEDIC ONE OFFICE  
January 4, 2018**

**PRESENT:** Greg Wright, Steve Brooks, Chris Clem, Larry Fontanilla, Brian VanCamp, Malloree Fontanilla, Alex Christiansen, Russ Kaleiwahea, Scott LaVielle, John Wood

**ABSENT:** Dave Pearsall, Stewart Mason

**EXCUSED:** Keith Flewelling, Kathy Pace

**GUESTS:** Mike Buchanan, Mike Matousek, Isabel Mosier, Mark Gregory

**STAFF:** Kurt Hardin, Ben Miller-Todd, Sandra Bush, Alan Provencher

**I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:02 PM. Staff recorded roll.

**II. APPROVAL OF AGENDA –MSC** - (LaVielle/Wood) move to approve and this carried unanimously.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – December 7, 2017 – **MSC** (Brooks/LaVielle) moved to approve, and this carried unanimously.
2. EMS Council – (informational only) No December meeting

**V. COMMITTEE REPORTS**

A. WEST REGION – None, however there was a question about scholarships to help cover the expense for EMTs & Paramedics who want to attend the WREMS conference. Staff will check into this.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – None
2. Mass Casualty Incident (MCI) Committee – LaVielle reported: There will be a joint meeting between the MCI Committee and the Equipment Committee, January 18<sup>th</sup> at 1:00 pm. Chief Brooks announced a Thurston County level debrief for all agencies who responded to the Amtrak Derailment. This will be held January 19<sup>th</sup>, 1300 – 1500 hours, at Capital Christian Center on the corner of Martin Way and College.
3. Training Advisory Committee (TAC) – None
4. Transportation Resource Utilization Committee (TRU) – Brooks reported: TRU Committee will not meet again until there has been enough time and data to collect, since the changes to the BLS yellow response packages and the addition of the CPR call type.
5. Staff Report – Staff report was included in the packet. Sympathy cards were handed out for Erin Burgman and Anna Lee Drewry, both of whom lost a parent in the last couple of weeks. Chief Kaleiwahea asked about the surplus vehicles. Hardin reported these vehicles will be available once the new medic units are in place. Also, Medic One's training unit needs to be replaced so Kurt asked agencies who will be receiving a surplus vehicle, to please consider Medic One when they surplus the vehicle they are replacing.

**VI. OLD BUSINESS**

A. EMS Council Action Report – Wright reported: There was no December meeting, however the budget committee met today. Budget Committee members are; Margaret McPhee, Stan Moon, John Ricks, Jim Cooper, Frank Kirkbride, as well as selected staff. Also, the EMSC has formed a Strategic Planning Committee and the members are; Frank Kirkbride (Chair), Greg Wright (Vice-Chair), Margaret McPhee, Stan Moon, Brian VanCamp, Paul Perz, John Ricks, Eileen Swarthout, Steve Brooks, John Wood, and selected staff.

**VII. NEW BUSINESS**

- A. 2018 Ambulance Licensing Renewals – AMR & Olympic Ambulance applications were included in the packet. (Brooks/LaVielle) move to approve, and this carried unanimously. Applications will be presented to the EMSC January 17<sup>th</sup>. Hardin asked for there not to be any changes to the Ambulance Ordinance until WACs have been updated. (Brooks/LaVielle) move to approve, and this carried unanimously.
- B. Appoint Nominations Committee - The Nominations Committee will consist of Chief LaVielle and Kathy Pace.
- C. Open Public Meeting Act Training - A 15 minute video was presented to the Ops Committee.

**VIII. GOOD OF THE ORDER** – Chief Brooks thanked everyone for the support over the loss of one of their fire fighters. A memorial will be held January 14<sup>th</sup> at 1:00 pm at Saint Martin’s Pavilion. Chief Brooks also expressed how impressed he was at the response to the Amtrak derailment. Chief Mark Gregory announced Roger McMaster’s memorial will be at the Lake Lawrence Lodge, January 20<sup>th</sup> at 1:00 pm.

**IX. ADJOURNMENT** - 2:48 PM