

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
MEDIC ONE OFFICE
April 5, 2018**

PRESENT: Greg Wright, Steve Brooks, Chris Clem, Scott LaVielle, Alex Christiansen, Stewart Mason, Mark Gregory, Wendy Rife

ABSENT:

EXCUSED: Tony Kuzma, John Wood, Larry Fontanilla, Dave Pearsall, Kathy Pace, Keith Flewelling, Brian VanCamp

GUESTS: Amy Larson

STAFF: Kurt Hardin, Alan Provencher, Sandra Bush, Ben Miller-Todd

- I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:07 PM. Staff recorded roll.
- II. APPROVAL OF AGENDA –MSC** – (Brooks/LaVielle) move to approve and this carried unanimously.
- III. PUBLIC PARTICIPATION** – None
- IV. REVIEW AND APPROVAL OF MINUTES**
 1. Operations Committee – March 1, 2018 – **MSC** (LaVielle/Brooks) moved to approve, and this carried unanimously.
 2. EMS Council – (informational only) March 21, 2018.
- V. COMMITTEE REPORTS**
 - A. WEST REGION – Brooks reported: Conference was well attended with good feedback. Next meeting is in June.
 - B. SUBCOMMITTEES
 1. Equipment Committee (EqC) – Provencher reported: Equipment Committee met in conjunction with MCI Committee. Various equipment items have been ordered as a result of the last meeting (i.e. MCI tents).
 2. Mass Casualty Incident (MCI) Committee – LaVielle reported: 1) MCI trailers are looking good, as well as inventory. 2) Upcoming MCI training June 30th and July 14th. 3) MCI decon drill in conjunction with St. Peter’s Hospital on August 18th. 4) Next meeting is April 19th at the Medic One office building.
 3. Training Advisory Committee (TAC) – No report, however Chief LaVielle reported that TAC knows which direction they want to go in for MCI training.
 4. Transportation Resource Utilization Committee (TRU) – Brooks reported: Committee will not meet again until there is time for data analysis on some of the issues. There has been a positive change to removing ambulances from the BLS yellow card.
 5. Staff Report – Staff report was included in the packet. Hardin added a couple of items; 1) ESO is the apparent successful bidder on the ePCR system, and all bidders have been notified. Next step is to go before the BoCC with a contract. 2) Surplus vehicles are scheduled to go before the BoCC on May 1st. 3) There will be paramedic oral board testing June 20 – 21.
- VI. OLD BUSINESS**
 - A. EMS Council Action Report – Wright asked Miller-Todd to report on the request to rescind Medic One’s “Out of County Response” policy: There were two policies from 1984, one of them saying we will respond to out of county and one saying we wouldn’t. The policy saying we wouldn’t respond is being rescinded and the one saying we would respond is being edited. Chief Wright also mentioned he is keeping the EMSC aware of the hospital capacity issues.
 - B. Gurney Surplus – (Brooks/LaVielle) motion for a recommendation to the EMSC to surplus equipment on a first come, first serve basis, then move to County surplus. This carried unanimously.

- C. Opticom Update – Opticom discussion has moved forward to TRPC's (Thurston Regional Planning Council) Technical Advisory Committee, with a discussion scheduled for June. (LaVielle/Brooks) motion for passing the word on to EMSC that due to the safety of ambulance responders and citizens, and for a quick safety response, Operations Committee supports private ambulances being allowed to utilize Opticom. This carried unanimously.

VII. NEW BUSINESS

- A. Special Projects – The following Ops members will be on the Special Projects committee: Steve Brooks, Scott LaVielle, and Dr. Fontanilla. Staff members will include Sandra Bush and Ben Miller-Todd. A completed Projects Rating Matrix will come to the May Ops committee meeting.
- B. Sales Tax on BLS Supplies – Medic One has not been passing sales tax on to the BLS agencies for items purchased from their BLS funds. Beginning January 1st the BLS Expenditure report will now include sales tax on all BLS expense items from the inventory system.
- C. Building ID Cards/Entry Doors – Medic One building ID cards have been replaced. All card holders are encouraged to see Scott Brownell for a replacement card. There are a few outstanding tasks that need to be completed with this, one being staff is not able to remotely let people in the building. Staff must physically let people in, so we ask for patience while waiting at the door.
- D. EMS Week (The Olympian Insert) – The 2018 EMS week insert for The Olympian was provided in the packet for committee members to review. EMS week is May 20 – 26. Please let staff know if you have any comments or suggestions.

VIII. GOOD OF THE ORDER – 1) Budget committee continues to meet. 2) Hospital diversion discussion is going really well. 3) There is a pinning ceremony tonight at 1800 for Chief Wright. The event is held at Olympia headquarters. 4) Stewart Mason asked about a safety awareness campaign for July 4th. There will be further discussion at the May Ops meeting, and information will be provided to the EMSC at their April meeting.

IX. ADJOURNMENT - (LaVielle/Brooks) move to adjourn at 3:02 PM.