

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
MEDIC ONE OFFICE
May 3, 2018**

PRESENT: Greg Wright, Steve Brooks, Tony Kuzma, Scott LaVielle, Alex Christiansen, Stewart Mason, Wendy Rife, John Wood, Dave Pearsall, Kathy Pace, Larry Fontanilla, Keith Flewelling

ABSENT:

EXCUSED: Brian VanCamp, Russ Kaleiwahea

GUESTS: Chris Clem, Mike Buchanan, Mike Matousek

STAFF: Kurt Hardin, Alan Provencher, Sandra Bush, Ben Miller-Todd, Anna Lee Drewry

I. CALL TO ORDER/ROLL CALL – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.

II. APPROVAL OF AGENDA –MSC – (LaVielle/Brooks) move to approve and this carried unanimously.

III. PUBLIC PARTICIPATION – Hardin took a moment to explain; as part of the quorum for the committee proceedings, the expectations are that everyone will conduct themselves in a professional manner, will keep to the agenda items, and will not discuss political issues within the committee.

IV. REVIEW AND APPROVAL OF MINUTES

1. Operations Committee – April 5, 2018 – **MSC** (Flewelling/LaVielle) moved to approve, and this carried unanimously.
2. EMS Council – (informational only) April 18, 2018.

V. COMMITTEE REPORTS

A. WEST REGION – Kathy Pace said the next Executive Committee meeting is May 7, 2018.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – Provencher reported: Equipment Committee had a joint meeting with the MCI committee on April 19, 2018. They are still working on various projects that surfaced as a result of the train derailment in December. Alan presented a couple of supply/equipment items the committees have decided on; the Conterra MCI belt, and the MCI kit bag.
2. Mass Casualty Incident (MCI) Committee – LaVielle reported: MCI canopies have arrived, a triage group supervisor board has been developed, to help track patients, and MCI training is currently underway.
3. Training Advisory Committee (TAC) – Drewry reported: The last meeting was April 19, 2018. The committee is researching and comparing other online training platforms. The goal is to provide substantive training and be adaptive to future training needs. There will be another meeting May 17th to continue this discussion. A letter was sent to all departments and training officers regarding the two remaining online courses. Lifting and moving was tied to MCI this year, and this required online course is not yet available to EMS providers. All BLS personnel are advised to take the MCI practical skill evaluation prior to the online class. As soon as the remaining online courses (lifting and moving, and de-escalation) are available, providers must complete them by the end of this year. If these required online courses are offered too near to the end of the year and providers are unable to complete them, Medic One will readjust the OTEP requirement for this year.
4. Transportation Resource Utilization Committee (TRU) – No report since the committee has not met since January.
5. Staff Report – Staff report was handed out. May 1st the BoCC approved the surplus vehicles. On the BLS side, 20 out of 30 students are still enrolled in the spring EMT class. The significant drop is mostly due to non-academic reasons.

VI. OLD BUSINESS

- A. EMS Council Action Report – Hardin reported: 1) Opticom – TRPC TAC is scheduled to meet on June 7th to discuss opticom, but may schedule a special meeting on May 31 to discuss this issue. EMSC supports the use of opticom among private ambulances. 2) Law enforcement and paramedics will train together in June and July on the use of narcan. 3) An update was provided on the 20 year EMS plan. 4) This building (Medic One) has a new key card entry system so please turn in your old cards for a replacement. If anyone does not have a card and needs one, please see staff.
- B. Base Station Agreement – According to the Prosecuting Attorney’s Office, the resolution from 1984 naming Providence St. Peter Hospital as the base station is still valid. Hardin asked the committee if they would like the EMSC to reconsider changing the resolution and the group agreed not to at this time.
- C. Special Project Applications – Special Project applications, as well as the matrix, were included in the packet for Ops review. The SORT budget is \$5,000, and the Special Project Committee recommends approval for this request. The Special Projects budget is \$10,000; however, the requests came in at \$10,666. The Special Projects Committee recommends fully funding the \$10,666, as all requests appear valid. If necessary, the committee can get this down to the \$10,000 limit. The recommendation from the committee is to reduce the proposals from District 6 and District 12, related to radio purchases. (Wood/Pace) move to approve recommending the \$10,666 in Special Projects to the EMSC.
- D. Narcan – Staff is trying to set up a discussion on using a “MAC-G” (Multi-Action Coordination Group) for the opioid epidemic in Thurston County. This has been successful in Snohomish County.

VII. NEW BUSINESS

- A. 4th of July Safety Awareness Campaign – This discussion was brought to the EMSC and the EMSC believes there is enough information out there from the State Fire Marshall’s office, and other sources, that promote safety during the 4th of July and so there is no need for Medic One to do a separate public safety campaign. Agencies were encouraged to bring statistical data on seasonal injuries to the Ops committee so this can be reviewed and determined if what, or any, recommendations need to go before the EMSC.

VIII. GOOD OF THE ORDER – 1) Hospital capacity: The EMSC appointed a representative to start a discussion on hospital capacity within the community. There was a meeting with 3 people this last week on how to start the stakeholder identification process. Both hospitals will be a part of this, a member from the EMSC has already been appointed, and the MPD will be involved. Hardin asked both hospital representatives on the Ops committee to let him know who on their administrative staff would be the correct person to be a part of this discussion. The MPD suggests expanding this discussion to regional, rather than County. Hardin will ask WREMS to be involved. 2) TCOMM will be remodeling their communication center, therefore they will be using the large and small EOC for their dispatchers during the remodel process. The remodel is scheduled for September – October, however the room has been secured for them thru November. Ops, EMSC and TAC meetings will be held at Olympia, Station 01, with the exception of the September 20th TAC meeting, which will be held at Olympia, Station 04. A calendar was distributed to the Ops members, and reminders will be sent out with the Ops packet for the months involved. 3) Rainier High School had a mock crash Friday, April 27th and was very successful. WSP, Sheriff’s office, Medic One, Coroner’s office, and SET was involved. This was professionally filmed by WSP’s videographer, and will be shared. Speakers included a retired flight nurse, the Thurston County Prosecutor, Coroner, and Sheriff.

IX. ADJOURNMENT - 2:47 PM.