

**THURSTON COUNTY MEDIC ONE
OPERATIONS COMMITTEE ~ MEETING MINUTES
MEDIC ONE OFFICE
August 2, 2018**

PRESENT: Greg Wright, Steve Brooks, Scott LaVielle, Russ Kaleiwahea Stewart Mason, Larry Fontanilla, Malloree Fontanilla, Mark Gregory, Alex Christiansen, Kathy Pace, Keith Flewelling

ABSENT: Tony Kuzma

EXCUSED: Dave Pearsall, Brian VanCamp

GUESTS: Jim Brown, Mike Matousek

STAFF: Kurt Hardin, Sandra Bush, Ben Miller-Todd, Anna Lee Drewry

I. CALL TO ORDER/ROLL CALL – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.

II. APPROVAL OF AGENDA –MSC – (LaVielle/Brooks) move to approve and this carried.

III. PUBLIC PARTICIPATION – None

IV. REVIEW AND APPROVAL OF MINUTES

1. Operations Committee – July 5, 2018 – **MSC** (Brooks/LaVielle) moved to approve, and this carried unanimously.
2. EMS Council – (informational only) July 18, 2018.

V. COMMITTEE REPORTS

A. WEST REGION – No regular meeting.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – Included in MCI report.
2. Mass Casualty Incident (MCI) Committee – LaVielle reported: All items identified as part of the MCI plan have been purchased with the exception of status boards. Committee has been taking incorporated input from the MCI and Equipment Committee and they have revised the MCI plan, incorporating the job aids and equipment that have been purchased.
3. Training Advisory Committee (TAC) – Jim Brown said TAC is assessing options for on line training and will send out links of 2 products to end users. In addition, an Excited Delirium training video has been published and is available to view on Medic One's website, under EMS Resources/EMS Training Skill Set Videos.
4. Transportation Resource Utilization Committee (TRU) – Committee is not actively meeting at this time.
5. Staff Report – Staff report is included in the packet. Ben and Kurt explained the importance of fire agencies completing the ESO introductory questionnaire. Medic One only needs the light blue sections filled out. If the agency does not bill, they do not need to fill out the billing and insurance information, and all agencies do not need to fill out the zones, locations and districts. The sooner agencies turn in the data to Medic One, the sooner training can begin, and the switch over from Safety Pad can happen. Delay in switching over can cost Medic One roughly \$13,000 per month, which is not budgeted for, therefore the cost would need to be paid for out of the BLS funds dedicated to the agencies who have not complied with the data request. Deadline is August 7th.

31 students showed up for the EMT course, 3 did not meet the criteria so 28 students will begin on August 7th. Entrance criteria for the EMT course is: 1) Be on time/attend both pre-requisite class dates (1 evening and 1 Saturday); 2) Homework completed/turned in beginning of class on Saturday's (2nd day) pre-requisite class (candidate was assigned 3 questions to answer from TC website); 3) Mentorship agreement signed; 4) AHA CPR class pass with 80% or above.

VI. OLD BUSINESS

- A. EMS Council Action Report – Wright reported: 1) Don Bowman was awarded the Lifetime Achievement award from Medic One. 2) There continues to be discussion on the Comprehensive Plan. 3) Dr. Tom Fell resigned from the Citizen at Large EMSC physician position and will remain in an emeritus position. Dr. Sheila Fay is interested in the physician position.
- B. CMC Trauma Patients – Dr. Fontanilla talked with WA State DOH and two issues were brought up; 1) CMC's ability to take care of step 4 patients which they didn't see a big problem with, but did make a recommendation to have paramedics call the base station and if Providence is ok with it, the patient can go to CMC. 2) Can the DMCC assign patients to CMC? DOH is still having discussions on this.
- C. Ambulance Ordinance – The ordinance is requiring additional work, therefore staff will not ask for approval today.

VII. NEW BUSINESS

- A. Amended Medic One policies (DUI Blood Draws & ALS Engine Company Kit) – The DUI Blood Draws policy needs additional work and the ALS Engine Company Kit has been updated but is not complete.
- B. Quarterly report of private ambulance company employees – Ambulance ordinance requires private ambulance companies to provide Medic One with a quarterly report of their employees. Staff will begin asking for this.
- C. Airlift NW Activation App – Kathy Pace presented information on a new app for Airlift NW. The app is intended to help find nearby pick-up locations. Questions regarding the app were provided to Kathy which she will take back to Airlift NW for answers. Kathy asked members of the committee to ask their Battalion Chiefs if this app would be helpful. Chief Brooks recommended Kathy attend the next Chiefs meeting.

VIII. GOOD OF THE ORDER – Staff reminded agencies to pick up their medical supply orders timely. Medic One has limited space for storing orders that are ready to be picked up.

IX. ADJOURNMENT - 3:16 PM.