

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
TUMWATER FIRE DEPARTMENT  
November 1, 2018**

**PRESENT:** Greg Wright, Kathy Dickson, Scott LaVielle, Warren Peterson, Stewart Mason, Wendy Rife, Russ Kaleiwahea, Tony Kuzma, Kathy Pace, Dave Pearsall, John Wood

**ABSENT:** Keith Flewelling

**EXCUSED:** Larry Fontanilla, Alex Christiansen

**GUESTS:** Chris Clem, Shawn Crimmins, Mike Buchanan, Anne Benoist, Amy Larson

**STAFF:** Kurt Hardin, Sandra Bush, Anna Lee Drewry, Ben Miller-Todd

**I. CALL TO ORDER/ROLL CALL** – Chair Wright called the regular meeting of the Operations Committee to order at 2:00 PM. Staff recorded roll.

**II. APPROVAL OF AGENDA –MSC** – Wright added MCI Plan to Old Business, (Wood/Pace) move to approve and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – October 4, 2018 – **MSC** (LaVielle/Pace) moved to approve, and this carried.
2. EMS Council – (informational only) October 17, 2018.

**V. COMMITTEE REPORTS**

A. WEST REGION – Pace reported: 1) Romines scholarship was approved for the 2019 conference. 2) The 2019 WREMS conference will be the weekend of March 22, 2019.

B. SUBCOMMITTEES

1. Equipment Committee (EqC) – No report.
2. Mass Casualty Incident (MCI) Committee – Defer to Old Business.
3. Training Advisory Committee (TAC) – Defer to New Business.
4. Transportation Resource Utilization Committee (TRU) – No report.
5. Staff Report – Staff report is included in the packet. 1) Miller-Todd highlighted on the ESO training; he said most people feel the program is pretty intuitive, and reviews are showing most people feel pretty comfortable with how the training is going. As of yesterday about 50% of the County has been covered, by Saturday almost 80% will be covered and by the completion of the 16 day training period, 93% should be covered in the County. Wright asked Ben to present this information to the EMSC as part of the Ops Committee report. 2) Hardin said the EMT class graduation is December 12<sup>th</sup>.

**VI. OLD BUSINESS**

A. EMS Council Action Report – Wright reported: 1) Comprehensive Planning group continues to meet and there will be a report in December.

B. Ambulance Ordinance – AMR and Medic One have been performing some research since the last meeting to see where we are with the requirements out of CMS as Tony Kuzma with AMR had requested. There appears to be an exemption to the CMS requirement for agencies like Medic One because the Levy has already been paid for, etc., however this exemption is from 2003 so the County PAO will need to review this. This item will be added to the Ops December agenda as an action item.

C. BLS Contracts – Hardin explained that the purpose of the contract is to meet the requirements of the Prosecuting Attorney's office and the Auditor's office, by incorporating everything from the BLS Supply Fund policy into a legal document. The intent of the contract is not to change what is eligible, but just to codify it into a contract.

Draft comments from the fire agencies are due by November 15<sup>th</sup>. Final contract for review will go out November 30<sup>th</sup>, and the contract is scheduled to go to the BoCC the first part of January. BLS funds will not be disseminated without a signed contract.

- D. Min/Max Clerical Update – Current status of Aid-BLS service should be 3, not 5 and State approved minimum number of Aid-BLS should be 1, not 3. (Wood/LaVielle) move to approve and this carried.
- E. MCI – LaVielle presented a Letter of Authority, validating the revised MCI plan. (Kuzma/Wood) move to endorse the plan and the letter, and this carried. Letter is to be signed by the Ops Chair and the MPD. Stewart Mason asked about the MCI plan review process and LaVielle said it is reviewed every 2 years or as needed.

## **VII. NEW BUSINESS**

- A. Review Thurston Co Trauma Response Areas – Due to agencies merging, the Trauma Response Areas chart needs to be updated, which WREMS has done; however, the following information is needed: Agency name in 3rd column and the far right column needs updated (number of verified services in each response area). Staff will provide this information to WREMS.
- B. On-line OTEP Platform - Target Solutions and 24/7 are the two platforms being looked at. Each department will be offered test subscriptions for two users to compare 24/7 to Target Solutions (most Departments currently use Target Solutions). These test subscriptions will be issued to each department next Monday or Tuesday, with approximately 10 day window of time for review.

**VIII. GOOD OF THE ORDER** – December Ops meeting will most likely be at Tumwater Fire but staff will send out a notice with the December packet.

**IX. ADJOURNMENT** - 2:40 PM.