

**SUPERIOR COURT OF WASHINGTON
IN AND FOR THURSTON COUNTY
FAMILY & JUVENILE COURT**

vs.

Petitioner,

Respondent.

No.

**CASE SCHEDULE ORDER
& DECLARATION OF MAILING
(ORSCS)**

Clerk's Action Required (No. 3, 6, 11, 12)

This is a family law case. Each party shall complete the actions below.

| | ACTION | DUE DATE |
|---|---|---------------------------|
| 1 | Discovery- Complete by or before: (6 weeks before Trial) | |
| 2 | Settlement Conference Statement- Must submit to Court Administration and Serve copy on other party(s) no later than: (2 weeks before Settlement Conference) | * |
| 3 | Settlement Conference- Attend: (8 weeks before Trial) | at a.m. |
| 4 | Family Law Trial Selection Form- File and Serve on other party(s) no later than: (at Settlement Conference) | |
| 5 | Witness List for Trial- File and Serve on other party(s) no later than: (Noon one court day after Settlement Conference) | |
| 6 | Pre-Trial Report- File, Serve on other party(s), and Provide Judge's copy to Court Administration no later than: (30 days before Trial) | ** |
| 7 | Exhibits for Trial- Provide original to Clerk, Serve on other party(s), and Provide Judge's Copy to Court Administration no later than: (noon two Court days prior to the week of trial) | |
| 8 | Exhibit List for Trial- File, Serve on other party(s), and Provide Judge's Copy to Court Administration no later than: (noon two Court days prior to the week of trial) | |

| | | |
|----|---|----------------------------------|
| 9 | Trial Brief- File, Serve on other party(s), and Provide Judge's Copy to Court Administration no later than: (noon two Court days prior to the week of trial) | |
| 10 | Proposed Final Orders (orders may be included with exhibits)- Serve on other party(s), and Provide Judge's Copy to Court Administration no later than: (noon two Court days prior to the week of trial) | |
| 11 | Trial Confirmation- Attend: (11 days before Trial) | at 8:30 am |
| 12 | Trial- Attend: day(s) (Judge to be assigned) | Week of *** |

Dated: _____

Chris Lanese, Judge

NOTICE TO CLERK: All dates and deadlines in the previous Case Schedule Order are stricken.

NOTICE TO PARTIES: All parties and their attorneys, if any, are directed to appear for the Settlement Conference, Trial Confirmation, and Trial. If no one appears, the Court may dismiss the case. All attorneys and parties shall be familiar with Thurston County Local Court Rules. Compliance with the rules and procedure is mandatory. Failure to do so may result in sanctions appropriate to the violation.

*LSPR 94.03D Settlement Conferences. (5) Settlement Conference Statements. Each party shall serve upon the other party and provide to the court a settlement conference statement no later than 14 calendar days prior to the settlement conference, unless the parties agree to a shorter period of time. The shorter period for exchange shall not be less than 7 days before the settlement conference. (6) Sanctions. If a party fails to comply with the provisions of (3), (4), or (5) above, the Court may immediately impose sanctions not to exceed \$500.

**This is an Administrative Calendar. You are required to fill out a pre-trial report but not appear for this calendar.

*** Your trial start date and time will be listed on the "Assignment of Trial Date From Trial Confirmations" issued the week before trial.

DECLARATION OF MAILING

I, _____, certify and declare under penalty of perjury under the Laws of the State of Washington as follows: That on the _____ I mailed and/or emailed a copy of this document to:

Attorney for Petitioner:

Attorney for Respondent:

Petitioner:

Respondent:

Guardian ad Litem:

Dated: 3/10/22

, Judicial Assistant

Enclosed for Self-Represented Party:

- ☐ Settlement Conference Statement Form
- ☐ Settlement Conference Information Sheet
- ☐ Trial Information Packet
- ☐ Informal/Traditional Trial Information Sheet
- ☐ Family Law Trial Selection Form