



BOARD OF HEALTH

**The Thurston County Board of Health has responsibility
and authority for public health in both incorporated
and unincorporated areas of the County.**

Minutes for December 14, 2018 Special Meeting

1) Call Meeting to Order

Chair Bud Blake called the meeting to order.

In Attendance:

Bud Blake, Chair; John Hutchings, Vice Chair; Gary Edwards, Commissioner; Ramiro Chavez, County Manager; Robin Campbell, Budget Officer and Assistant County Manager; and LaBonita Bowmar, Clerk of the Board of Health.

Approval of the Board of Health Agenda:

Vice Chair Hutchings moved to approve the special meeting agenda. Commissioner Edwards seconded the motion. The Board unanimously voted. The motion carried.

2) Opportunity for the Public to Address the Board - none

DEPARTMENT ITEMS

3) Adopt Ordinance H-4-2018 to Amend the Environmental Health Division Fee Schedule

Robin Campbell, Budget Officer, provided a background of the request to amend the Environmental Health (EH) Division Fee Schedule explaining the EH Division of the Public Health and Social Services Department (PHSS) provides many services for programs such as permit reviews and inspections for the Drinking Water Program, the Food Service Program, the Land Use Program, the Solid Waste Program, and Water Recreation Facility inspections. She then explained the fees the county currently collects for these services do not cover the full costs and this is a proposal to increase those fees. Art Starry, Environmental Health Division Director, provided additional information explaining the proposed fee increases. EH permit volume and workloads have increased; staffing levels are not sufficient to meet the increased workload and permit fee revenue is not adequate to pay for staff needed to provide timely service and prompt application reviews. The proposal is to increase fees by an average of 10% to provide revenue to hire additional staff needed to improve customer service, reduce permit backlog, reduce staff overtime, complete deferred and delayed work, and provide improved technology in the Food Program. He noted the proposed increases will not affect the rates and charges for properties in the Nisqually Reach and Henderson Inlet areas which are set by an ordinance, nor will the Foodhandler card fees increase which are established by State Law. The proposed fee increases will go into effect January 1, 2019. At Commissioner Edwards' request, Mr. Starry clarified if the fees are not increased inspections and permit

review times will not improve, especially in the On-site and Land Use Programs. Vice Chair Hutchings spoke in support of improving services to the public. **Vice Chair Hutchings moved to adopt Ordinance H-4-2018 amending Article I, Appendix A of the Sanitary Code for Thurston County - the Environmental Health Division Fee Schedule. Commissioner Edwards seconded the motion. The Board voted unanimously. The motion carried.**

- 4) **Adjournment** – Vice Chair Hutchings moved to adjourn the special meeting of December 14, 2018. Commissioner Edwards seconded the motion. The Board voted unanimously. The motion carried.

BOARD OF HEALTH
Thurston County, Washington

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BUD BLAKE, Chair

JOHN HUTCHINGS, Vice Chair

GARY EDWARDS, Commissioner

ATTEST:

LaBonita Bowmar, Clerk of the Board
By Lydia Hodgkinson

Date: January 8, 2019

Thurston Community Television (TCTV) - The Board of Health meetings are aired on TCTV each week on Sundays at 3:30 p.m., Mondays at 8:00 p.m., Tuesdays at 12:30 p.m., Wednesdays at 10:00 a.m., and Fridays at 6:30 a.m. and at 5:00 p.m.