



## **BOARD OF HEALTH**

**The Thurston County Board of Health has responsibility and authority for public health in both incorporated and unincorporated areas of the County.**

### **Minutes for August 11, 2015**

#### **1) 3:40 p.m. Call Meeting to Order**

In Attendance: Sandra Romero, Chair; Bud Blake, Vice Chair; Cathy Wolfe, Commissioner; Don Sloma, Public Health and Social Services Department Director; Dr. Rachel Wood, Health Officer; Cliff Moore, County Manager; and Lydia Hodgkinson, Clerk of the Board of Health.

Chair Romero called the meeting to order.

Vice Chair Blake moved to approve the meeting agenda. Commissioner Wolfe seconded the motion. The motion carried.

Vice Chair Blake moved to approve the June 9, 2015 meeting minutes. Commissioner Wolfe seconded the motion. The motion carried.

#### **2) Opportunity for the Public to Address the Board – no public comment was given.**

### **DEPARTMENT ITEMS**

#### **3) Description: Approval of Resolution appointing alternate local Health Officers for 2015**

Don Sloma explained that each year the Thurston County Board of Health (BoH) formally appoints alternate Health Officers to serve should emergency situations arise when the primary Health Officer appointed by the BoH is not available due to illness, vacation, etc. This proposed Resolution No. H-2-2015 retains Alan Melnick, MD, MPH, James Edstam, MD, MPH, Steve Standaert, MD, MPH, Jennifer Vines, MD, MPH, Diana T. Yu, MD, MSPH as alternate Health Officers and adds Sarah Present, MD, MPH as an additional alternate Health Officers for 2015. The appointment of an alternate local Health Officer is activated when contacted to act in the capacity of the Thurston County local Health Officer by the following individuals: the primary local Health Officer for Thurston County, the Director of Thurston County Public Health and Social Services, or the Chair of the Thurston County Board of Health. The Board is immediately notified in the event an Alternate Health Officer is appointed. **Vice Chair Blake moved to adopt Resolution H-2-2015 appointing Alan Melnick, MD, MPH, James Edstam, MD, MPH, Steve Standaert, MD, MPH, Jennifer Vines, MD, MPH, Diana T. Yu, MD, MSPH and Sarah Present, MD, MPH as alternate local Health Officers for 2015. Commissioner Wolfe seconded the motion. The motion carried.**

#### **4) Description: Incident Command System - Agency Administrators Role**

Dr. Rachel Wood, the County Health Officer introduced Dave LeFave the Cowlitz Fire & Rescue Fire Chief. Mr. LeFave shared his background which includes 32 years of fire service with Cowlitz County and a parallel career in emergency response with Incident Management Teams as Deputy Incident Commander of Type 1 incidents. Type 1 incidents are the most complex, requiring national resources for safe and effective management and operation which include response to wild fires and H1N1 type incidents. Mr. LeFave gave a presentation providing a brief overview of the Incident Command System (ICS). At Chair Romero's request, Mr. LeFave provided additional clarification of an "incident" and the different levels of response. He explained the Homeland Security Act went into effect in 2002 and created the Department of Homeland Security. He gave an overview of the Homeland Security Presidential Directive (HSPD) 5 – the Management of Domestic Incidents which directed the development and administration of the National Incident Management System (NIMS). He then provided a brief overview of HSPD 8 – National Preparedness which is aimed at strengthening the security and resilience of the United States through systematic preparation for the threats that pose the greatest risk to the security of the nation, which developed the National Response Plan (NRP). He explained the Emergency Management Structure of the ICS consists of the Incident Commander role that oversees the Section Chief roles for Operations, Planning, Logistics and Finance/Administration. The Incident Commander has direct tactical and operational responsibility for conducting incident management activities for the on-scene operations. He then explained that the Executives/Senior Officials/Agency Administrator (AA), which for Thurston County is the Commissioners in their roles as either Board of Health or Board of County Commissioners, is who delegates authority to the designated Incident Commander. He then discussed management of a public health threat that exceeds the standard operation capacity of the department. Sue Poyner, Education & Outreach Specialist for the Public Health and Social Services Department's Emergency Preparedness Program, provided the example of PHSS Department handing over the 2009-2010 H1N1 response to the Regional Type III Incident Management Team (IMT). Dr. Wood noted the ICS 100 training on the FEMA website provides helpful explanation of the ICS. Mr. LaFave described the five (5) levels of incident types from the Type 5 where an ambulance is called to Type 1 requiring national resources for safe and effective management and operation such as the 9/11 incident. He explained for a health event the level of command would be based on the specific incident. An Incident Commander is assigned by their competency, not by their position. Mr. LeFave described and discussed the "tools" for an AA being: 1) delegation of authority - what is the incident, who develops it and why; 2) the leader's intent – what do we mean, what are the needs; 3) the scope of the mission – mission creep (the expansion of a project or mission beyond its original goals), time lines (length of assignment); and 4) the decision support systems – management action points; how and what we communicate, defining the box. Mr. LaFave explained the Health Officer Authority as per Chapter 70.05 RCW Section 70.05.70 Local health officer – Powers and duties. Dr. Wood provided additional information regarding the Health Officer authority. Mr. Sloma noted for the recent Legionnaires incident at a local hotel, the local police were contacted. Dr. Wood stated the Department went into ICS for the 2014 Ebola incident when it hit United States soil. Mr. Sloma commented on the importance of tracking costs when staff duties shift from normal tasks funded by contracts to ICS work. Vice Chair Blake requested information and examples of an IC response that broke out into an incident within an incident. Mr. LeFave noted this does happen and provided examples. He explained that funding of regional incident responses are addressed with who originally hired them, with

possible help from the Federal Emergency Management Agency (FEMA) grants. Commissioner Wolfe requested additional explanation regarding who makes the decision to go from a local IC response to a Regional IC. Mr. Sloma stated it is a judgement call made locally by questioning if the County has the capacity to deal with the incident. Chair Wolfe questioned how the Board makes an official declaration to call up an ICS. Mr. Sloma and Ms. Poyner addressed the question stating the delegation of authority may be in writing or verbal. At the Board's request Mr. LeFave provided additional clarification of a Type 1 National incident. Dr. Wood acknowledged Joy Miller, the Fiscal Manager of the Public Health and Social Service Department, as part of the Type 3 Regional Incident Management Team. The Board thanked Mr. LeFave and staff for the presentation and information.

## **5) Board of Health Members' Health Related Activities**

Vice Chair Blake reported on:

- ◆ Victory Farms Ribbon Cutting
- ◆ Portland Community Correction Center
- ◆ Senior Games at Tumwater High School
- ◆ Housing Action Team – Green Home Initiative

Chair Romero reported on:

- ◆ Puget Sound Salmon Recovery Council
- ◆ Nisqually River Council Retreat
- ◆ SafePlace Ribbon Cutting
- ◆ Retirement Celebration for Charles Shelan, Director of Community Youth Services
- ◆ Victory Farms Ribbon Cutting

## **6) Director's Report**

Don Sloma reported on:

- ◆ Victory Farms Ribbon Cutting
- ◆ Lacey Rotary – spoke on back packs for homeless
- ◆ Olympia City Council – discussion on downtown bathroom facilities
- ◆ E. coli Case – provided an update on the investigation of a possible source of the E. coli that sickened a child who attended a camp in Thurston County; there have been no other cases reported having connection to the camp.
- ◆ The Environmental Health Division staff received the Outstanding Multi-Agency Collaboration Award from the North American Hazardous Materials Management Association for the Grow Smart, Grow Safe, APP for the iPhone that helps people reduce pesticide hazards; the award was for work done with King County and Portland Metro; Patrick Soderberg, Jane Mountjoy-Venning and Jennifer Johnson were all involved in the project, which was supported by funding from the Washington State Department of Ecology Coordinated Prevention Grants.
- ◆ Nurse Family Partnership (NFP) nurses received a letter of commendation from the National Service Office of the NFP program for consistently carrying high caseloads and continuously providing quality service.
- ◆ Staff provided support to the Thurston Thrives Coordinating Council (TTCC) which held its third meeting on July 20; staff continues to provide support to multiple action

teams such as putting together a grant involving Community Design and Food, and support for an Environment Action Area community meeting.

## 7) Health Officer's Report

Dr. Rachel Wood reported on the following:


- ◆ Ebola update – continue to get notification from the state regarding travelers that have been in West Africa; transmission of Ebola has fallen off considerably.
- ◆ She has been working with the State and other health officers on issues related to the power of Health Officers regarding isolation and quarantine as related to the spread of communicable diseases.
- ◆ Tuberculosis (TB) update – staff continue with Direct Observed Therapy of individuals recovering from TB.
- ◆ Noted there are efforts and discussions happening with many partners including pre-hospitals for transport and other hospitals around the state to be able to perform assessments and treatment of Ebola, currently Harborview Hospital is the only hospital in the state that provides assessment and treatment.

8) Adjournment – Vice Chair Blake moved to adjourn the meeting of August 11, 2015. Commissioner Wolfe seconded the motion. The motion carried.

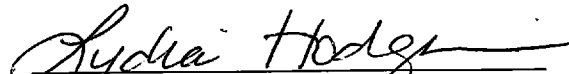
BOARD OF HEALTH  
Thurston County, Washington

  
SANDRA ROMERO, Chair

  
BUD BLAKE, Vice Chair

  
CATHY WOLFE, Commissioner

ATTEST:

  
Lydia Hodgkinson, Clerk of the Board

Date: November 10, 2015

## Thurston Community Television (TCTV)

The Board of Health meetings are aired on TCTV each week on Sundays at 3:30 p.m., Mondays at 8:00 p.m., Tuesdays at 12:30 p.m., Wednesdays at 10:00 a.m., and Fridays at 6:30 a.m. and at 5:00 p.m.