

BOARD OF HEALTH

Cathy Wolfe, District 1 • Sandra Romero, District 2 • Karen Valenzuela, District 3

The Thurston County Board of Health has responsibility and authority for public health in both incorporated and unincorporated areas of the County.

Agenda of January 14, 2014

Summary of Timed Items

3:30 p.m.) Call Meeting to Order

3:35 p.m.) Consent Item 3:40 p.m.) Presentations

3:30 p.m.) Call Meeting to Order

Approval of the Agenda

3:35 p.m.) Consent Item

1) 5 minutes Approval of the State Department of Health Office of Drinking Water

Joint Plan of Responsibility #N20497

Staff Contact: Art Starry and Steve Petersen

Recommended Action: Move to approve and authorize the Director of Public

Health and Social Services Department to sign the Washington State

Department of Health Office of Drinking Water Joint Plan of Responsibility Agreement #N20497 which delegates the authority to Thurston County Public Health and Social Services for the review and regulation of Group B public

water systems in Thurston County through December 31, 2018.

3:40 p.m.) Presentations

2) 10 minutes Greetings from Gaza

Item Description: Anees Mansour, who has worked at the Rachel Corrie Youth and Cultural Center in Rafah, Gaza for eight years, will give a

presentation on the connections he has made with local non-profit organizations

and his recent experiences in the U.S.

Staff Contact: Rebecca Pilcher, Commissioner's Assistant **Recommended Action:** No action – information only

3) 25 minutes Climate Change and Health in Thurston County

Item Description: Staff will provide a presentation focused on the role of

public health in responding to climate change.

Staff Contact: Chris Hawkins, Healthy Environment and Action Team

Supervisor

Recommended Action: No action – information only

4) 25 minutes 2014 Public Health and Social Services Legislative and Policy Positions

Item Description: Staff will present a summary of the key public health and social

services issues we anticipate coming before state legislative leaders this year. **Staff Contact:** Don Sloma, Department Director; Art Starry, Environmental

Health Division Director

Recommended Action: No action required - staff asks for guidance on

legislative policy positions.

5) 3 minutes per citizen

Opportunity for the Public to Address the Board

Follow-up on Citizen Issues

4:45 p.m.) Department Items

7) 5 minutes **Board Members' Reports**

Item Description: Board Members will report on public health and social

services involvement.

8) 5 minutes <u>Director's Report</u>

Item Description: Don Sloma will report on Public Health and Social Services

Department issues.

9) 5 minutes **Health Officer's Report**

Item Description: Dr. Rachel Wood will report on public health issues.

10) Adjournment

Motion: Move to adjourn the Board of Health meeting of January 14, 2014.

	4
TITLE: Approval of the State Department of Health Office of Drinking Water Joint Plan of	AGENDA ITEM NO
Responsibility #N20497	DEPT. OF ORIGIN: Public Health and Social Services, Environmental Health Division
SUBMITTED BY: Steve Petersen, Program	
Manager, Environmental Health Division	DATE SUBMITTED : January 2, 2014
TYPE OF ACTION NEEDED:	FOR AGENDA OF: January 14, 2014
Executed Contract	CLASS OF ITEM:
Pass Resolution	Consent: X
Pass Ordinance	Timed:
Pass Motion XXX	Department:
Other	LIST OF EXHIBITS:
SUMMARYOF EFFECT ON THE BUDGET:	Joint Plan of Responsibility Agreement
Expenditures:	CLEARANCE OF OTHER DEPT.
1. Additional Expenditures	Prosecutor's Office XXX Financial Services Human Resources Budget Office
1. Additional Revenues\$0.00	ACAO

Summary Statement:

2. A Decrease in Ending Fund Balance.....<u>\$0.00</u>

Total Financing Sources.....\$0.00

The Public Health and Social Services Department is requesting authorization to update the Joint Plan of Responsibility (JPR) with the Washington State Department of Health (DOH), Office of Drinking Water. The JPR is an agreement between Public Health and Social Services and DOH which delegates the authority to Thurston County for the review and regulation of Group B public water systems in Thurston County (W.A.C. 246-291). Group B water systems are systems that serve 2 to 14 residences or serve a population of less than 25 people for 60 or more days per year or any number of people for less than 60 days per year. Thurston County has had a JPR in place with DOH for many years and this is a routine update of the agreement. There are no substantial changes in authority from the last JPR. Compensation for this agreement is based the Environmental Health Division Fee Schedule. The period of performance of this Agreement shall commence on the date last executed and shall terminate on December 31, 2018

Other (if applicable)

RECOMMENDED ACTION: Move to approve and authorize the Director of Public Health and Social Services Department to sign the Washington State Department of Health Office of Drinking Water Joint Plan of Responsibility Agreement #N20497 which delegates the authority to Thurston County Public Health and Social Services for the review and regulation of Group B public water systems in Thurston County through December 31, 2018.



CONTRACT NUMBER SUBRECIPIENT *

N20497 □YES ☑NO

JOINT PLAN OF RESPONSIBILITY INTERAGENCY AGREEMENT Between STATE OF WASHINGTON DEPARTMENT OF HEALTH and

THURSTON COUNTY PUBLIC HEALTH AND SOCIAL SERVICES

THIS AGREEMENT is made and entered into by and between the DEPARTMENT OF HEALTH (DOH) and the Thurston County Public Health and Social Services (TCPHSS).

THE PURPOSE OF THIS AGREEMENT is to provide for a joint plan of responsibility which delineates the responsibilities of DOH and TCPHSS with respect to the regulation of water systems in Thurston County pursuant to Chapters 70.119A and 70.116 RCW and Chapter 246-291 WAC. The intent is to transfer primary responsibility to enforce Chapter 246-291 WAC to TCPHSS in conformance with WAC 246-291-030(1)(b) and WAC 246-291-120 (4). This Agreement supersedes and replaces all prior Interagency Agreements between DOH and TCPHSS regarding the regulation of water systems.

THEREFORE. IT IS MUTUALLY AGREED THAT:

STATEMENT OF RESPONSIBILITIES

TCPHSS and DOH agree to carry out this joint plan of responsibility as set forth in Exhibit A, General and Shared Responsibilities, and Exhibit B, Agency Responsibility for Program Function; attached hereto and incorporated herein.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on the date last executed and shall terminate on *December 31, 2018* unless terminated sooner as provided herein.

COSTS

Unless otherwise specified within the Agreement, any and all expenses incurred by the parties to this Agreement are the sole responsibility of the incurring party.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

AGREEMENT MANAGEMENT

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Agreement. Either party may change its contact person by giving written notice to the other party.

Contact Person for DOH:

Denise Miles
Sanitary Survey Program Manager
Office of Drinking Water
P.O. Box 47823
Olympia, WA 98504-7823
Phone: (360) 236-3028

Administrator for TCPHSS:

Steve Peterson Program Manager Thurston County Environmental HIth Div 2000 Lakeridge Drive SW Olympia, WA 98502

Phone: (360) 867-2627

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Amendment to the Agreement may be required as a result of statutory and regulatory changes, including, but not limited to, amendments to the Group B Rules (Chapter 246-291 WAC). Amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be resolved at the lowest possible management level. If resolution is not achieved, it shall be determined in the following manner: The Director of the Office of Drinking Water at DOH shall meet with the Director of the TCPHSS at the local health jurisdiction to try and resolve the dispute. Failing a resolution at the management level, the Secretary of DOH shall appoint a member to a Dispute Resolution Board and the local health jurisdiction administrator shall appoint a member to the Dispute Resolution Board. The Secretary of DOH and the local health jurisdiction administrator shall jointly appoint a member to the Dispute Resolution Board.

The Dispute Resolution Board shall evaluate and resolve the dispute. The determination of the Dispute Resolution Board shall be final and binding on the parties hereto.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws and local laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. applicable state and federal laws and regulations;
- b. applicable local laws,
- c. statement of work; and
- d. any other provisions of the Agreement, including materials incorporated by reference.

HOLD HARMLESS

The TCPHSS shall defend, protect and hold harmless the state of Washington, the department, or any employees thereof, from and against all claims, suits or action arising from any intentional or negligent act or omission of TCPHSS or subcontractors, or agents of either, while performing under the terms of this Agreement. Claims shall include, but not be limited to, assertions that the use or transfer of any software, book, document, report, film, tape or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, or otherwise results in an unfair trade practice.

DOH shall defend, protect and hold harmless TCPHSS, or any employees thereof, from and against all claims, suits or action arising from any intentional or negligent act or omission of the DOH or subcontractors, or agents of either, while performing under the terms of this Agreement. Claims shall include, but not be limited to, assertions that the use or transfer of any software, book, document, report, film, tape or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, or otherwise results in an unfair trade practice.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

PRIVACY/SAFEGUARDING OF INFORMATION

"Personal information" means information identifiable to any person, including but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers. "Personal information" includes information protected from disclosure under chapters 42.56, 70.02, 70.24, and 71.05 RCW, but does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

Neither TCPHSS nor DOH shall use or disclose Personal Information in any manner that would constitute a violation of federal or Washington State law. The parties agree to comply with all applicable federal and state laws and regulations, as currently enacted or revised, regarding data security and electronic data interchange of all Personal Information.

TCPHSS and DOH shall protect Personal Information collected, used, or acquired in connection with this Agreement against unauthorized use, disclosure, modification or loss, and shall use it solely for the purposes of accomplishing the services set forth in this Agreement. Both parties agree to implement physical, electronic, and managerial policies, procedures, and safeguards to prevent unauthorized access, use, or disclosure the information in any form.

RECORDS MAINTENANCE

TCPHSS and DOH agree each will maintain books, records, documents and other supporting evidence that provides verification that they have performed their portion of the work as described in the Statement of Work. These records will be open to inspection and/or review by authorized individuals of TCPHSS or DOH, individuals authorized by TCPHSS or DOH, the Office of the State Auditor, and federal officials, as authorized by law. All the books, records, documents, and other material relevant to this agreement will be retained for the periods established by the State Archives Office and/or the records retention periods established by each agency, whichever is longer.

Records and other documents, in any medium, furnished by one of us to the other, will remain the property of the entity furnishing the information, unless we agree otherwise. TCPHSS and DOH will each utilize reasonable security procedures and protections to assure that all information under this agreement is protected from erroneous disclosure to third parties.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall become invalid as a result of statutory or regulatory amendment or be held invalid by a court of general jurisdiction, such invalidity shall not affect other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

TERMINATION

Either party may terminate this Agreement upon 30 days prior written notification to the other party.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

ALL WRITINGS CONTAINED HEREIN

This Agreement, its attachments and all incorporations, contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement:

State of Washington Department of Health (DOH)	For the BOARD OF HEALTH Thurston County
By: Title: Contracts Officer	By: Don Sloma Title: Director
Date://	Date://
APPROVED AS TO CONTENT ONLY:	Approved As To Form Jon Tunheim Prosecuting Attorney
Cht Uft	By De
By: Clark Halvorson Title: Director, Office of Drinking Water	Deputy Prosecuting Attorney
Date: <u>11/27/2013</u>	
APPROVED AS TO FORM ONLY:	

Janis Snoey

Assistant Attorney General

EXHIBIT A

General and Shared Responsibilities

GENERAL:

- 1. DOH will fulfill any agency responsibility under chapter 246-291 WAC and chapter 246-290 WAC that this JPR does not specifically assign to TCPHSS.
- 2. Responsibilities and authorities delegated to TCPHSS in this JPR are limited to the scope of chapter 246-291 WAC and chapter 246-290 WAC.
- 3. Exhibit B indicates allocation of specific tasks. The party assigned a function shall perform that function on a day to day basis; the other party may provide advice or assistance as resources allow; <u>provided</u> that nothing herein shall preclude either party from taking primary responsibility for a function by mutual agreement or where an emergency exists or when the assigned party is unable to act effectively.
- **4.** Both parties may participate in developing an informal summary of interagency responsibilities that are outside the scope of this JPR, including but not limited to that portion of local Group B regulations, if any, which are outside the scope of chapter 246-291 WAC. If developed, such an informal summary does not amend and is not incorporated in this JPR.
- 5. TCPHSS may revise existing or adopt new regulations for the regulation of Group B water systems that alter the scope of this agreement or result in its termination. TCPHSS shall inform DOH within 30 days if a new or revised local Group B drinking water ordinance is adopted.

SHARED RESPONSIBILITIES:

- 1. Six months prior to the termination date, DOH and TCPHSS will meet to evaluate the implementation of this JPR with the objective of determining the scope of a new or renewed JPR.
- 2. Both parties shall transmit to the other copies of any written policies and correspondence relevant to the subject matter of this JPR.
- Both DOH and TCPHSS will work together to ensure that there is effective communications when dealing with drinking water emergencies, security incidents and health risk situations related to water systems in TCPHSS.

EXHIBIT B

Agency Responsibility for Program Function

	GROUP B PROGRAM FUNCTIONS (Within the Scope of chapter 246-291 WAC)	Assignment of Responsibility
consistent v	d implement a local Group B design approval fee schedule. TCPHSS may charge fees with their adopted fee schedule in order to defray Group B program expenses incurred in a Group B drinking water program to the extent authorized under RCW 70.05.060 and RCW	
Administer	a Group B public water system program to the extent authorized by this JPR.	
Provide the standards.	applicant/purveyor with technical assistance on Group B approval requirements and design	
Review and require sub 291 WAC.	d approve all design submittals for new or expanding Group B public water systems that don't mittal by a P.E ¹ ., ensuring compliance with each design approval requirement in chapter 246-	
Conduct we	ell site inspections for new Group B sources.	
	en communications with DOH. This includes, but is not limited to, providing DOH with copies ving within 30 days of approving the design submittal for a new or expanding Group B water	TCPHSS
a.	Approval letter with the name of the system, maximum number of connections to be served, the location of the system, and number of dwelling units and number of non-residential connections approved;	
b.	Well log;	
c.	Completed notice to title information;	
d.	Completed water facility inventory (WFI) form;	
e.	Satisfactory coliform bacteria analysis lab report(s), satisfactory inorganic chemical analysis lab, and any other water quality information as may have been required for approval of the source(s).	
	ft health advisories, including boil water/bottled water notices, for Group B public water form DOH of all health advisories when issued and rescinded.	
	npliance with all ongoing requirements in chapter 246-291 WAC (such as WAC 246-291-250, 360) for all Group B public water systems.	
	approve all design submittals for new or expanding Group B public water systems that mittal by a P.E. ¹	
	en communications with TCPHSS. This includes, but is not limited to, providing TCPHSS with the following within 30 days of approving a new or expanding Group B water system:	
a.	Approval letter with the name of the system, maximum number of connections to be served, the location of the system, and number of dwelling units and number of non-residential connections approved;	DOH
b.	Well log;	
b. c.	Well log; Completed notice to title information; and	

Review hydrogeologic evaluations of potential GWI sources, and provide a determination to TCPHSS that the proposed source is a GWI source or a groundwater source.

Provide periodic training for TCPHSS staff, and provide technical assistance to TCPHSS staff as requested and as DOH resources permit.

Maintain Group B Design Guidelines, the Group B Design Workbook, and the Group B Resource Web Page.

Enter initial water facilities inventory (WFI) information into DOH's drinking water data system for each new and expanding Group B water system approved by TCPHSS after TCPHSS submits the completed WFI to DOH.

Enter WFI information for existing Group B water systems that serve ten or more dwelling units for which TCPHSS submits a completed WFI to DOH.

Request annual WFI updates from all public water systems approved to serve 10 or more dwelling units. DOH will share with TCPHSS any change in classification (Group A systems becoming Group B systems or vice versa) based on its annual review.

Enter Group B water quality lab reports which include a valid public water system identification number.

GROUP A PROGRAM FUNCTIONS (Within the Scope of chapter 246-290 WAC)	Assignment of Responsibility
Conduct sanitary surveys of Group A water systems in conformance with the TCPHSS -DOH Consolidated Contract.	TCPHSS
Conduct well site inspections of new and expanding Group A well supplies in conformance with the TCPHSS -DOH Consolidated Contract.	TCPHSS
Participate in epidemiological investigations of suspected or known water borne illness.	DOH & TCPHSS

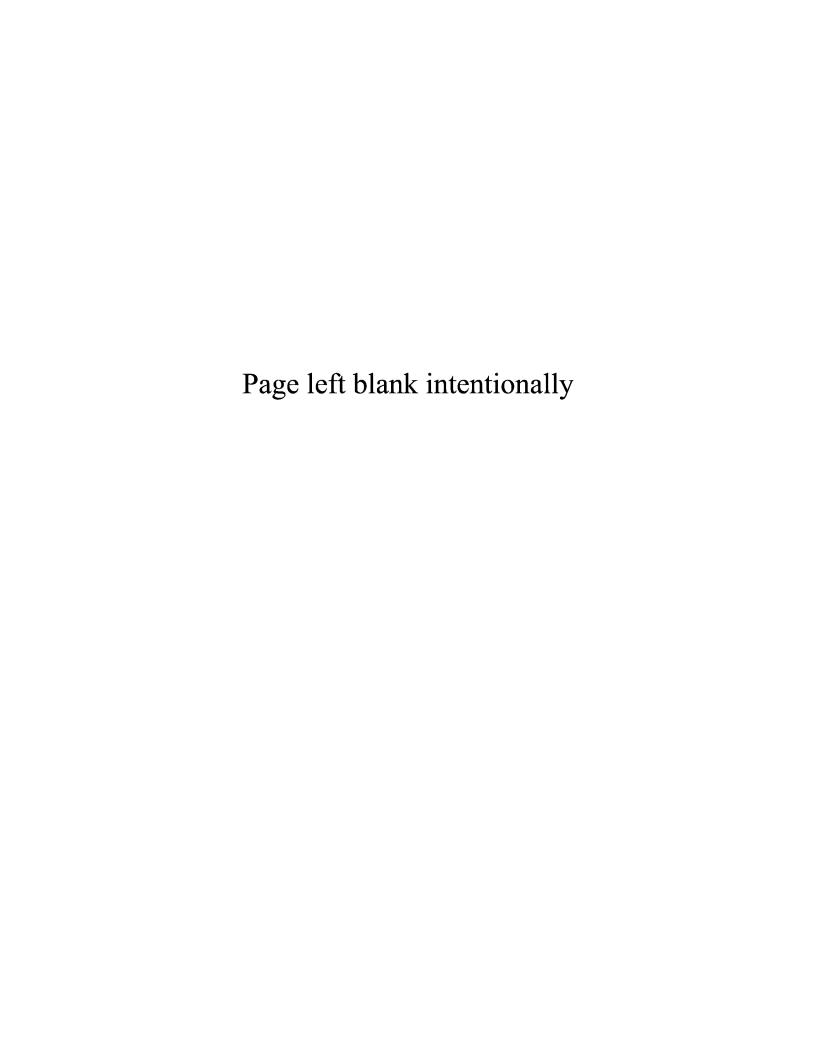
- 1. WAC 246-291-120 (4): A local health jurisdiction that has accepted primary responsibility in a JPR under WAC 246-291-030 <u>may adopt by rule, an exception to the professional engineer requirement</u> for Group B systems that:
 - (a) Do not use a variable speed pump;
 - (b) Do not provide fire flow;
 - (c) Do not have special hydraulic considerations;
 - (d) Do not have atmospheric storage in which the bottom elevation of the storage reservoir is below the ground surface;
 - (e) Serve fewer than ten service connections

AGENDA ITEM NO. 2
DEPT. OF ORIGIN: Commissioners
DATE SUBMITTED: January 10, 2014
FOR AGENDA OF: January 14, 2014
CLASS OF ITEM:
Consent:
Timed: 3:40 pm
Department: X
LIST OF EXHIBITS:
CLEARANCE OF OTHER DEPT. – n/a
Prosecutor's Office
Financial Services
Human Resources
Budget Office
ACAO
Other (if applicable)

SUMMARY STATEMENT:

Anees Mansour has worked at the Rachel Corrie Youth and Cultural Center (RCYYCC) in Rafah, Gaza for eight years. At the RCYCC he coordinates programs for youth and children in his community; engaging them in arts, music, writing and many other activities. Mr. Mansour is visiting Olympia to learn about treating childhood trauma and continue his English studies. He will give a brief presentation on the connections he has made with local non-profit organizations and his recent experiences in the U.S.

RECOMMENDED ACTION: No motion – information only



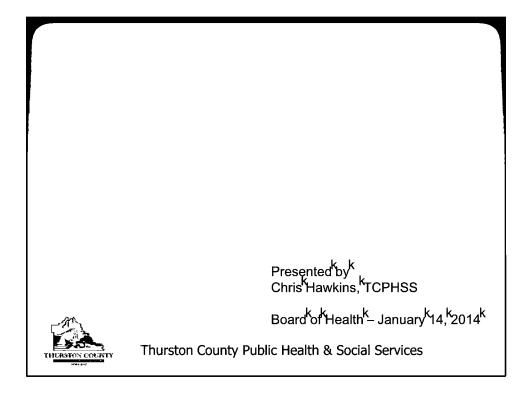
TITLE: Climate Change and Health in Thurston County	AGENDA ITEM NO3
SUBMITTED BY: Chris Hawkins	DEPT. OF ORIGIN: Public Health & Social Services
TYPE OF ACTION NEEDED:	DATE SUBMITTED: January 6, 2014
Executed Contract Pass Resolution	FOR AGENDA OF: January 14, 2014
Pass Ordinance	CLASS OF ITEM:
Pass Motion	Consent:
Other X	Timed:
	Department: X
SUMMARYOF EFFECT ON THE BUDGET:	LIST OF EXHIBITS:
Expenditures:	
1. Additional Expenditures <u>\$0.00</u>	CLEARANCE OF OTHER DEPT. – n/a
2. An Increase in Ending Fund Balance <u>\$0.00</u>	Prosecutor's Office
Total Increase in Expenditure Authority <u>\$0.00</u>	Financial Services
Financed By:	Human Resources
1. Additional Revenues <u>\$0.00</u>	Budget Office
2. A Decrease in Ending Fund Balance <u>\$0.00</u>	ACAO
Total Financing Sources\$0.00	Other (if applicable)

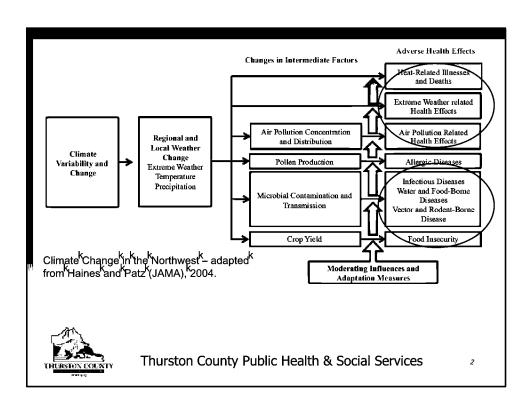
SUMMARY STATEMENT: This presentation will focus on the role of public health in responding to climate change. Climate change, any significant variation in temperature, precipitation, wind or other type of weather lasting for decade or longer, is increasingly understood to have effects on communities around the world and here in Thurston County.

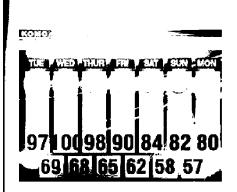
There are a number of health impacts associated with climate change, and over the past few years Thurston County Public Health & Social Services has been working to understand those consequences and prepare for them. The health impacts for our area include increased heat-related illness, diminished air quality and increased range of some vector-borne diseases from warmer temperatures, impacts of flooding and emergencies from more severe precipitation events, and others. If we prepare well, our community will be better able to adapt to the changes and prevent poor health outcomes.

There are also efforts underway in Thurston County and elsewhere to mitigate, that is to say, address sources of, climate change, and these often support efforts to foster a healthier community. For example, by supporting and encouraging active transportation, the County is not only reducing greenhouse gas emissions, it is making opportunities for physical activity more available to residents. Central Services is coordinating those efforts and will be part of the presentation to discuss that work.

RECOMMENDED ACTION: No motion – information only.



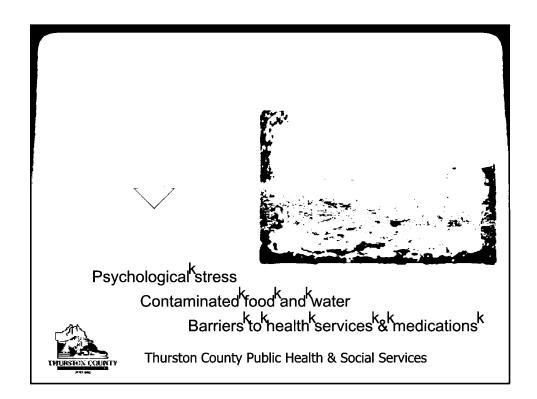


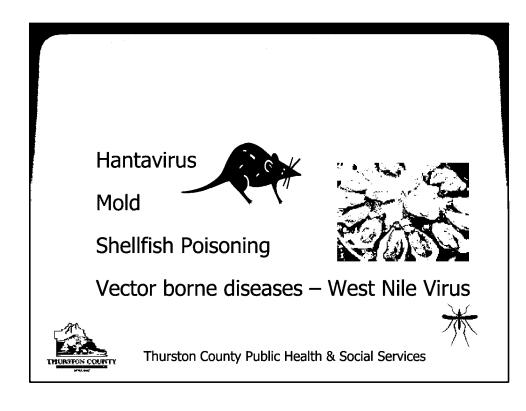


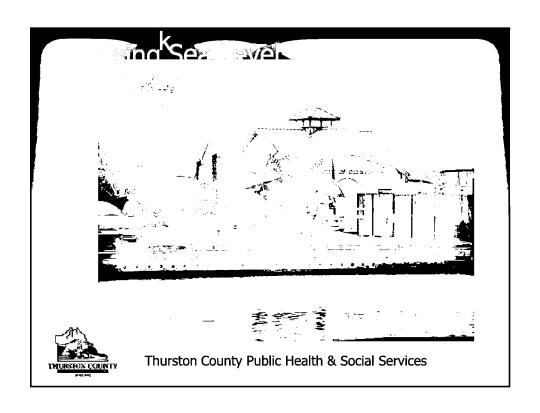
Increased respiratory disease, asthma, heart attacks Habitat changes for disease carrying organisms

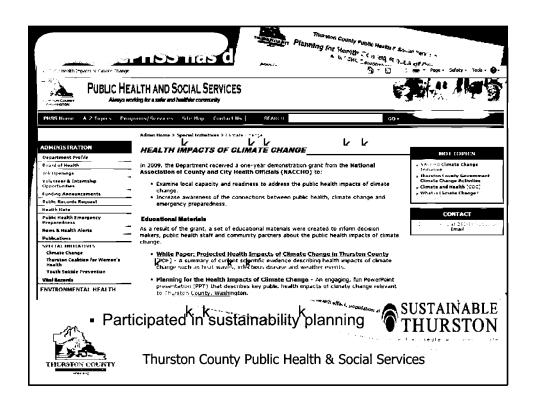


Thurston County Public Health & Social Services









Ocean acidification - impacts to marine ecosystem and shellfish in particular

Community Concerns / Debate:

- Climate manipulation
- Coal trains what our global energy system does to local communities
- Mitigation measures and their costs



Thurston County Public Health & Social Services

Continue

- Emergency preparedness role for public health –
- Responding to community requests education
- Connecting this issue with other healthy communities efforts
- Individual and group actions to reduce climate changing emissions

Thurston Thrives
Environment Action Team



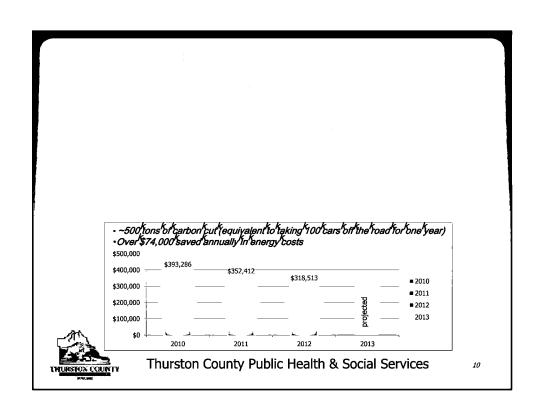
Climate Action Planning:

- · within local governments
- with the region's community

...include health implications



Thurston County Public Health & Social Services



WA Dept. of Health

- Similar impacts across the state, more varied (i.e., water supply a potential major issue in areas dependent on snow pack)
- Working to monitor and mitigate climate impacts, such as ocean acidification and worsening toxic algae
- Governor Inslee
 set climate change mitigation
 as a priority, working with
 State Legislature on possible
 actions
- Federal Climate Action:





Thurston County Public Health & Social Services

1

Local Leadership and Residents

Thurston^kClimate^kAction^kTeam

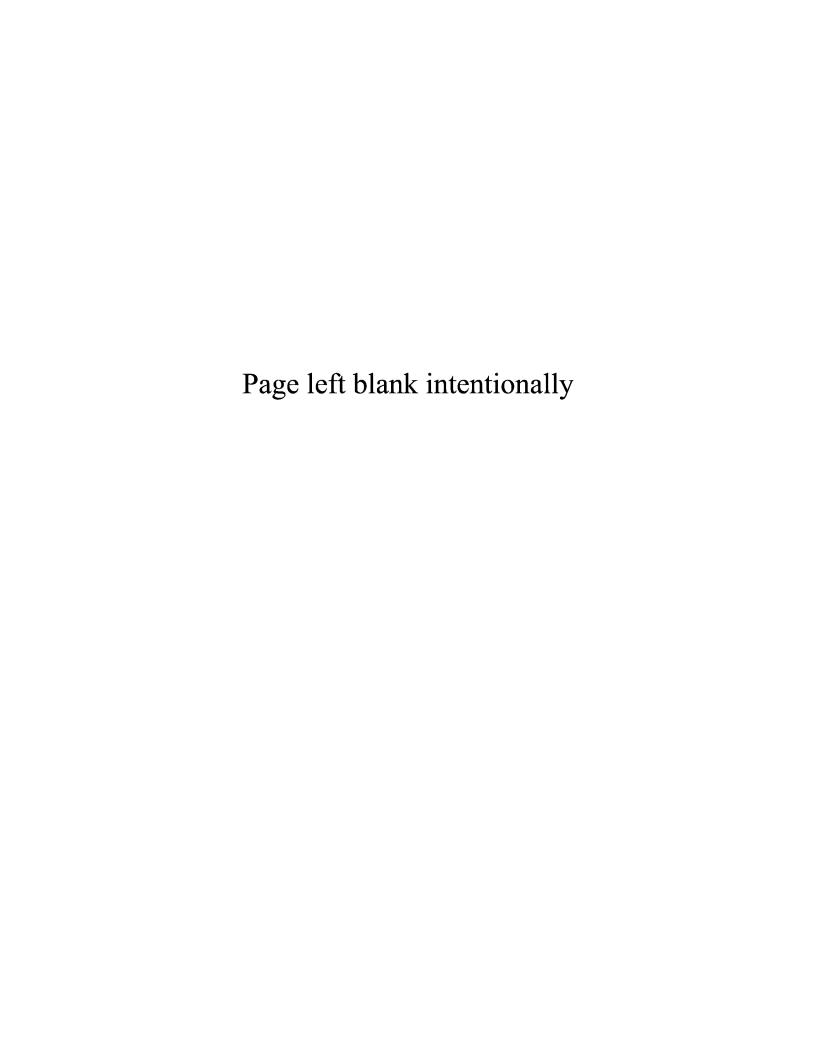
NW^kEco-Building^kGuild







Website. K co.thurston.wa.us/health/admin/initiatives/climatechange.html
Thurston County Public Health & Social Services



TITLE: 2014 Public Health and Social Services Legislative and Policy Matters	AGENDA ITEM NO4
CONTACT: Don Sloma (2502) and Art Starry (2587)	DEPT. OF ORIGIN: Public Health and Social Services – Environmental Health Division
	DATE SUBMITTED : January 3, 2014
TYPE OF ACTION NEEDED: Execute Contract	FOR AGENDA OF: January 14, 2014
Pass Resolution	CLASS OF ITEM:
Pass Ordinance	Consent:
Pass Motion	Timed:
Other XXX	Department: XXX
SUMMARYOF EFFECT ON THE BUDGET:	LIST OF EXHIBITS:
Expenditures: \$0.00 1. Additional Expenditures \$0.00 2. An Increase in Ending Fund Balance \$0.00 Total Increase in Expenditure Authority \$0.00 Financed By: 1. Additional Revenues \$0.00 2. A Decrease in Ending Fund Balance \$0.00 Total Financing Sources \$0.00	CLEARANCE OF OTHER DEPT. Prosecutor's Office Financial Services Human Resources Budget Office ACAO Other (if applicable)

RECOMMENDED ACTION:

No action required. Staff asks for guidance on legislative policy positions.

Summary Statement:

Public Health and Social Services staff participate in several groups like the Association of Counties, professional associations and community groups that track state legislative and budget issues. Each year PHSS staff is asked for the county's position on legislative issues and for assistance preparing for and responding to legislative requests. There needs to be a systematic means by which PHSS receives guidance about legislative and policy issues that are top priority for the county, and if/how staff should respond to requests regarding legislative issues.

At this meeting, staff will present a summary of the key public health and social services issues we anticipate coming before state legislative leaders this year. We will identify bills and issues that may be of most interest to the county and suggest a position the county may wish to adopt to guide PHSS staff efforts on these issues. We will also present a longer list of issues we believe may emerge, but that may be of lower priority, that the county may wish us to 'monitor', and how we will respond if these issues evolve into and become significant to the county or the department. We will also confirm how we will update and receive guidance from the Board on new issues that arise during the 2014 legislative session.