ORDINANCE NO. H-3-2010

AN ORDINANCE reducing the administrative fee for six-month food establishment permits set forth in Article I, Appendix A, Section II, A, 13 of the Sanitary Code for Thurston County.

WHEREAS, the Board of Health adopts the following findings:

- 1. The Thurston County Board of Health (Board) is authorized pursuant to RCW 70.05.060(7) to establish fees for permits and services, provided the fees do not exceed the actual cost of providing the services.
- 2. On October 6, 2009 the Board adopted Ordinance No. H-3-2009 which created an Administrative Fee for Six-Month Permit in the amount of \$45.00 for food establishment permits.
- 3. Recent analysis has shown that the cost of providing this service is, on average, \$15.
- 4. In order to avoid charging in excess of the actual administrative cost of providing this service, the fee should be reduced to \$15.00.
- 5. Emergency Ordinance No. H-2-2010 was adopted June 1, 2010 that reduces the fee for up to 45 days.
- 6. A regular ordinance must be adopted to incorporate this fee reduction into the Sanitary Code fee schedule and extend the reduction beyond the 45-day period.

NOW, THEREFORE, THE THURSTON COUNTY BOARD OF HEALTH HEREBY ORDAINS AS FOLLOWS:

Section 1. Article I, Appendix A, Section II, A, 13 of the Sanitary Code for Thurston County amended to read as follows:

Administrative Fee For Six-Month Permit\$45.00 \$15.00.

- <u>Section 2</u>. This ordinance shall take effect immediately upon adoption.
- Section 3. Upon adoption of this Ordinance, Ordinance No. H-2-2010 is rescinded.
- Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, in whole or in part, for any reason, the remainder of this ordinance or the application of the provision to other persons or circumstances shall not be affected.

ADOPTED: 7/6/10

BOARD OF HEALTH
Thurston County, Washington

Clerk of the Board

APPROVED AS TO FORM:
EDWARD G. HOLM
PROSECUTING ATTORNEY

BOARD OF HEALTH
Thurston County, Washington

Karen Valenzuela, Chair

Cathy Wolfe, Vice-chain

Sandra Romero, Member

Article II fee ordinance (6 mo permit fee) for 7-6-2010

Jane Futterman

Deputy Prosecuting Attorney



Environmental Health Division 2000 Lakeridge Drive SW Olympia, WA 98502-6045

PUBLIC HEALTH AND SOCIAL SERVICES DEPARTMENT

Article I

Appendix A - Environmental Health Fee Schedule

Effective: July 6, 2010

Fee Schedule Effective July 6, 2010

All fees will be evaluated annually and may be adjusted by the Board of Health to cover the actual cost to provide the services.

Fees include Thurston County Health Department costs only. In cases where additional technical assistance is needed, costs for outside consulting services will be billed to the project in addition to the listed fee.

FEE CATEGORY

ĺ.	ART	CLE I	
	Α.	Administrative Review of Waivers or Variances [1]	\$285.00
	•	Administrative Hearings for Waivers and Variances When	\$775.00
		Administrative Hearings and Appeals Convened Under Article I, Section 8.1	\$775.00
	D	Appeals to the Board of Health	\$775.00
II.	ART	CLE II	
	A. ,	Food Establishment Permits Annual Permit Fees	
		Food Service Establishment	\$360.00 /1000 sq ft or part max \$1,300.00
		Food Service Establishment	\$200.00 /1000 sq ft or part max \$500.00
		3. Bakery	\$240.00 /1.000 sq ft or part max \$645.00
		4. Meat Market	\$240.00 /1000 sq ft or part max \$645.00
		5. Mobile Unit Nonrestricted Menu	\$360.00 /1000 sq ft or part max \$1,300.00
		6. Mobile Unit Restricted Menu	\$90.00
		7. Espresso	\$240.00
		8. Certified Establishment	75% of fee
		9. Certified Manager's Card	\$20.00
		 Reinspections Resulting From Excess Demerit Points or Administrative Hearing 	
		a. First Reinspection b. Second Reinspection in Calendar Year c. All Additional	\$200.00 \$250.00 \$170.00

11. Minimum Prorated Fee Per Art. II no less than 25% of fee

Fee Schedule Effective July 6, 2010

	12.	Bed and Breakfast	\$90.00
	13.	Administrative Fee For Six-Month Permit	\$15.00 Added to Permit Fee
B.	1.	Catering Service Only	\$360.00 /1000 sq ft or part max \$1,300.00
	2.	Catering Service With Food Processor	\$85.00
C.		Tavern [non-food processor]	\$105.00 /1000 sq ft or part max \$385.00
D.		Grocery Stores and Confectioneries	\$85.00 /1000 sq ft or part max \$400.00
		Temporary Food Service Permit	
E.	1.	Temporary Food Service (establishments serving potentially hazardous foods, not to exceed 21 days) [additional review fees may apply if water or sewage evaluations are needed (charged at an hourly rate, see L.]	
		a. Permit Valid 1 - 3 Days b. Permit Valid 4 - 21 Days c. Multiple Event Temporary Food Service Permit	\$115.00 \$240.00 \$345.00
-		d. Licensed caterer app. received at least 7 days	o Fee
	2.	Temporary Food Service Late Fee	
		a. Application received between 13 and 7 days before event	\$30.00 \$60.00 \$115.00
Ę.	1.	Temporary Food Service (serving nonpotentially hazardous foods)	\$55.00
	2.	Bake Sales (nonpotentially hazardous foods) No	o Fee
G.		Permit Transfer	\$45.00
Н.		Late Fee for Permit Fees	•
	1.	Permit fees received between 1-15 days afer permit expiration date	\$85.00
	2.	Reinspection to Re-Open Following Revocation or	\$250.00
I.	1.	Plan Review Fee for New Construction or Major	\$255.00 +\$170/hr after 1.5 hrs
	2.	All Other Plan Reviews (variance requests, HACCP review)	\$170.00 +\$170/hr after 1 hr
J.	1.	Food and Beverage Service Worker's Permit	\$10.00
	2	Permit Replacement Fee	\$5.00

Fee Schedule Effective July 6, 2010

	K.		Administrative Hearing Resulting From Excess Demerit Points	\$340.00
	L.	٠	Special Requests not Otherwise Covered by this	\$170.00 /hr
III.	ART	CLI	<u> </u>	
	A. <u>I</u>	Drin	king Water Program	
		1.	Well Sites	\$395.00 +\$170/hr after 2 hrs
		2.	Sanitary Survey for Existing Public Water System	\$775.00
		3.	Preliminary Plan Review for Public Water Systems	
			a. Two-Party	\$395.00
			b. Group B Design Review	\$775.00 +\$170/hr after 4 hrs
		4.	Water System Designers	
			a. Initial Certification Exam	\$775.00
			b. Certification Renewal	\$305.00
		,	c. Re-Examination	\$305.00
			d. Late fee for certification renewal	\$100.00
			e. Listing fee for engineers and registered sanitarians	\$45.00
		5.	Water System Comprehensive Plan Review	\$190.00 +\$170/hr after 1 hr
		6.	Bonding of Water Supply	\$190.00 +\$170/hr after 1 hr
		7.	a. Health Department Pick-up of Water Sample [Certified Water Sample]	\$100.00
			b. Health Department Pick-up of Water Sample/ Scheduled and Under Annual Agreement	\$85.00
		8.	Well Abandonment	\$190.00 +\$170/hr after 1 hr
		9.	Special Requests Under Article III not Otherwise	\$170.00 /hr
		10.	Water Availability Review	\$100.00
		11.	Public Water Supply Annual Permit	\$95.00
		12.	Water System Design Resubmission	\$190.00
	В. <u>Е</u>	<u> nvi</u>	ronmental Health Laboratory Tests	
		1.	a. Drinking Water - Coliform b. Large users (40 or more coliform samples per month) c. Drinking Water - Nitrate	\$25.00 /sample \$23.00 /sample \$25.00 /sample

Fee Schedule Effective July 6, 2010

		2. Surface Water Dilutions	\$25.00 /sample
		3. Shellfish Tissue	\$43.00 /sample
		4. Sediment Samples	\$39.00 /sample
ĪV.	AR	TICLE IV	
	Par	t 1. Liquid Waste Program	
	A.	On-Site Sewage System	
		1. Single Family Residential Site Evaluation & Design Review (OSSA)	
		a. Site Applicationb. Design Review	\$365.00 \$455.00
		2. Renewal of On-site Sewage Permit (OSSP)	\$100.00
		3. On-Site Evaluation Only	\$395.00
		4. Design Revision Review	\$190.00
	:	5. Reinspection and/or Extra Site Visit	\$285.00
		6. Septic Tank Placement Only	\$365.00
		7. Construction Permit (OSSP)	\$305.00
		8. Winter Water Study	\$960.00 +\$170/hr after 5 hrs
		9. Review of Residential Site Applications (City PPR) [1]	\$190.00
		10. On Site Sewage System Repair	
		a. Site Evaluation	\$365.00 \$455.00
	-	11. Performance Monitoring of Alternative Systems,	\$170.00 /hr
		12. OSS Abandonment Application When not Part of	\$210.00
÷	B.	Community and Larger Systems	,
		1. Site Application	\$565.00 +\$170/hr after 3 hrs
÷		2. Design Review	\$945.00 +\$170/hr after 5 hrs
		3. Construction Permit [OSSP]	\$565.00 +\$170/hr after 3 hrs
	•	4. Renewal of OSSP	\$175.00
		5. Winter Water Study	\$960.00 ±\$170/hr after 5 hrs
		6. Abandonment Application (when not part of	\$210.00

Fee Schedule Effective July 6, 2010

C. On-Site Sewage Systems (OSS) Evaluation Report and Operational Certificates

	•		
	Loan Certification	\$395.00	
	2. Loan Certification: Reinspection	\$100.00	
	Administrative Fee for Operation and Maintenance of On-site Sewage System (all types)	\$145.00	
	Field Inspection Fee for Operational Certificates	\$395.00	
	5. Operational certificate renewal fee	\$110.00	
	Operation certificate renewal fee - senior/disabled property owner [2]	\$55.00	
	7. OSS Operation and Maintenance fee	\$20.00	
	8. Record Drawing Resubmission Fee	\$95.00	
	9. OSS Pumper Report Submission Fee a. Reports submitted on-line (per report) b. Reports submitted on paper (per report)	\$15.00 \$25.00	
	OSS Time of Transfer Program a. OSS Time of Transfer Fee	\$170.00 \$60.00	
D.	On-Site Sewage Professional Certification		
	On-Site Sewage System Installer a. Initial Certification b. Annual Renewal of Certification c. Re-Examination Fee/Exam only	\$480.00 \$305.00 \$305.00	
	On-Site Sewage System Pumper a. Initial Certification	\$960.00 +\$95/vehic \$305.00 +\$95/vehic \$305.00	
	3. On-Site Sewage Monitoring Specialist a. Initial Certification b. Annual Renewal of Certification c. Re-Examination Fee/Exam only	\$480.00 \$305.00 \$305.00	
-	4. The following fees shall apply to all categories of certified professionals addressed in categories D1, 2, 3, and 4 above: a. Late fee for certification renewal b. Reinstatement fee following suspension of certification c. Listing fee for engineers and registered sanitarians	\$100.00 \$190.00 \$45.00	
Ē.	Septage or Sludge Storage Facility		
	Initial License Annual Renewal of License	\$565.00 +\$170/hr a	fter :

3 hrs

Fee Schedule Effective July 6, 2010

F. Areas of Special Concern - Annual Regulatory Fee [2]

1. Shoreline Systems	\$50.00 maximum/system
2. Upland System	\$25,00 maximum/system
3. Community Systems (Flow > 1000 gpd)	\$180.00 maximum/system

Part 2. Land-use Program

The fees in this subsection are for land-use review purposes only. Other plan review and permit fees may still apply.

A. County Land-use Applications (for Areas Outside Incorporated City Boundaries)

1.	Administrative Site Plan Review	\$545.00 +\$170/hr after 3.0 hrs
2.	Boundary Line Adjustment	\$365.00 +\$170/hr after 2.0 hrs
3.	Comprehensive Plan Amendment	\$545.00 +\$170/hr after 3.0 hrs
4.	Critical Area Administrative Review	\$545.00 +\$170/hr after 3.0 hrs
5.	Design Review	\$180.00 +\$170/hr after 1.0 hr
6.	Environmental Assessment	\$545.00 +\$170/hr after 3.0 hrs
7.	Environmental Checklist - Administrative	\$365.00 +\$170/hr after 2.0 hrs
8.	Environmental Checklist - Hearing Examiner	\$545.00 +\$170/hr after 3.0 hrs
9.	Environmental Impact Statement Deposit	\$730.00 +\$170/hr after 4.0 hrs
10.	Final Plat - Administrative Amendment	\$365.00 +\$170/hr after 2.0 hrs
11.	Final Plat - Large Lot	\$365.00 +\$170/hr after 2.0 hrs
12.	Final Plat - Short Plat	\$365.00 +\$170/hr after 2.0 hrs
13.	Final Plat - Subdivision	\$365.00 +\$170/hr after 2.0 hrs
14.	Forest Land Conversion - Class 2/3 Moratorium	Φ303.50 · Φ11 0/11 dite: 2:0 file
15.	Forest Land Conversion - Class 4 General	\$180.00 +\$170/hr after 1.0 hr
16.	Forest Land Conversion - Option Harvest Plan	\$180.00 +\$170/hr after 1.0 hr
17.		
	Hearings Examiner Reconsideration	\$180.00 +\$170/hr after 1.0 hr
18.	Home Based Industry	\$545.00 +\$170/hr after 3.0 hrs
19.	Home Occupation	\$545.00 +\$170/hr after 3.0 hrs
20.	JARPA (Joint Aquatic Resources Permit Application)	\$365.00 +\$170/hr after 2,0 hrs
	Conditional Use	
21.	JARPA - Exemption	\$365.00 +\$170/hr after 2.0 hrs
22.	JARPA - Variance	\$365.00 +\$170/hr after 2.0 hrs
23.	JARPA - Shoreline Substantial Development	\$365.00 +\$170/hr after 2.0 hrs
24.	Mine or Asphalt Plant 5 Year Review	\$1,090.00 +\$170/hr after 6.0 hrs
25.	Mobile Home Park - Administrative	\$1,090.00 +\$170/hr after 6.0 hrs
26.	Mobile Home Park by Hearing Examiner	\$1,455.00 +\$170/hr after 8.0 hrs
27.	Planned Community / Master Planned Dev	\$1,455.00 +\$170/hr after 8.0 hrs
28.	Planned Residential Development	\$1,455.00 +\$170/hr after 8.0 hrs
29.	Planned Unit Development	\$1,455.00 +\$170/hr after 8.0 hrs
30.	Preliminary Plat - Administrative Amendment	\$365.00 +\$170/hr after 2.0 hrs
31.	Preliminary Plat - Large Lot/Short Plat Amendment	\$365.00 +\$170/hr after 2.0 hrs
32.	Preliminary Plat - Large Lot/Short Plat	\$1,090.00 +\$170/hr after 6.0 hrs
33.	Preliminary Plat - Long Plat or Major Binding Site Plan Review	\$1,800.00 +\$170/hr after 10 hrs
34	Presubmission Conference	\$365.00 +\$170/hr after 2.0 hrs
35.	Reasonable Use Exception	\$365.00 +\$170/hr after 2.0 hrs
36.	Rezone Application	\$365.00 +\$170/m after 2.0 hrs
37.	Shoreline - Plan Amendment	\$365.00 +\$170/hr after 2.0 hrs
38.		,
	Site Plan Review by Hearing Examiner	\$1,090.00 +\$170/hr after 6.0 hrs
39.	Special Use Permit Administrative	\$730.00 +\$170/hr after 4.0 hrs
40.	Special Use Permit Hearing Examiner - Non Residential	\$1,090.00 +\$170/hr after 6.0 hrs
41.	Variance Administrative	\$365.00 +\$170/hr after 2.0 hrs
42.	Variance Shoreline Administrative	\$365.00 +\$170/hr after 2.0 hrs
43.	Variance by Hearing Examiner	\$545.00 +\$170/hr after 3.0 hrs
44.	Waiver of Moratorium Single Family Residence	\$365.00 +\$170/hr after 2.0 hrs
45.	Wireless Comm. Facilities, Mining, Asphalt Plant by HE	\$730.00 +\$170/hr after 4.0 hrs

Fee Schedule Effective July 6, 2010

₿.	Major Project Review	\$365.00 +\$170/hr after 2.0 hrs		
C.	Preliminary Design [3]	\$180.00 +\$170/hr after 1.0 hr		
D.	City Land Use, EH Review Only: Plats, SPR, SUP [4]	\$910.00 +\$170/hr after 5.0 hrs		
E.	City Land Use - Boundary Line Adjustments & Final Plat and Short Pl	\$365.00 +\$170/hr after 2.0 hrs		
F.	City Land Use, EH Review Only: All Other [4]	\$545.00 +\$170/hr after 3.0 hrs		
G.	Standard Hourly Charge for Project/Permit Review	\$170.00 /hr		
H.	Special Requests under Article IV not Otherwise	\$170.00 /hr		
Pai	rt 3. Waivers, Hearings and Other Requests Associated with Article IV	,		
A.	Administrative Review of Waivers	\$285.00		
B.	B. Administrative Hearings \$775.00			
C.	C. Special Requests not Otherwise Covered by this Fee Schedule \$170.00 /hr			
AR	TICLE V			
	Solid Waste			
	1. Pre-Application, Plan and Site Review	\$680.00 +170/hr after 4 hrs		
	2. Operating Permits a. Intermediate Solid Waste Handling Facility (includes drop boxes) b. Recycling Facility (including auto recycling) c. Storage Piles d. Waste Tire Storage e. Composting Facility f. Incineration Facility g. Landfill - Limited Purpose or Inert Waste h. Regional Waste Transfer Facility i. Moderate Risk Waste Handling Facility	\$680 +\$170/hr after 4 hrs \$680 +\$170/hr after 4 hrs \$680 +\$170/hr after 4 hrs \$680 +\$170/hr after 4 hrs \$1,360 +\$170/hr after 8 hrs		
	3. Post Closure Permits (all classes where applicable)	\$170.00 /hr		
	4. Inspection Fee for On-Site Containerized Storage, Collection and Transportation	\$170.00 /hr		
	Waste Screening Review (commercial, industrial and special wastes)	\$170.00 /hr		
	6. Special Reviews and Requests not Otherwise Covered by this Fee Schedule	\$170.00 /hr		

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Fee Schedule Effective July 6, 2010

VI. ARTICLE VII

	1.	Seasonal (three months) Per Pool		
		a. Certified	\$210.00	
		b. Add for Each Additional Certified Pool	\$45.00	
		c. Non-Certified	\$570.00	
		d. Add for Each Additional Non-Certified Pool	\$240.00	
	2.	Year-Round Pool	•	
		a. Certified	\$730.00	
		b. Add for Each Additional Certified Pool	\$310.00	
		c. Non-Certified	\$1,455.00	
		d. Add for Each Additional Non-Certified Pool	\$590.00	
	3.	Reinspection Fee (when field reinspection required)	\$170.00	
	4.	Late Fee	\$85.00	
	5.	Plan Reviews (pre-opening inspections, variance request or other review)	\$255.00 +\$170/hr af	ter 1.5 hrs
	6.	Admin. Hearing Resulting from Noncompliance	\$340.00	
	7.	Permit Transfer	\$45.00	
	8.	Special Requests not Otherwise Covered	\$170.00 /hr	
MIS	SCEL	LANEOUS - Fees for services not associated with specific code art	icles.	
	llleg	al Drug Lab Clean-up Review	\$340.00	
A.				
A. B.	Sch	ool Survey		
	Sch 1.		\$360.00	
		Elementary Schools/without Food	• • • • • • • • • • • • • • • • • • • •	
	1.		\$360.00 \$790.00 \$645.00	
	1. 2.	Elementary Schools/without Food .	\$790.00	
	1. 2. 3.	Elementary Schools/without Food Elementary School/with Food Middle and Senior High/without Food	\$790.00 \$645.00	
	1. 2. 3. 4.	Elementary Schools/without Food Elementary School/with Food Middle and Senior High/without Food Middle and Senior High/with Food	\$790.00 \$645.00 \$1,100.00	
	1. 2. 3. 4. 5.	Elementary Schools/without Food Elementary School/with Food Middle and Senior High/without Food Middle and Senior High/with Food Schools with Less than 135 Pupils/without Food	\$790.00 \$645.00 \$1,100.00 \$240.00	

C. Investigation Fees: Work without a permit.

- Investigation. Whenever any work for which a permit is required has been commenced without
 first obtaining said permit, a special investigation shall be made before a permit may be issued for
 such work.
- Fee. An investigation fee, in addition to the permit fee shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by the code.

Thurston County Public Health and Social Services Environmental Health Division 2000 Lakeridge Drive SW Olympia WA 98502 Fee Schedule Effective July 6, 2010

D.	Special Requests not Otherwise Coveredby this Fee Schedule	\$130.00 /hi
E.	Check returned for Non-Sufficient Funds	\$15.00
F.	Permit transfer fee	\$35.00

G. The department may refund a fee if the application for refund is made within six months of initial fee payment and staff time has not been expended on the project for which a fee was assessed. This shall not apply to land development fees which are part of the Development Services Department Fund. For those fees, the refund policy of the Development Services Department shall apply.

Notes:

- [1] These fees will be charged only when this review element is not covered as part of another permit or application review.
- [2] Fees listed are maximum allowed. Area of Special Concern boundaries, fees and activities within the area will be established by Board of Health resolution.
- [3] A preliminary design is used for individual lot analysis for the purpose of on-site sewage disposal review. It is used when specific detail is necessary to determine feasibility of lots within proposed subdivisions. It is not considered a formal permit application.
- [4] The health officer may review land-use projects that could have health hazards of groundwater or other water quality impacts.