

THURSTON COUNTY MEDIC ONE  
EMERGENCY MEDICAL SERVICES COUNCIL  
HYBRID MEETING

**AGENDA - REVISED**

January 18, 2023, 3:30 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. EMS Council November 16, 2022 (no December meeting)
  - B. Ops Committee November 3, 2022, January 5, 2023 (informational only)
- V. COMMITTEE REPORTS
  - A. Operations Committee – Ops Chair or Representative
  - B. West Region EMS Council – WREMS Representative
  - C. Staff Report – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>

VI. OLD BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A.		

VII. NEW BUSINESS

ITEM	PRESENTER	EXPECTED OUTCOME
A. Healthcare Constraints Overview	Miller-Todd	Information
B. ALS MSO Deliverables	Miller-Todd	Approve
C. Budget Committee	Moon	Appointment
D. Nominations Committee	Moon	Appointment
E. BLS Funding Review Committee	Moon	Appointment

VIII. PUBLIC PARTICIPATION

IX. GOOD OF THE ORDER

X. ADJOURNMENT

**This meeting is hybrid. To attend this meeting virtually, please follow the instructions below. To attend this meeting in person, it will be held at 3000 Pacific Ave SE, Olympia WA 98501.**

January 18, 2023, 3:30 pm

Please join this meeting from your computer, tablet, or smartphone

<https://us02web.zoom.us/j/88394707722?pwd=bUdTR1pyWDIuZ3owNjhTMGhWRm5lUT09>

Meeting ID: 883 9470 7722  
Passcode: 199130

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

+1 312 626 6799 US  
+1 646 558 8656 US  
Meeting ID: 883 9470 7722  
Passcode: 199130

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Hybrid  
November 16, 2022**

**PRESENT:** Cindy Hambly, Stan Moon, John Ricks, Brian VanCamp, Angela Jefferson, Harry Miller, Frank Kirkbride, Margaret McPhee, Lenny Greenstein

**ABSENT:** Wayne Fournier

**EXCUSED:** Larry Fontanilla, Gary Edwards, Sheila Fay, Dontae Payne

**GUESTS:** Dan Bivens, Shawn Crimmins, Steve Brooks, Joey Rodriguez

**STAFF:** Kurt Hardin, Sandra Bush, Pete Suver, Chris Clem, Joy Miller, Jerett Latimer

**CALL TO ORDER/ROLL CALL** – Stan Moon called the meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

- I. **APPROVAL OF AGENDA – MSC** – Removed Item B (WTRFA Lease Agreement) under New Business. (Kirkbride/Ricks) move to approve the agenda as amended, and this carried.

- II. PUBLIC PARTICIPATION – None.**

- ### III. REVIEW AND APPROVAL OF MINUTES

- A. EMS COUNCIL – October 19, 2022 – (Greenstein/Kirkbride) approve of the minutes, and this carried.
- B. OPERATIONS COMMITTEE – November 3, 2022 (informational only)

- #### IV. COMMITTEE REPORTS

- A. **OPERATIONS COMMITTEE:** VanCamp reported: 1) The Ops committee reviewed and approved updates to the MCI plan. 2) There was discussion on the Active Shooter plan. 3) 2023 ambulance license applications were reviewed and approved. 4) A workgroup is being formed to review how ALS units are utilized for non-ALS functions.
- B. **WEST REGION:** No meeting – next meeting is December 7<sup>th</sup>.
- C. **STAFF REPORT:** Staff report is available on the website. [Thurston County | Medic One | Committee Meeting Information \(thurstoncountywa.gov\)](https://www.thurstoncountywa.gov/committees/medic-one). Hardin highlighted on the following: 1) Hardin introduced Chris Clem as the new BLS Program Manager. 2) Five medic units have been approved and are expected to arrive in the second quarter of 2024.

- ## V. OLD BUSINESS

- A. Hospital Staffing & Ambulance Wait Times – Pete Suver reached out to the Emergency Services Manager at Providence St. Peter Hospital (PSPH), and she said staffing is currently a struggle. They have implemented signing bonuses and other things to try and remedy the problem. The COVID waiver they had in place for 26 additional beds was supposed to expire on October 27<sup>th</sup>. Washington State DOH extended this through December 31<sup>st</sup>, and they may get an additional extension beyond this.

On December 6<sup>th</sup> PSPH is scheduled to open the “Clinical Decision Unit” or the “Discharge Lounge” which will provide an avenue for people whose problem requires additional investigation. There is discussion on renewing the entry way EMT program where we provide two people to help the transport units to offload their patients.

Pete presented transport vehicle emergency department drop times for the period 10/19/22 – 11/15/22. The data included average drop times at Providence Centralia, MultiCare, and Providence St. Peter. The total average time in sample was 00:35:01. Pete also presented a screen shot of WATRAC hospital turnaround dashboard which shows call information, arrival time and duration.

**VI. NEW BUSINESS**

- A. 2022 3<sup>rd</sup> Qtr. Budget vs Actuals – Joy Miller presented the 2022 3<sup>rd</sup> Qtr. Budget vs. Actuals. Over-all Medic One is 54% spent through September. The summary shows there is consistency in salaries and benefits. There is some savings in salaries and benefits for Admin, ALS and BLS due to vacancies and the E.S. Director filling in at PHSS. There is some savings in ALS training because most training is occurring virtually so there is no travel expense. EMT course budget is expected to be on budget. In the I.T. budget there are some accounts that are over and some that are under so overall they are expected to be within budget. Year-to-date COVID cost is \$81,000 and the majority of that is FEMA. Outstanding 2021 cost is approx., \$567,000, and over \$500,000 of this is FEMA. The military department is currently going through all the invoices for the entire county, verifying what is eligible.
- B. 2023 Ambulance License Applications – (Kirkbride/Ricks) move to recommend approval of the 2023 ambulance license applications for AMR and Olympic Ambulance, and this carried.
- C. Min/Max – The EMSC will be submitting a letter to WREMS with a recommendation of the minimum and maximum numbers and levels of trauma verified prehospital services (min/max) in all West Region Counties. The recommendation is the minimum number of trauma-verified agencies providing BLS Aid, BLS Ambulance, and ALS Ambulance services be reduced to 1 each. In addition, the council is recommending that the maximum number of trauma-verified agencies are amended as follows: 1. BLS Aid Verified – reduction of 3 positions from 6 total to 3 total. 2) BLS Ambulance Verified – addition of 2 positions from 9 total to 11 total. 3) ALS Ambulance Verified – no recommended change for 3 total. (Kirkbride/Moon) move to approve a recommendation to West Region EMS council, a change in the min/max as stated in the letter to WREMS, and this carried.
- D. Cancel December EMSC Meeting - The December EMSC meeting has been cancelled.

**VII. PUBLIC PARTICIPATION – None**

**VIII. GOOD OF THE ORDER –** Joy Miller said the formatting of financial reports after the first of the year will look different because the county will be live on their new accounting system.

**IX. ADJOURNMENT –** Meeting adjourned at 4:12.

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID  
January 5, 2023**

**PRESENT:** Steve Brooks, Derek Smith, Mark Gregory, Brian VanCamp, Carla Carter, Wendy Rife, Ciaran Keogh, Todd Carson, Brian Hurley, Mindy Churchwell, Tammy Kallgren, Leonard Johnson

**ABSENT:** Ray Curtis

**EXCUSED:** Larry Fontanilla

**GUESTS:** Tony Kuzma, Mike Buchanan, Shawn Crimmins, Michael Hughes, Rian Winter, Karen Weiss, Jennifer Schmidt, Joey Rodriguez

**STAFF:** Sandra Bush, Ben Miller-Todd, Jerett Latimer, Alan Provencher

**I. CALL TO ORDER/ROLL CALL** – Chair VanCamp called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – (Carson/Brooks) move to approve the agenda as presented, and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – November 3, 2022 (No December meeting) – (Hurley/Carson) move to approve and this carried.
2. EMS Council – November 16, 2022 (No December meeting, Informational only)

**V. COMMITTEE REPORTS**

A. **West Region EMS Council** – Miller-Todd reported on the December 7<sup>th</sup> meeting: 1) WREMS did very well on the State audit. 2) Discussion on investing some of the reserve in short-term CDs. 3) Discussion on hospital divert and long-term bed availability. DOH has been asked if they have people or resources dedicated to the analysis of this issue. 4) Chris Clem's application to be re-appointed to WREMS has been processed and he is once again serving in the Thurston County pre-hospital position. 5) Lewis County FD8 applied to upgrade their licensure to ALS verified, which was recommended for approval. Lewis County Medic One is dissolving so there is a need for ALS coverage in their district. 6) Olympic Ambulance applied to upgrade their licensure in Pierce County to ALS verified. This was recommended for approval.

B. **Subcommittees**

1. Equipment Committee (EqC) – Rian Winter reported: 1) Drug shortages on D50, D10, basically all forms of saline, lidocaine and OPA kits. 2) Medic One still has robust stocks of PPE. 3) Continuing to work on a "check the dose" app for ALS and potentially BLS providers. 4) Looking at video laryngoscopy options. Hope to have a couple of reps in within the next month or two. 5) Discussion on old/obsolete devices/equipment we continue to carry. Members will make a list of what items need to be considered for removal from units and/or protocol. 6) Expire/Don't expire list will be reviewed. Leyva will work on revision and consult with the MPDs. 7) Next meeting is January 19<sup>th</sup> at 0930.
2. Mass Casualty Incident (MCI) Committee – No meeting, no report.
3. Training Advisory Committee (TAC) – Miller-Todd reported: The last meeting was held on November 17<sup>th</sup>. The committee continues to process the review of certification procedure documents. There is an Evaluator workshop on January 15 – 18 and we are expecting around 70 evaluators. New candidates need to attend the 15<sup>th</sup> and one of the other 3 days, returning evaluators only need to attend one day on the 16<sup>th</sup> – 18<sup>th</sup>.
4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – Brooks reported: There has been a struggle with representation, particularly MultiCare, which undermines the facility capacity discussion, which is where the focus has shifted. It has been recommended to re-staff the breezeway at PSPH.
5. ePCR Committee – Miller-Todd reported: ePCR committee met in December. They will be discussing when and how reports are written in the patient care environment, and it's also on today's agenda under New Business.

C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>

## **VI. OLD BUSINESS**

- A. EMSC Report – VanCamp reported: 1) Hospital staffing and ambulance wait times were discussed. 2) 2023 ambulance license applications were recommended to the BoCC. 3) The change to min/max was recommended to WREMS.
- B. ALS Unit Utilization Workgroup Committee – A charter was created, and a team was formed. The meetings will be January 10<sup>th</sup> at 1 pm and January 24<sup>th</sup> at 9 am at Medic One.
- C. Transport Pilot Update – Chief Schmidt provided an update: The pilot ran August – October 2022. Data was compiled and there was a lot of collaboration with different groups. In November and December, the “no-load” and “drop-calls” data was reviewed.

May – June of dropped calls were reviewed and it was found that both private partners had high numbers for when they were able to provide a unit. During that period there were 300 - 400 times when both ambulances were not able to provide service. July improved with the numbers between 150 – 250. Once the pilot was instituted drops were seen for both companies, in August, to 70 – 80 time range. During the last two months of the pilot, they both dropped down to the 30's and 40's, and it was very consistent.

May – July, both agencies had numbers as high as 40 – 60%. When the pilot started in August, the number went down to the high teens and low 30's. During the remaining time of the study the numbers hovered around the high 20's and low 30's.

After the study closed, the pilot committee tried to figure out what the best data was to use for addressing the first responder stressors and on-scene time seemed to be the most common. On-scene time data was pulled from all three ALS agencies. May – July OFD had a 00:30:21 on scene time, TFD had 00:28:27, and LFD had 00:28:31. During the pilot study OFD took 22 seconds off their on-scene time, and TFD took 48 seconds off their on-scene time. LFD went up by about 1.5 minutes.

There was a consistent approach among all Thurston County agencies, however data challenges still exist, and this is being worked on. Change of practice was also difficult, and the explanation to our citizens as crews were on-scene. The Fire Chiefs have been asked for a 6-month extension of this pilot, to prepare data and time and impacts, from January – June 2023. The committee asked for adjustments to the pilot – protocol and dispatch procedures (i.e., private ambulances to be removed from MVAs). It was also asked that private ambulances be removed from ALS calls for certain agencies, and adding noOLY and noAMR units for CAD to keep track of those when each agency is unavailable to help collect data. The final ask is a transparent share of data to responders. The committee meets again on January 12<sup>th</sup>.

## **VII. NEW BUSINESS**

- A. Medic One Staffing – Miller-Todd reported: Kurt retires effective March 31<sup>st</sup> however is last day in the office is March 15<sup>th</sup>. Please be patient with Medic One as we will be at 40% staffing capacity once Kurt departs.
- B. Stroke Protocol Update – Miller-Todd reported: Effective December 15, 2022, positive stroke scores are transported to Tacoma. There have been 4 transports to date.
- C. ePCR Policy – Miller-Todd reported: Ops Committee members will receive a calendar invite for a January 19<sup>th</sup> meeting at 11am. We would like to hear from staff for input on this policy, which will illustrate when to write a patient care record.
- D. EMT Entryway Process – Miller-Todd reported: We are staffing the entryway at PSPH with 2 EMTs from 1300 to 2100, Monday – Friday, to help free up transport units from needing to wait for staff to take over care of a transported patient. This may run through February until we can find other alternatives.
- E. Appoint Nominations Committee – The committee will consist of Brian Hurley, Mike Buchanan, and Leonard Johnson. Chief Hurley will Chair the committee and nominations will take place at the February meeting.

## **VIII. GOOD OF THE ORDER – None**

## **IX. ADJOURNMENT – The meeting adjourned at 2:40.**

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID  
November 3, 2022**

**PRESENT:** Steve Brooks, Tony Kuzma, Mark Gregory, Brian VanCamp, Jeff DeHan, Wendy Rife, Ciaran Keogh, Todd Carson, Brian Hurley, Mindy Churchwell, Ray Curtis

**ABSENT:**

**EXCUSED:** Wendy Hill, Larry Fontanilla

**GUESTS:** Mike Buchanan, Chris Clem, Shawn Crimmins, Michael Hughes, James Osberg, LouAnn Morris, Rian Winter, Karen Weiss

**STAFF:** Sandra Bush, Kurt Hardin, Pete Suver, Jerett Latimer

**I. CALL TO ORDER/ROLL CALL** – Chair VanCamp called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – (Brooks/Hurley) move to approve the agenda as presented, and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – October 6, 2022 – (Brooks/DeHan) move to approve and this carried.
2. EMS Council – October 19, 2022 (Informational only)

**V. COMMITTEE REPORTS**

A. **West Region EMS Council** – No meeting to report on. Next meeting is December 7<sup>th</sup>.

B. **Subcommittees**

1. Equipment Committee (EqC) – No meeting to report on.
2. Mass Casualty Incident (MCI) Committee – See New Business, Item A & B.
3. Training Advisory Committee (TAC) – No meeting to report on.
4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – Hardin reported: The hospitals had a waiver from DOH for bed capacity due to COVID, and those waivers went away last week, which would have impacted approx., 55 beds at St. Pete's. St. Pete's applied for an individual waiver and DOH granted it last week. This does not increase the bed capacity; it allows them to maintain the bed capacity they are using.
5. ePCR Committee – Suver reported for Adam Phinney: 1) Ben Miller-Todd presented on the process for receiving feedback on calls through the HDE system in place at CMC, and other hospitals north of Thurston County. 2) Scott Brownell presented on the dispositions available in ESO and the types of calls that fall under each disposition in anticipation of changes forthcoming with our HER reports. Scott also presented on aspirin validation in HER. 3) There was discussion on upcoming changes to our EHRs from new NEMIS changes. 4) Scott Brownell discussed the insights program for statistical analysis and QA/QI within ESO. This is a change from the previous analytics program within ESO.

C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>  
Hardin added: 1) Chris Clem has accepted the position of BLS Program Manager and he begins November 7<sup>th</sup>. 2) Dr. Lisa Skinner is on board as the MPD Delegate.

**VI. OLD BUSINESS**

A. EMSC Report – VanCamp reported: 1) There was a 30-day report on the BLS ambulance pilot program. 2) MPD contract amendment was approved. 3) Five applications were received for surplus medic units, and the EMSC approved all 5.

**VII. NEW BUSINESS**

A. MCI Plan Revisions – Shawn Crimmins highlighted on some of the changes to the MCI plan: 1) START triage was removed and replaced with SALT triage. 2) Good Sam was removed as a backup DMCC. 3) The definition of Casualty Collection Point will align with law enforcement so it will now be called The Treatment Area.

Pete Suver asked about the flow chart on Page 78, which shows 2 medical group supervisors. It was suggested to remove both of them. Mark Gregory asked about Appendix N: Thurston County Fire/EMS Response to Large Scale Violent Incidents and if this will be replaced with C3 Pathways. Shawn said the committee plans to leave this for now, but it may be removed later. (Gregory/Brooks) move to adopt the revisions as submitted, with the exception of the wire diagram that was discussed, and this carried.

B. EMS/FIRE Components of the C3 Pathways Hostile Event Plan – Shawn Crimmins is only asking for approval today on the FIRE/EMS portion, section 3 of the C3 Pathways Hostile Event Plan. Steve Brooks asked if this would become part of the protocol app for the end user. Shawn will look into this further. Karen Weiss asked about training, and Shawn said the introduction will be in 2023, with training in 2024. (Gregory/Hurley) move to approve the Hostile Event plan, and this carried.

C. 2023 Ambulance License Applications – (Brooks/Johnson) move to approve the 2023 ambulance license applications for AMR and Olympic Ambulance, and this carried.

D. ALS Unit Utilization Workgroup Briefing – During the ALS contract renewal negotiations it was brought up that there needs to be an agreement in place for a set of standards on how often medic units are dispatched for services other than ALS purposes and have this in place by April 2023. It was determined that Ops would create a subcommittee that would draft the criteria, make a recommendation to Ops, and Ops would bring it to the EMS council. VanCamp said a charter will be rolled out to get an adhoc committee started, and he will be looking for a senior person from each agency, and this person should be a Chief Officer. VanCamp is also asking for nominations from 3 non-ALS Chiefs that would have knowledge of the operational and administrative side of this. Nominations should be sent to VanCamp before the December Operations committee meeting. The expectation is for the committee to report back to Ops by the end of the 1<sup>st</sup> quarter 2023 so Ops can report at the April meeting.

**VIII. GOOD OF THE ORDER – None**

**IX. ADJOURNMENT – (Hurley/DeHan) move to adjourn at 2:35, and this carried.**

Items listed will be weighted at 10% per item unless otherwise identified				
Quarter 1 (January - March)		Quarter 2 (April - June)		Quarter 4 (October - December)
10 deliverables that will apply to the quarterly MSO payments in the contract.	Paramedic Skills Verification	Issue Recertification Reminder	Validation of ALS Inservice Attendance	80%* Attendance of Medic One Committees**
	Vehicle Licensure	Issue NREMT Exam Reminder	Exceptional Incident Reporting	Validation of ALS Inservice Attendance
	Annual Training Plan	Issue Paramedic Skills Reminder	Agency-Level Policy and Procedure Review	Exceptional Incident Reporting
	Validation of ALS Inservice Attendance	Approve Paramedic SAW Recertification Applications	MSO Continuing Education	Scenario-Based Paramedic Testing (Medic One Process)
	Exceptional Incident Reporting	Validation of ALS Inservice Attendance	Instructor/Evaluator Certification Maintenance	Remediation/Performance Deficits****
	Scenario-Based Paramedic Testing (Medic One Process)	Exceptional Incident Reporting	Vaccination Validation (Medic One Contract / PSPH OR)	Coordination of Initial Paramedic Onboarding with Medic One and MPD****
	EMS Storerooms	EMS Storerooms	EMS Storerooms	EMS Storerooms
	QI Outcome Follow-Up	QI Outcome Follow-Up	QI Outcome Follow-Up	QI Outcome Follow-Up
	QI Quarterly Initiatives	QI Quarterly Initiatives	QI Quarterly Initiatives	QI Quarterly Initiatives
	Narcotic Logs to Medic One	Narcotic Logs to Medic One	Narcotic Logs to Medic One	Narcotic Logs to Medic One
These are ongoing expectations for both the Agencies and Medic One as we had discussed bidirectional expectations.	Ongoing Expectations - Agencies	Ongoing Expectations - Medic One		*Item weighted at 50% of all Quarter 4 deliverables
	Quality Assurance Initiatives: Report all incidents to Medic One by next business day Coordinate interviews between Agency, Medic One, and MPD(D) Paramedic Skills Support Schedule OR shifts in coordination with Medic One Identify any skills deficits and manage deficits in coordination with Medic One Coordination of Initial Paramedic Onboarding with Medic One and MPD Scheduled Medications (Fentanyl, Versed, and Ketamine) Management Submission of CME requests to Medic One Coordination of Return to Work compliance with Medic One and MPD(D) Completion of the Medic One and MPD-approved onboarding procedures Submission of 3rd rider shift performance reviews to MPD/Medic One Coordination of MPD 3rd rider exit interviews	Quality Assurance Initiatives: Report all incidents to Agency by next business day Meet contractual obligations of Agency's labor agreements Paramedic Skills Support Schedule OR shifts in coordination with Agency Manage skills deficits in coordination with Agency Coordination of Initial Paramedic Onboarding with Agency Process CME requests within one business Coordination of Return to Work compliance with Agency Approval of recertification/affiliation within 5 business days of requirement completion Establishment and adherence to complaint procedure Establishment and adherence to onboarding checklist Creation of Medic One MSO Annual Committee Attendance - continuously updated		**Applicable Committees Medic One Operations Committee Training Advisory Committee (TAC)*** Mass Casualty Incident (MCI) Committee Electronic Patient Care Record (ePCR) Committee Equipment Committee*** Criteria Based Dispatching (CBD) Quality Improvement*** BLS MSO Meetings*** ALS MSO Meetings *** Transport Resource Utilization (TRU) Committee ALS Inservice*** ***MSO Attendance Required ****Annual Requirement